



COUNTY OF HUMBOLDT

Legislation Details (With Text)

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File created: 6/30/2023 **In control:** Board of Supervisors
On agenda: 7/11/2023 **Final action:** 7/11/2023
Title: Consider Modifications to the County Telework Policy (Supervisor Michelle Bushnell)
Sponsors: Michelle Bushnell
Indexes:
Code sections:
Attachments: 1. Staff Report, 2. Resolution 22-14.pdf, 3. Telework Program 2022 APPROVED 02082022.pdf, 4. Draft Resolution per Supervisor Bushnell.pdf

Date	Ver.	Action By	Action	Result
7/11/2023	1	Board of Supervisors	approved as amended	Pass

To: Board of Supervisors
From: Supervisor Michelle Bushnell
Agenda Section: Initiated by Board Member

Vote Requirement: Majority

SUBJECT:

Consider Modifications to the County Telework Policy (Supervisor Michelle Bushnell)

RECOMMENDATION(S):

That the Board of Supervisors:

1. Consider modifications to the current Telework Policy;
2. Direct staff to return with a new resolution for adoption after completing all meet and confer requirements under the Meyers-Milias-Brown Act (MMBA).

SOURCE OF FUNDING:

General Fund

DISCUSSION:

On May 11, 2021, the Board of Supervisor created an Ad Hoc committee to identify telework opportunities and issues while creating a telework policy in response to the Covid-19 pandemic. At the February 8, 2022, Board meeting, Resolution 22-14 was adopted establishing the countywide policy.

Teleworking is a flexible work arrangement that allows eligible County of Humboldt employees to

work in a designated alternative work location other than their primary work location, as approved by their department head or designee. Teleworking is a cooperative arrangement between employees and their employing department based on both the position and the employee and is subject to department discretion and approval based on both position eligibility (whether the employee's position may be suitable for teleworking) and employee eligibility (has met performance expectations and has demonstrated dependability, responsibility, effective communicating, initiative, strong work ethic, etc.).

With shifts in the workforce and budgetary concerns, the teleworking policy should be periodically reviewed and updated. Supervisor Bushnell has included suggestive revisions and welcomes further Board input and modifications.

FINANCIAL IMPACT:

Each department has been tasked with managing these costs within their budget. It is unknown what the full impact of suggested changes to the policy would cost at this time.

STRATEGIC FRAMEWORK:

This action supports the following areas of your Board's Strategic Framework.

Core Roles: Provide for and maintain infrastructure

New Initiatives: Invest in county employees

Strategic Plan: 4.4 - Attract and retain the best county employees

OTHER AGENCY INVOLVEMENT:

None

ALTERNATIVES TO STAFF RECOMMENDATIONS:

Board discretion

ATTACHMENTS:

Resolution 22-14

Adopted Policy HR 2022-001

Draft Resolution Redlined per Supervisor Bushnell

PREVIOUS ACTION/REFERRAL:

Board Order No.: N/A

Meeting of: February 8, 2022

File No.: 22-136