



# COUNTY OF HUMBOLDT

For the meeting of: 6/9/2026

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**File #:** 26-493

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**To:** Board of Supervisors

**From:** District Attorney

**Agenda Section:** Consent

**Vote Requirement:** Majority

**SUBJECT:**

Subscription Agreement with Thomson Reuters West Publishing Regarding the Provision of Online Legal Research Services in an Amount Not to Exceed \$221,328 for the Period of Aug. 1, 2026 through July 31, 2031

**RECOMMENDATION(S):**

That the Board of Supervisors:

1. Approve, and authorize the Humboldt County Purchasing Agent to execute, the attached subscription agreement with Thomson Reuters West Publishing regarding the provision of online legal research services in an amount not to exceed \$221,328 for the period of Aug. 1, 2026 through July 31, 2031; and
2. Direct the Clerk of the Board to provide the Humboldt County District Attorney's Office with one fully executed certified copy of the Board Order related to this item.

**STRATEGIC PLAN:**

The recommended actions support the following areas of the Board of Supervisors' Strategic Plan:

Area of Focus: Safe & Healthy Communities and Core Services

Strategic Plan Category: 1001 -Support and sustain partnerships between public safety and partner agencies to enhance public safety in our communities

**DISCUSSION:**

The Humboldt County District Attorney's Office would like to contract with Thomson Reuters West Publishing for online legal research services. The West Proflex, CoCounsel Legal, and Westlaw All Analytical subscription allows attorneys to access current California and federal statutory and case law and is a necessary tool in the practice of law that is used daily by the Humboldt County District Attorney's Office.

The attached subscription agreement will remain in full force and effect from Aug. 1, 2026, through July 31, 2031. A five-year period is advantageous as the agreement caps annual increases at 3% and contains an additional clause allowing cancelation of the service in the event the Humboldt County District Attorney's Office does not receive adequate appropriation of funds.

**SOURCE OF FUNDING:**

General Fund Contribution (1100-205)

**FINANCIAL IMPACT:**

Expenditures (1100-205)	FY 26-27	FY 27-28*	FY 28-29*	FY 29-30*	FY 30-31*
Budgeted Expenses	\$41,688.00	\$42,936.00	\$44,232.00	\$45,552.00	\$46,920.00
<b>Total Expenditures</b>	<b>\$41,688.00</b>	<b>\$42,936.00</b>	<b>\$44,232.00</b>	<b>\$45,552.00</b>	<b>\$46,920.00</b>

Funding Sources (1100-205)	FY 26-27	FY 27-28*	FY 28-29*	FY 29-30*	FY 30-31*
General Fund Contribution	\$41,688.00	\$42,936.00	\$44,232.00	\$45,552.00	\$46,920.00
<b>Total Funding Sources</b>	<b>\$41,688.00</b>	<b>\$42,936.00</b>	<b>\$44,232.00</b>	<b>\$45,552.00</b>	<b>\$46,920.00</b>

\*Projected amounts are estimates and are subject to change.

The attached subscription agreement with Thomson Reuters West Publishing has a maximum amount payable of \$221,328 for the period of Aug. 1, 2026 through July 31, 2031.

Expenditure appropriations related to the attached subscription agreement with Thomson Reuters West Publishing have been included in the proposed fiscal year 2026-2027 budget for District Attorney budget unit 1100-205. Funding for this agreement is available from the General Fund appropriation to the District Attorney.

**STAFFING IMPACT:**

Approval of the attached subscription agreement with Thomson Reuters West Publishing will not impact current staffing levels.

**OTHER AGENCY INVOLVEMENT:**

None

**ALTERNATIVES TO STAFF RECOMMENDATIONS:**

The Board may choose not to approve the attached subscription agreement with Thomson Reuters West Publishing regarding the provision of online legal research services. However, this alternative is not recommended since it will severely limit the Humboldt County District Attorney's Office's ability to provide adequate legal services.

**ATTACHMENTS:**

1. Subscription Agreement with Thomson Reuters West Publishing Regarding the Provision of Online Legal Research Services

**PREVIOUS ACTION/REFERRAL:**

Meeting of: None

File No.: None