COUNTY OF HUMBOLDT

Legislation Details (With Text)

File #:	19-282	**Version:** 1	**Name:**	
Type:	Informational Report		**Status:**	Passed
File created:	2/21/2019		**In control:**	County Administrative Office
On agenda:	3/5/2019		**Final action:**	3/5/2019
Title:	Extension of Extra-Help Hours - Purchasing (115) (4/5 Vote Required)			
Sponsors:				
Indexes:				
Code sections:				
Attachments:	1. Staff Report			

Date	Ver.	Action By	Action	Result
3/5/2019	1	Board of Supervisors	approved	Pass

To: Board of Supervisors

From: County Administrative Office

Agenda Section: Consent

SUBJECT:
Extension of Extra-Help Hours - Purchasing (115) (4/5 Vote Required)

RECOMMENDATION(S):
That the Board of Supervisors:
   1. Extend Juroth Khongsaengdao extra-help employment hours to a maximum of 1140 hours for fiscal year 2018-19 pursuant to Section 7 of the Humboldt County Salary Resolution (4/5 vote required).

SOURCE OF FUNDING:
Purchasing (3555115)

DISCUSSION:
Juroth Khongsaengdao has been working as an extra-help employee during the current fiscal year. As of January 31, 2019 Juroth has reached the maximum 960 hours. Purchasing is requesting an extension of hours through February 23, 2019 at which time Ms. Khongsaengdao will be a full-time permanent employee.

FINANCIAL IMPACT:
An estimated salary and benefit cost for the requested extension of extra-help is $2,343.78. A full-time position was included in the fiscal year 2018-19 budget; there are sufficient funds in Purchasing's

budget (3555115). There will be no impact to the General Fund.

STRATEGIC FRAMEWORK:
This action supports your Board's Strategic Framework by providing community-appropriate levels of service.

OTHER AGENCY INVOLVEMENT:
County Departments: Human Resources and Payroll

ALTERNATIVES TO STAFF RECOMMENDATIONS:
The Board could choose not to approve this request, however it is not recommended as the work Ms. Khongsaengdao performs ensures prompt processing of utility and purchasing transactions.

ATTACHMENTS:
None

PREVIOUS ACTION/REFERRAL:
Board Order No.: N/A
Meeting of: N/A
File No.: N/A