



COUNTY OF HUMBOLDT

Legislation Text

File #: 23-1345, Version: 1

To: Board of Supervisors

From: County Administrative Office

Agenda Section: Consent

Vote Requirement: 4/5th

SUBJECT:

Supplemental Budget and Appropriation Transfer for the Radio Infrastructure Project in Communications (4/5 Vote Required)

RECOMMENDATION(S):

That the Board of Supervisors:

- 1.** Approve the attached supplemental budget in the amount of \$600,000 for the Radio Infrastructure Project in Communications (3521151), (4/5 vote required);
2. Approve the attached appropriation transfer in the District Attorney (DA) Budget (1100205); and
3. Approve funds in the amount of \$230,000 be transferred from fund the DA Asset Forfeiture fund to Communications (3521) for the DA's contribution to the Radio Infrastructure Project.

SOURCE OF FUNDING:

General Fund, District Attorney (1100205)
Communications (3521)

DISCUSSION:

Motorola Solutions, the vendor contracted to perform the replacement of the county's radio infrastructure, submitted Change Order #4 in the amount of \$795,062.31 on Feb. 17, 2022, and signed by the County Administrative Officer (CAO) March 2, 2022. On Dec. 18, 2018, your Board authorized the CAO, or a designee thereof, to execute any and all amendments and/or change orders to the attached communications system and services agreement with Motorola Solutions, Inc. after review and approval by County Counsel and Risk Management.

Change Order #4 order added: tower analysis and antenna & line work and foundation improvement at Shelter Cover; Generator, ATS and PG&E trench work at Horse Mountain; Generator, ATS and PG&E trench work at Mount Pierce; Generator and ATS work at Pratt Mountain and Courthouse site work.

In FY 2022-23 a purchase order was created to encumber funds for Change Order #4. Unspent funds were not rolled into the current year’s budget creating a need to supplement the Communications budget.

The estimated completion date of the project is Dec. 30, 2024.

FINANCIAL IMPACT:

| Expenditures (3521,151) | FY23-24 |
|------------------------------------|------------------------|
| Budgeted Expenses | |
| Additional Appropriation Requested | \$600,000 |
| Total Expenditures | \$600,000 |
| Funding Sources (3521,151) | FY23-24 Adopted |
| Fees/Other (1100,205) | \$230,000 |
| Fund Balance (3521,151) | \$370,000 |
| Total Funding Sources | \$600,000 |

**Projected amounts are estimates and are subject to change.*

Narrative Explanation of Financial Impact:

Funding for this change order was not included in the FY 2023-24 adopted budget for the County Administrative Office - Communications (3521151). The requested action would increase revenues and expenditures in this budget unit. Funding for this change order in the amount of \$370,000 is available in the Communications’ fund balance (3521). The District Attorney’s Office (DA) has committed \$230,000 from DA Asset Forfeiture funds for this project and has included those funds in their adopted FY 2023-24 budget. The attached appropriation transfer will transfer for those funds in the DA budget (1100250) to allow for a journal of funds to the communications budget (3521151) should your Board approve the appropriation transfer and the use of asset forfeiture funds.

STAFFING IMPACT:

Narrative Explanation of Staffing Impact:

There is no staffing impact with this item.

STRATEGIC FRAMEWORK:

This action supports the following areas of your Board’s Strategic Framework.

Core Roles: Provide for and maintain infrastructure

New Initiatives: Provide community-appropriate levels of service

Strategic Plan: N/A

OTHER AGENCY INVOLVEMENT:

N/A

ALTERNATIVES TO STAFF RECOMMENDATIONS:

Your Board could choose to disapprove the supplemental budget and appropriation transfer. This action

is not recommended as the county has invested heavily into replace its radio infrastructure and this change will ensure payment to critical components of the Radio Infrastructure Project.

ATTACHMENTS:

1. Change Order #4
2. Supplemental Budget
3. Appropriation Transfer

PREVIOUS ACTION/REFERRAL:

Meeting of: Dec. 18, 2018

File No.: 18-1612