

**FIRST AMENDMENT
PROFESSIONAL SERVICES AGREEMENT
BY AND BETWEEN
COUNTY OF HUMBOLDT
AND
MCKINLEYVILLE COMMUNITY COLLABORATIVE
FOR FISCAL YEARS 2021-2022 THROUGH 2025-2026**

This First Amendment to the Professional Services Agreement dated June 29, 2022, by and between the County of Humboldt, a political subdivision of the State of California, hereinafter referred to as "COUNTY," and McKinleyville Community Collaborative, a California nonprofit corporation, hereinafter referred to as "CONTRACTOR," is entered into this 15 day of June, 2023.

WHEREAS, COUNTY, by and through its Department of Health and Human Services – Child Welfare Services, desired to retain a qualified professional organization to provide child abuse prevention, intervention and treatment services to families living in high-density neighborhoods within Humboldt County as part of a long-term family support services program; and

WHEREAS, on June 29, 2022, COUNTY and CONTRACTOR entered into a Professional Services Agreement regarding the provision of such child abuse prevention, intervention and treatment services; and

WHEREAS, COUNTY and CONTRACTOR now desire to amend certain provisions of the Professional Services Agreement in order to extend the term thereof, increase the maximum amount payable thereunder and modify the budgetary requirements set forth therein.

NOW THEREFORE, the parties mutually agree as follows:

1. Section 2 – Term of the Professional Services Agreement is hereby amended to read as follows:

2. TERM:

This Agreement shall begin on July 1, 2021 and shall remain in full force and effect until June 30, 2026, unless extended by a valid amendment hereto or sooner terminated as set forth herein.

2. Section 4 – Compensation of the Professional Services Agreement is hereby amended to read as follows:

4. COMPENSATION:

A. Maximum Amount Payable. The maximum amount payable by COUNTY for any and all services provided, and costs and expenses incurred, pursuant to the terms and conditions of this Agreement is Three Hundred Seventy-Five Thousand Dollars (\$375,000.00). In no event shall the maximum amount paid under this Agreement exceed Seventy-Five Thousand Dollars (\$75,000.00) per fiscal year for fiscal years 2021-2022 through 2025-2026. CONTRACTOR hereby agrees to perform any and all services required by this Agreement for an amount not to exceed such maximum dollar amount, however, if local, state or federal funding or allowance rates are reduced or eliminated, COUNTY may, by amendment, reduce the maximum amount payable hereunder or terminate this Agreement as set forth herein.

- B. Schedule of Rates. The specific rates and costs applicable to this Agreement are set forth in Exhibit B – Schedule of Rates which is attached hereto and incorporated herein by reference as if set forth in full.

 - C. Additional Services. Any additional services not otherwise set forth herein shall not be provided by CONTRACTOR, nor compensated by COUNTY, without COUNTY’s written authorization. Any unauthorized costs incurred above the maximum payable amount set forth herein shall be the responsibility of CONTRACTOR. CONTRACTOR shall notify COUNTY, in writing, at least six(6) weeks prior to the date upon which the maximum payable amount will be reached.
3. The Professional Services Agreement is hereby amended to delete Exhibit B – Schedule of Rates (“Exhibit B”) and replace it in its entirety with the modified version of Exhibit B that is attached hereto and incorporated herein by reference as if set forth in full. The modified version of Exhibit B attached hereto shall supersede any and all prior versions thereof as of the effective date of this First Amendment.


 4. Except as modified herein, the Professional Services Agreement dated June 29, 2022 shall remain in full force and effect. In the event of a conflict between the provisions of this First Amendment and the original Professional Services Agreement, the provisions of this First Amendment shall govern.

[Signatures on following page]

IN WITNESS WHEREOF, the parties have entered into this First Amendment as of the first date written above.

TWO SIGNATURES ARE REQUIRED FOR CORPORATIONS:
(1) CHAIRPERSON OF THE BOARD, PRESIDENT, OR VICE PRESIDENT; AND
(2) SECRETARY, CHIEF FINANCIAL OFFICER OR TREASURER.


MCKINLEYVILLE COMMUNITY COLLABORATIVE:

By: 

Date: June 13, 2023

Name: Lesley Frisbee

Title: Board President

By: 

Date: June 8, 2023

Name: Barbara Georgianna

Title: Secretary

COUNTY OF HUMBOLDT:

APPROVED
By: **By Amanda Winstead at 4:14 pm, Jun 15, 2023**

Date: _____

Amanda Winstead, Child Welfare Services Director,
*Pursuant to the authority delegated by the
Humboldt County Board of Supervisors
on December 8, 2020 [Item C-20]*

INSURANCE AND INDEMNIFICATION REQUIREMENTS APPROVED:

By: **Freeman, Krista** Digitally signed by Freeman, Krista
Date: 2023.06.15 13:17:24 -07'00'
Risk Management

Date: _____

LIST OF EXHIBITS:

Exhibit B – Schedule of Rates

EXHIBIT B
SCHEDULE OF RATES
 McKinleyville Community Collaborative
 For Fiscal Years 2021-2022 through 2025-2026

Budget		\$54,919.01
Personnel Expense		\$7,862.99
Program Expense		\$8,218.00
Overhead Expense		\$4,000.00
Dues		\$4,000.00
	Total Budgeted	\$75,000.00
ANNUAL BUDGET		
A. Personnel Expense		
	Program Coordinator 37.5 Hours a week	\$42,219.50
	Duties	Responsible for outreach and services to neighborhoods selected for the program
	Benefits	\$12,699.51
	Total Personnel Expense	\$54,919.01
B. Program Expenses		
	Family Assistance, Supplies, Employee Training and Travel, Community/Small Group Trainings (including contractors, supplies, venue, and food), and Mileage	\$7,862.99
	Total Transportation Expense	\$7,862.99
C. Overhead Expense		
	Communication	\$900.00
	Equipment	\$500.00
	Administrative (a) 10%	\$6,818.00
	Total Overhead Expense	\$8,218.00
D. Dues		
	CAPCC	\$4,000.00
	Total Dues Expense	\$4,000.00
TOTAL CONTRACT BUDGET 2021-2022:		\$75,000.00

Fluctuations of up to ten percent (10%) of salary calculations to account for wage increases, new hires, *etc.* are allowable if total amount of Personnel Costs category does not increase. Any shift of funds to or from the personnel category must be approved in writing by COUNTY. CONTRACTOR may shift up to twenty percent (20%) of budgeted amounts between all other budget categories without prior written approval by COUNTY.

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TOTAL CONTRACT BUDGET 2023-2024: \$75,000.00

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TOTAL CONTRACT BUDGET 2024-2025: \$75,000.00

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TOTAL CONTRACT BUDGET 2025-2026: \$75,000.00

TOTAL CONTRACT TERM BUDGET: \$375,000.00

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