



# COUNTY OF HUMBOLDT

## Legislation Text

---

**File #:** 23-192, **Version:** 1

---

**To:** Board of Supervisors

**From:** County Administrative Office

**Agenda Section:** Consent

**Vote Requirement:** Majority

**SUBJECT:**

New Appointments to the Humboldt County Workforce Development Board (HC-WDB)

**RECOMMENDATION(S):**

That the Board of Supervisors:

1. Review the attached membership application from Marlee Mansfield-Chavez, Timothy Hooven, and James Forbes (attachments 1, 2 and 3); and
2. Appoint Marlee Mansfield-Chavez, Timothy Hooven, and James Forbes to the Humboldt County Workforce Development Board (HC-WDB) for a two-year term effective immediately pursuant to HC-WDB Bylaws.

**SOURCE OF FUNDING:**

Economic Development (1120)

**DISCUSSION:**

The Humboldt County Workforce Development Board (HC-WDB) is an advisory board to the Humboldt County Board of Supervisors and is required by the Workforce Investment Opportunity Act (WIOA) to oversee Humboldt's workforce system and funding opportunities. The mission of the HC-WDB is to offer resources that meet employer and employee needs for the county's continued prosperity. Under WIOA law, HC-WDB must be composed of certain public agencies and labor unions, including but not limited to private sector businesses, community-based organizations providing workforce services, and vocational rehabilitation.

On Feb. 17, 2023, the HC-WDB unanimously approved the applications of Marlee Mansfield-Chavez, Timothy Hooven, and James Forbes for board membership which helps the board retain its compliance to WIOA law.

The appointment of Marlee Mansfield-Chavez fulfills the requirement for representatives of the

workforce from community-based organizations (CBO) with experience and expertise in addressing barriers to employment for eligible youth, including out of school youth. The appointment of Timmothy Hooven represents private sector businesses in building and systems construction. Finally, the appointment of James Forbes fulfills the required participation of vocational rehabilitation through the Department of Rehabilitation.

FINANCIAL IMPACT:

**Narrative Explanation of Financial Impact:**

There is no anticipated financial impact anticipated with the approval of this agenda item.

STAFFING IMPACT:

**Narrative Explanation of Staffing Impact:**

There will be no change in staff levels, but this will decrease the workload of staff from having to find persons to fill the Humboldt County Workforce Board vacancies.

STRATEGIC FRAMEWORK:

This action supports the following areas of your Board's Strategic Framework.

Core Roles: Support business, workforce development and creation of private-sector jobs

New Initiatives: Engage in discussions of our regional economic future

Strategic Plan: 3.1 - Improve the economy of Humboldt County

OTHER AGENCY INVOLVEMENT:

N/A

ALTERNATIVES TO STAFF RECOMMENDATIONS:

Your Board may choose not to appoint these individuals and instead direct the HC-WDB to conduct an additional search for applicants. This action is not recommended as these applicants have already been vetted through the appropriate process as directed by HC-WDB Bylaws.

ATTACHMENTS:

1. Marlee Mansfield-Chavez HC-WDB Application
2. Timmothy Hooven HC-WDB Application
3. James Forbes HC-WDB Application

PREVIOUS ACTION/REFERRAL:

Board Order No.: N/A

Meeting of: N/A

File No.: N/A