

BOARD OF SUPERVISORS

REX BOHN
First District
ESTELLE FENNEL
Chair - Second District
MIKE WILSON
Vice Chair - Third District
VIRGINIA BASS
Fourth District
STEVE MADRONE
Fifth District



COUNTY STAFF

AMY S. NILSEN
County Administrative Officer
JEFFREY S. BLANCK
County Counsel
KATHY HAYES
Clerk of the Board

**BOARD OF SUPERVISORS
COUNTY OF HUMBOLDT
825 FIFTH STREET
EUREKA, CA 95501
SUPERVISORS' CHAMBER, FIRST FLOOR**

ACTION SUMMARY

Tuesday, March 3, 2020

9:00 AM

Regular Meeting

A. SALUTE TO THE FLAG

B. MODIFICATIONS TO THE AGENDA

C. CONSENT CALENDAR

Board of Supervisors

- 1. March for Meals Proclamation (Supervisor Virginia Bass)**

Recommendation: That the Board of Supervisors:
1. Adopt the Proclamation.

A motion was made by Supervisor Bass, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

2. International Women's Day Proclamation (Supervisor Mike Wilson)

Recommendation: That the Board of Supervisors:
1. Adopt the Proclamation.

A motion was made by Supervisor Bass, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

3. Grand Jury Awareness Month (Supervisor Rex Bohn)

Recommendation: That the Board of Supervisors:
1. Adopt the proclamation.

A motion was made by Supervisor Bass, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

4. Certificates of Recognition for the Arcata Chamber of Commerce Award Recipients for 2020 (Supervisor Mike Wilson)

Recommendation: That the Board of Supervisors:
1. Ratify authorization for the Chair to sign the Certificates of Recognition.

A motion was made by Supervisor Bass, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

5. Proclaim March 2020 as Brain Injury Awareness Month (Supervisor Estelle Fennell)

Recommendation: That the Board of Supervisors:
1. Adopt the proclamation.

A motion was made by Supervisor Bass, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

6. Letter of Support to California Fish and Game Wildlife Branch Regarding the Goose Season Date Changes (Supervisor Rex Bohn)

Recommendation: That the Board of Supervisors:
1. Authorize the Chair to sign the letter of support.

A motion was made by Supervisor Bass, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

7. Letter of Support to California Fish and Game Commission Regarding the Proposed Changes to the Elk Hunting Regulations (Supervisor Rex Bohn)

Recommendation: That the Board of Supervisors:

1. Authorize the Chair to sign the letter of support.

A motion was made by Supervisor Bass, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

8. Certificates of Recognition for the Fortuna Chamber of Commerce Award Winners (Supervisor Estelle Fennell)

Recommendation: That the Board of Supervisors:

1. Ratify authorization for the Chair to sign the Certificates of Recognition.

A motion was made by Supervisor Bass, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

Clerk of the Board

9. Approval of the Action Summary - Meeting of February 25, 2020

Recommendation: That the Board of Supervisors:

1. Approve the Action Summary for the meeting of February 25, 2020 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

A motion was made by Supervisor Bass, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

County Administrative Office

10. Modification to Board Meeting Schedule - Calendar Year 2020

Recommendation: That the Board of Supervisors:

1. Modify the Board Meeting Schedule for Calendar Year 2020 by cancelling the May 12 meeting.

A motion was made by Supervisor Bass, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

Department of Health and Human Services: Administration

11. Agreement with Open Door Community Health Centers to assist with CalFresh Outreach and Support Activities

Recommendation: That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached agreement with Open Door Community Health Centers to assist the Department of Health and Human Services (DHHS) increased utilization of CalFresh benefits by eligible households in an amount not to exceed \$526,097.50; and
2. Direct the Clerk of the Board to route the executed agreement to the (DHHS) -Contract Unit for forwarding to DHHS-Social Services Administration.

A motion was made by Supervisor Bass, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

12. Professional Services Agreement with the City of Eureka Regarding the Provision of Rental Assistance, Case Management and Supportive Services to Individuals and Families Experiencing, or at Risk of Experiencing, Homelessness in Humboldt County

Recommendation: That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached professional services agreement with the City of Eureka regarding the provision of rental assistance, case management and supportive services to individuals and families experiencing, or at risk of experiencing, homelessness in Humboldt County for the period of March 3, 2020 through March 2, 2021;
2. Authorize the Department of Health and Human Services Director, or a designee thereof, to execute any and all subsequent amendments to the attached professional services agreement with the City of Eureka, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to route two (2) fully executed original copies of the attached professional services agreement with the City of Eureka to the Department of Health and Human Services - Contract Unit for further processing.

