



# COUNTY OF HUMBOLDT

## Legislation Details (With Text)

**File #:** 21-184      **Version:** 1      **Name:**  
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**File created:** 2/3/2021      **In control:** County Administrative Office  
**On agenda:** 2/23/2021      **Final action:** 2/23/2021  
**Title:** Appointment to the Humboldt County Workforce Development Board (HC-WDB)  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:** 1. Staff Report, 2. Nilsen Shelley - WDB application\_2020\_redacted.pdf

Date	Ver.	Action By	Action	Result
2/23/2021	1	Board of Supervisors	approved	Pass

**To:** Board of Supervisors  
**From:** County Administrative Office  
**Agenda Section:** Consent

**SUBJECT:**  
Appointment to the Humboldt County Workforce Development Board (HC-WDB)

**RECOMMENDATION(S):**  
That the Board of Supervisors:  
1. Review the attached membership application for Shelley Nilsen; and  
2. Appoint Shelley Nilsen to the HC-WDB for a 2-year term effective immediately and pursuant to the HC-WDB Bylaws.

**SOURCE OF FUNDING:**  
Budget Unit 1120 287- Workforce Innovation and Opportunity Act (WIOA) Funds

**DISCUSSION:**  
The HC-WDB is a body appointed by the Board of Supervisors and required by the Workforce Innovation and Opportunity Act (WIOA) to oversee expenditure of WIOA funds and the workforce system in Humboldt County (the Local Workforce Development Area). The mission of the HC-WDB is to bring together resources to meet employer and employee needs and advance the prosperity of local communities. WIOA requires certain public agencies and labor unions to be appointed members of the HC-WDB. HC-WDB membership must be balanced with an equal number, plus one, of private sector members, as WIOA regulations require that at least 51 percent of the HC-WDB membership is composed of the private sector.

The HC-WDB Executive Committee received and reviewed the application to fill a current vacancy and recommended appointment of the applicant at its Oct. 15, 2020 meeting. The proposed appointment is in accordance with the HC-WDB Bylaws. Shelley Nilsen represents Express Employment Professionals and was nominated by Donna Wright to fill a vacant Private Industry - Staffing Services seat.

FINANCIAL IMPACT:

The requested action has no financial impact. HC-WDB serves as an advisory body for WIOA funding and the members who comprise the HC-WDB committee have significant input on funding allocations. The HC-WDB will recommend approximately \$3.1 million in funding in fiscal year 2020-2021.

STRATEGIC FRAMEWORK:

This action supports your Board's Strategic Framework by supporting business, workforce development and creation of private-sector jobs.

OTHER AGENCY INVOLVEMENT:

N/A

ALTERNATIVES TO STAFF RECOMMENDATIONS:

Your Board may choose not to appoint this individual and instead direct the HC-WDB to conduct an additional search for applicants. This action is not recommended as this applicant has already been vetted through the appropriate process as directed by the HC-WDB Bylaws.

ATTACHMENTS:

Shelley Nilsen's HC-WDB Application for Appointment (Attachment 1)

PREVIOUS ACTION/REFERRAL:

Board Order No.: N/A

Meeting of: N/A

File No.: N/A