COUNTY OF HUMBOLDT

Legislation Details (With Text)

File #:	18-1532	**Version:** 1	**Name:**
Type:	Informational Report	**Status:**	Passed
File created:	11/15/2018	**In control:**	Auditor-Controller
On agenda:	12/4/2018	**Final action:**	12/4/2018
Title:	Position Allocation Modification Auditor-Controller		
Sponsors:			
Indexes:			
Code sections:			
Attachments:	1. Staff Report		

Date	Ver.	Action By	Action	Result
12/4/2018	1	Board of Supervisors	approved	Pass

To: Board of Supervisors

From: Auditor/Controller

SUBJECT:
Position Allocation Modification Auditor-Controller

RECOMMENDATION(S):
That the Board of Supervisors deallocate 1.0 vacant full-time equivalent (FTE) Senior Fiscal Assistant M&C (class 0123, salary range 369) in budget unit 111 Auditor-Controller; and allocate 1.0 FTE Senior Fiscal Assistant (class 0124, salary range 349) in budget unit 111 Auditor-Controller.

SOURCE OF FUNDING:
General Fund

DISCUSSION:
On November 6, 2018, your Board approved the allocation of a Senior Fiscal Assistant in the Auditor-Controller Department as part of the reorganization of payroll functions and transfer of staff to Human Resources. The position allocated was a management and confidential (M&C) designated Senior Fiscal Assistant. Based on the duties the position will be performing this designation is not required. It is recommended that the vacant Senior Fiscal Assistant M&C (class 0123) position be deallocated and a Senior Fiscal Assistant (class 0124) be allocated.

FINANCIAL IMPACT:
The requested action has no financial impact the costs included in the November 6th agenda item were for a Senior Fiscal Assistant. This action supports your Board's Strategic Framework by managing resources to ensure sustainability of resources.

OTHER AGENCY INVOLVEMENT:
None

ALTERNATIVES TO STAFF RECOMMENDATIONS:
Your Board could choose not to approve this request, however this alternative is not recommended.

ATTACHMENTS:
None

PREVIOUS ACTION/REFERRAL:
Board Order No.: C-17
Meeting of: November 6, 2018