



# COUNTY OF HUMBOLDT

## Legislation Text

---

**File #:** 21-1673, **Version:** 1

---

**To:** Board of Supervisors  
**From:** DHHS: Administration  
**Agenda Section:** Consent

**SUBJECT:**  
Professional Services Agreement with Redwoods Rural Health Center

**RECOMMENDATION(S):**  
That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached professional services agreement with Redwoods Rural Health Center regarding the provision of emergency shelter, case management and supportive services to families who are experiencing homelessness in Humboldt County in an amount not to exceed \$411,746 for the period of October 1, 2021 through September 30, 2022;
2. Authorize the Department of Health and Human Services Director, or a designee thereof, to execute any and all subsequent amendments to the attached professional services agreement with Redwoods Rural Health Center, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to return one fully executed original copy of the attached professional services agreement with Redwoods Rural Health Center to the Department of Health and Human Services - Contract Unit for further processing.

**SOURCE OF FUNDING:**  
Social Services Fund (1160)

**DISCUSSION:**  
On Nov. 13, 2020, the California Homeless Coordinating and Financing Council (HCFC) announced the availability of \$300,000,000 in noncompetitive block grant funds for Round 2 of the Homeless Housing, Assistance and Prevention (HHAP) Program. The HHAP Program is intended to allow cities, counties and local Continuums of Care to address immediate homelessness challenges throughout the state. As a result, HHAP Program funding may be used for a broad range of activities that are designed to assist individuals and families experiencing homelessness (Target Population) with obtaining and maintaining permanent housing, including all of the following:

- Rental assistance, housing relocation and stabilization, outreach, coordination, homelessness prevention and shelter diversion services;

- Operating subsidies in new and existing affordable or supportive housing units, emergency shelters and navigation centers;
- Security deposits, holding fees and other landlord incentives;
- Operational support related to the creation and maintenance of a homeless services and housing delivery system; and
- Capital improvements, including, without limitation, conversion of hotels or motels to permanent housing and construction of new navigation centers and emergency shelters based on demonstrated jurisdictional need.

Pursuant to the HHAP Program allocation formula, which is based on the proportionate share of the state's total homeless population as reflected by the 2019 point-in-time count of people experiencing homelessness, the County of Humboldt has been allocated \$849,123 and the Humboldt County Continuum of Care has been allocated \$948,677 in HHAP Program funding. The Humboldt Housing and Homeless Coalition, which serves as the Continuum of Care for Humboldt County, has designated the County of Humboldt as the administrative entity to receive and administer funding made available through the HHAP Program. As a result, the County of Humboldt is the only entity that may apply for the HHAP Program funding allocated to the Humboldt County Continuum of Care.

On Jan. 23, 2021, the Humboldt County Department of Health and Human Services (DHHS) submitted two applications for HHAP Program funding in accordance with the requirements of the Notice of Funding Availability issued by HCFC on Nov. 13, 2020. On July 8, 2021, HCFC notified DHHS that \$1,797,800 in HHAP Program funding would be awarded to the County of Humboldt.

On June 7, 2021, DHHS issued a Request for Proposals (RFP) which solicited proposals from qualified community organizations interested in working collaboratively with the County of Humboldt to implement various eligible projects that would be funded by the \$882,269.61 in HHAP Program funding allocated to the Humboldt County Continuum of Care after setting aside 7% of the allocation for administrative costs.

DHHS received a total of three proposals in response to the above-referenced RFP, which contained funding requests totaling \$1,149,366. After reviewing and evaluating each proposal in accordance with the applicable evaluation and selection criteria, the RFP Evaluation Committee determined all three projects are qualified to receive HHAP Program funding.

On Sept. 21, 2021, the Humboldt County Board of Supervisors approved funding allocations recommended by the RFP Evaluation Committee for the above-referenced projects, which included the project proposed by Redwoods Rural Health Center. The attached professional services agreement with Redwoods Rural Health Center will allow eligible members of the Target Population to receive emergency shelter, case management and supportive services that are consistent with the County of

Humboldt's goals and objectives for reducing homelessness in Humboldt County for the period of Oct. 1, 2021 through Sept. 30, 2022. It should be noted that the attached professional services agreement with Redwoods Rural Health Center comes to the Board after the start date thereof due to inadvertent delays that occurred during the contract development process.

Accordingly, DHHS recommends that the Board approve, and authorize the Chair of the Board to execute, the attached agreement with Redwoods Rural Health Center for the period of Oct. 1, 2021 through Sept. 30, 2022. It is also recommended that the Board authorize the DHHS Director, or a designee thereof, to execute any and all subsequent amendments to the attached agreement, after review and approval by County Counsel, Risk Management and the County Administrative Office.

FINANCIAL IMPACT:

The attached professional services agreement with Redwoods Rural Health Center has a maximum amount payable of \$411,746 for the period of Oct. 1, 2021 through Sept. 30, 2022. However, in the event that local, state or federal funding is reduced or eliminated, the County of Humboldt may reduce the above-referenced maximum amount payable or terminate the agreement in its entirety.

Expenditure appropriations related to the attached professional services agreement have been included in the adopted fiscal year 2021-22 budget for DHHS - Social Services HOME, budget unit 1160-520. Funding for the attached professional services agreement is available through HHAP Program revenues received by DHHS. As a result, approval of the attached agreement will not impact the Humboldt County General Fund.

STRATEGIC FRAMEWORK:

The recommended actions support the Board of Supervisors' Strategic Framework by protecting vulnerable populations, supporting self-reliance of citizens, creating opportunities for improved safety and health and providing community-appropriate levels of services.

OTHER AGENCY INVOLVEMENT:

None

ALTERNATIVES TO STAFF RECOMMENDATIONS:

The Board may choose not to approve the attached. However, this alternative is not recommended as your Board's approval will allow for the provision of needed emergency shelter, case management and supportive services through the use of funds that would not otherwise be available to the county.

ATTACHMENTS:

1. Professional Services Agreement with Redwoods Rural Health Center Regarding the Provision of Emergency Shelter, Case Management and Supportive Services to Families Who Are Experiencing Homelessness in Humboldt County

PREVIOUS ACTION/REFERRAL:

Board Order No.: D-18

Meeting of: 9/21/21

File No.: 21-1323