



# COUNTY OF HUMBOLDT

## Legislation Details (With Text)

**File #:** 23-727      **Version:** 1      **Name:**  
**Type:** Informational Report      **Status:** Passed  
**File created:** 5/18/2023      **In control:** Child Support Services  
**On agenda:** 6/6/2023      **Final action:** 6/6/2023  
**Title:** Annual Renewal of Plan of Cooperation between Humboldt County Information Technology Division and the North Coast Regional Department of Child Support Services (NCR DCSS) for Fiscal Year 2023-24

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. Staff Report, 2. POC NCRDCSS-IT \_ FY2324 \_ 2023-2024

Date	Ver.	Action By	Action	Result
6/6/2023	1	Board of Supervisors	approved	Pass

**To:** Board of Supervisors

**From:** Child Support Services

**Agenda Section:** Consent

**Vote Requirement:** 4/5th

**SUBJECT:**

Annual Renewal of Plan of Cooperation between Humboldt County Information Technology Division and the North Coast Regional Department of Child Support Services (NCR DCSS) for Fiscal Year 2023-24

**RECOMMENDATION(S):**

That the Board of Supervisors:

1. Authorize the County Administrative Officer and Child Support Director to enter into the annual renewal of the Plan of Cooperation between Humboldt County Information Technology Division and NCR DCSS.

**SOURCE OF FUNDING:**

Child Support (1380206-3125)

**DISCUSSION:**

The NCR DCSS has worked with the Humboldt County Information Technology Division for years. A renewal Plan of Cooperation agreement is signed annually to reflect changes in cost and support

services required. The estimated charge for support services in fiscal year (FY) 2023-24 is \$100,291. These charges will be for staff time and other overhead costs such as utilities, etc.

**FINANCIAL IMPACT:**

<b>Expenditures (Fund, Budget Unit)</b>	<b>FY23-24 Projected</b>
Budgeted Expenses	100,291
<b>Total Expenditures</b>	<b>100,291</b>
<b>Funding Sources (Fund, Budget Unit)</b>	<b>FY23-24 Projected*</b>
Child Support Fund 1380-206	100,291
<b>Total Funding Sources</b>	<b>100,291</b>

*\*Projected amounts are estimates and are subject to change.*

**Narrative Explanation of Financial Impact:**

This is an annual budgeted expense for services and support between the Humboldt County Informational Technology Division and NCR DCSS which allows the Child Support program to continue to function at a high level, meeting all state and federal requirements.

**STAFFING IMPACT:**

**Narrative Explanation of Staffing Impact:**

The renewal of this contract has no impact on staffing levels. Without the renewal, the NCR DCSS would not be able to continue to function with the limited number of Information Technology staff supported by the Child Support payroll.

**STRATEGIC FRAMEWORK:**

This action supports the following areas of your Board’s Strategic Framework.

- Core Roles: Enforce laws and regulations to protect residents
- New Initiatives: Provide community-appropriate levels of service
- Strategic Plan: 4.4 - Attract and retain the best county employees

**OTHER AGENCY INVOLVEMENT:**

North Coast Regional Department of Child Support Services

**ALTERNATIVES TO STAFF RECOMMENDATIONS:**

This agreement allows NCR DCSS to continue to function and provide a high level of support and services. The alternative would be to not choose to renew the contract and seek Information Technology support from an alternate source, which would mean outsourcing funds and is not recommended.

**ATTACHMENTS:**

File Name: POC NCRDCSS-IT\_FY2324\_2023-2024

**PREVIOUS ACTION/REFERRAL:**

Board Order No.: N/A

Meeting of: N/A  
File No.: N/A