



# COUNTY OF HUMBOLDT

## Legislation Text

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**File #:** 24-38, **Version:** 2

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**To:** Board of Supervisors

**From:** Clerk of the Board

**Agenda Section:** Consent

**Vote Requirement:** Majority

**SUBJECT:**

Notice of Vacancy for an At-large Member on the Humboldt County Planning Commission

**RECOMMENDATION(S):**

That the Board of Supervisors:

1. Receive and file the report.

**SOURCE OF FUNDING:**

General Fund

**DISCUSSION:**

The Humboldt County Planning Commission will have one At-Large vacancy as of Jan. 31, 2024, due to the term expiration of Brian Mitchell.

A Notice of Vacancy has been posted per the Board of Supervisors Protocol. A separate agenda item will be brought back on March 8, 2024, for the consideration of appointment to fill the vacancy.

Applications are available at the Clerk of the Boards office or by emailing [COB@co.humboldt.ca.us](mailto:COB@co.humboldt.ca.us).

All appointed members will be required to comply with the California Fair Policial Practices Form 700 requirements as week as completing AB1234 Ethics Training every 2 years.

**FINANCIAL IMPACT:**

Pursuant to County Code, Chapter 2, Section 312-1, planning commissioners receive a per diem of \$140 per meeting (up to 10 meetings per month), and are allowed the same travel expenses as other county officers and employees. However, there is minimal financial impact to the posting of a vacancy for a commission member.

**STRATEGIC FRAMEWORK:**

This action supports the following areas of your Board's Strategic Framework.

Core Roles: Enforce laws and regulations to protect residents  
New Initiatives: Provide community-appropriate levels of service  
Strategic Plan: N/A

**OTHER AGENCY INVOLVEMENT:**  
None.

**ALTERNATIVES TO STAFF RECOMMENDATIONS:**  
The Board could choose to change the appointment date to later than March 8, 2024, to allow for further outreach and recruitment of qualified applicants. However, this is not recommended as the Planning Commission is very active and needs a full membership to meet the quorum requirements.

**ATTACHMENTS:**  
Vacancy Notice

**PREVIOUS ACTION/REFERRAL:**  
Board Order No.: N/A  
Meeting of: N/A  
File No.: N/A