

## **BY-LAWS**

By-laws for the regulation, except as otherwise provided for by law, of the Humboldt County Fish and Game Advisory Commission; herein after referred to as the Commission.

### **ARTICLE I**

#### **AUTHORITY SECTION 1 – ORDINANCE**

The Commission is established under Humboldt County Code. (Ord. 682, 07/08/1969) (Ord. 2050, 09/13/1994) (Section 224-1).

#### **SECTION 2 – PURPOSE**

The Commission is established to serve in an advisory capacity to the Board of Supervisors in all matters concerning fish and wildlife within the County of Humboldt. (Ord. 682, 07/08/1969) (Ord. 2050, 09/13/1994) (Section 224-4)

### **ARTICLE II MEMBERSHIP**

#### **SECTION 1 – MEMBERS and TERM OF OFFICE**

The Commission shall consist of ten (10) members. Members of the Commission shall serve at the pleasure of the Board of Supervisors. The term of office for a member of the Commission shall be four (4) years. The Supervisor of each district shall appoint two (2) members. The two (2) members appointed by the individual Supervisors of districts 1 and 4 shall serve a term that shall expire on June 30 of even numbered years. The two (2) members appointed by the individual Supervisors of districts 2, 3 and 5 shall serve a term that shall expire on June 30 of odd numbered years. (Ord. 682, 07/08/1969) (Ord. 2050, 09/13/1994) (Section 224-2)

#### **SECTION 2 – REMOVAL OF MEMBERS**

A member of the Commission may be removed if he or she is absent from three (3) regular consecutive meetings without showing good cause to the Chair. The position held by the absent member shall automatically become vacant at the fourth meeting. Such vacancy shall be reported to the Board of Supervisors, and the Board shall appoint another member for the unexpired term. People who are appointed to fill a vacancy from an event other than expiration of a term of office shall serve until expiration of the term of the office to which the appointment is made. (Ord. 682, 07/08/1969) (Ord. 2050, 09/13/1994) (Section 224-6)

## **ARTICLE III OFFICES**

### **SECTION 1 – PRINCIPAL OFFICE**

The principal office of the Commission shall be the Humboldt County Courthouse, within the City of Eureka, County of Humboldt.

### **SECTION 2 – OTHER OFFICES**

Other offices may be established from time to time by the Commission at any place or places where the Commission is qualified to hold meetings.

## **ARTICLE IV MEETINGS**

### **SECTION 1 – PLACE**

The Commission shall hold regular monthly meetings at such time and place as agreed upon by the Commission, and such other special meetings as required from time to time. Special meeting shall be called by the Chair of the Commission or, in his or her absence, by the Vice Chair. (Ord. 682, 07/08/1969) (Ord. 2050, 09/13/1994) (Section 224-5)

### **SECTION 2 – RULES OF ORDER**

Robert's Rules of Order shall govern the conducting of business at all meetings. Five members of the Commission present at any regular or special meeting shall constitute a quorum. Commission members as well as members of the public may request items be placed on the agenda. Agenda item requests must be submitted in writing to the Secretary at least ten (10) days prior to the meeting at which the item is to be addressed. Agenda items are limited to topics related to the purpose of the Commission. Regular meeting agendas shall be posted to the public seventy-two (72) hours prior to the meeting. Special meetings, if called, shall be posted twenty-four (24) hours prior to the meeting. The meeting agenda, once posted, shall be accepted as the only agenda and cannot be modified.

## **ARTICLE V OFFICERS**

### **SECTION 1 - CHAIRMEN**

The Commission shall elect a chairman and a Vice Chairman during the regular meeting in July of each year. The term of office for both the Chair and Vice Chair shall be one year. The Chair shall preside at all meetings and act as the Chief Executive Officer of the Commission. The Vice Chair shall preside in the absence of the Chair.

**SECTION 2 – SECRETARY**

The Secretary, who is not a member of the Commission, is an outside contractor hired by the Commissioners with approval of the County. The Secretary shall receive as compensation the sum of \$4,500 paid annually within the Month of June; or as agreed upon by the County and the Secretary in compliance with California Fish and Game Code, Division 10, Chapter 2, Section 13103 (j). The duties of the Secretary are to receive and pass on to the Commissioners correspondence directed to or requested by the commission; to take the minutes of meetings and to produce and distribute them; to set the meeting agendas and to properly post them; to ensure proper communication between Commissioners.

**ARTICLE VI AMENDMENTS**

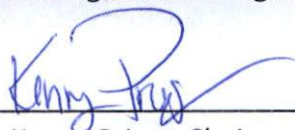
**SECTION 1 – BY COMMISSIONERS**

The power to repeal and amend the By-laws, except the power to change the number of Commissioners, is hereby granted to the Commissioners. Amendments are made by motion during a regular meeting. The motion must pass by a two-thirds (2/3) majority vote of the commissioners, and be approved by the County.

**CERTIFICATION BY THE CHAIR**

I, the undersigned, do hereby certify:

1. That I am the duly elected Chairman of the Humboldt Conty Fish and Game Advisory Commission, and
2. That the foregoing By-laws comprising of three (3) pages were adopted by a majority vote at the Regular Meeting duly held on March 17<sup>th</sup>, 2026.

Signed:   
Kenny Priest, Chairman

March 17, 2026  
Dated

Attested:   
Bradley Smith, Member

March 17, 2026  
Dated