



COUNTY OF HUMBOLDT

For the meeting of: 6/9/2026

File #: 26-609

To: Board of Supervisors

From: Public Works

Agenda Section: Consent

Vote Requirement: 4/5th

SUBJECT:

Appropriation Transfer to Establish Equipment (8986) Fixed Asset Line for the Parks & Recreation Budget, 1100713, in the amount of \$25,522 (4/5 Vote Required)

RECOMMENDATION(S):

That the Board of Supervisors:

1. Approve the appropriation transfer (Attachment 1) in fiscal year (FY) 2025-26 for the purchase of two Kubota Lawn Tractors estimated at \$25,522 in the Parks & Recreation budget, 1100713 (4/5 Vote Required); and
2. Authorize the Auditor-Controller to establish fixed asset line 8986, Equipment, in the Parks & Recreation budget, 1100713, for FY 2025-26; and
3. Request Clerk to send an approved copy to the County Administrative Office - Purchasing Team.

STRATEGIC PLAN:

This action supports the following areas of your Board's Strategic Plan.

Area of Focus: Workforce & Operational Excellence

Strategic Plan Category: 9999 - Core Services/Other

DISCUSSION:

In FY 2025-26, the Humboldt County Department of Public Works Parks and Recreation department's main mower broke down, it has been in the shop waiting on the parts needed for repairs for over two months with no end in sight due to the low availability of parts for the older models.

The second mower that would be used for backup is 14 years old and has its own list of issues including burning through oil. Considering the increased workload that would be put on the second mower if the one in the shop is unable to be fixed, and the fact that both mowers have exceeded their useful life, it has been determined that it is time to replace them both. The vendor has confirmed that the mowers will be received by the end of the fiscal year.

SOURCE OF FUNDING:

General Fund Contingencies (1100-990)

FINANCIAL IMPACT:

Expenditures (1100713)	FY25-26
Budgeted Expenses	\$25,522

Total Expenditures	\$25,522
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Funding Sources (1100713)	FY25-26
Contingencies	\$25,522
Total Funding Sources	\$25,522

**Projected amounts are estimates and are subject to change.*

Narrative Explanation of Financial Impact:

This item recommends transferring funds from the Parks and Recreation budget Services and Supplies category, to the appropriate Fixed Asset line, Equipment 8986, for FY 2025-26 in order to purchase two Kubota lawn tractors. Funding for the purchases is available from a transfer of \$100,000 from General Fund Contingencies (1100-990) that was made during the FY 2025 - 26 mid-year budget report for multiple years of deferred maintenance, insufficient funding and deteriorated park and trail facilities.

Annual maintenance costs are expected to be minimal and will be funded by Parks and Recreation fees.

STAFFING IMPACT:

Narrative Explanation of Staffing Impact:

There is no impact on staffing allocations. However, having new equipment will allow staff to have more time performing mowing services at local parks and less time waiting for repairs.

OTHER AGENCY INVOLVEMENT:

N/A

ALTERNATIVES TO STAFF RECOMMENDATIONS:

Your Board could choose not to approve the appropriation transfer. However, this is not recommended as it would keep the Parks and Recreation Division from being able to do the necessary mowing for fire reduction.

ATTACHMENTS:

1. Appropriation Transfer

PREVIOUS ACTION/REFERRAL:

Meeting of: Feb. 10, 2026

File No.: 26-70