A motion was made by Supervisor Bass, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

13. Professional Services Agreement with Redwood Community Action Agency Regarding the Provision of Rental Assistance, Case Management and Supportive Services to Individuals Between 18 and 22 Years of Age Who Are Experiencing, or at Risk of Experiencing, Homelessness in Humboldt County

Recommendation: That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached professional services agreement with Redwood Community Action Agency regarding the provision of rental assistance, case management and supportive services to individuals between 18 and 22 years of age who are experiencing, or at risk of experiencing, homelessness in Humboldt County for the period of March 3, 2020 through March 2, 2021;
2. Authorize the Department of Health and Human Services Director, or a designee thereof, to execute any and all subsequent amendments to the attached professional services agreement with Redwood Community Action Agency after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to route one fully executed original copy of the attached professional services agreement with Redwood Community Action Agency to the Department of Health and Human Services - Contract Unit for further processing.

A motion was made by Supervisor Bass, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

Department of Health and Human Services: Public Health

14. First Amendment to the Health Officer Agreement for Fiscal Years (FY) 2019-20 and 2020-21

Recommendation: That the Board of Supervisors:

1. Approve and authorize the Chair of the Board to execute the attached First Amendment to the Health Officer Agreement with Teresa Frankovich, M.D. increasing the position from a 0.70 full-time equivalent (FTE) to 1.0 FTE for the remainder of FY 2019-20 and FY 2020-21; and
2. Direct the Clerk of the Board to return the agreement to the Department of Health and Human Services (DHHS) - Contract Unit for forwarding to DHHS - Employee Services.

A motion was made by Supervisor Bass, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

Department of Health and Human Services: Social Services

15. Memorandum of Understanding by and between the Humboldt County Office of Education, Humboldt County School Districts, and County of Humboldt through its Probation Department and Department of Health and Human Services - Child Welfare Services Division regarding the Humboldt County Foster Youth Education Transportation Coordination Program

Recommendation: That the Board of Supervisors:

1. Approve, and authorize the Director of the Humboldt County Department of Health and Human Services - Child Welfare Services Division, or a designee thereof, to execute the attached Memorandum of Understanding by and between the Humboldt County Office of Education, Humboldt County School Districts, and County of Humboldt through its Probation Department and Department of Health and Human Services - Child Welfare Services Division;
2. Approve, and ratify the signature of the Humboldt County Chief Probation Officer for the attached Memorandum of Understanding by and between the Humboldt County Office of Education, Humboldt County School Districts, and County of Humboldt through its Probation Department and Department of Health and Human Services - Child Welfare Services Division; and
3. Direct the Clerk of the Board to return the fully executed attached Memorandum of Understanding to the Department of Health and Human Services - Contract Unit for further processing.

A motion was made by Supervisor Bass, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

16. Professional Services Agreement with Boys and Girls Club of the Redwoods to Reduce Suffering that may Result from Abuse and Trauma

Recommendation: That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached professional services agreement with Boys and Girls Club of the Redwoods for fiscal years 2019-20 through 2021-22 in an amount not to exceed \$60,000; and
2. Direct the Clerk of the Board to route the fully executed agreement to the DHHS-Contract Unit for further processing.

A motion was made by Supervisor Bass, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

Human Resources**17. Outsourcing Payroll services to ADP®**

Recommendation: That the Board of Supervisors:

1. Cancel the Request for Proposal (RFP) for Time and Attendance/Payroll Services issued on February 25, 2020;
2. Grant an exemption from the requirement for a Request for Proposal set forth in section 5.3 of the County Purchasing Policy;
3. Authorize the Director of Human Resources to negotiate the terms of an agreement for Time and Attendance/Payroll services with ADP; and
4. Authorize the Director of Human Resources to sign a Letter of Engagement with ADP pending the Board's approval of a negotiated agreement.

A motion was made by Supervisor Bass, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

Public Works**18. Consultant Services Agreement with Crawford & Associates, Inc. Regarding the Provision of On-Call Professional Geotechnical Investigation and Engineering Services**

Recommendation: That the Board of Supervisors:

1. Approve the selection of Crawford & Associates, Inc. as the consulting firm to provide on-call professional geotechnical investigation and engineering services;
2. Approve, and authorize the Chair of the Board to execute, the attached consultant services agreement with Crawford & Associates, Inc. regarding the provision of on-call professional geotechnical investigation and engineering services;
3. Authorize the Public Works Director to execute any and all future task orders issued pursuant to the terms and conditions of the attached consultant services agreement with Crawford & Associates, Inc.; and
4. Direct the Clerk of the Board to return two (2) fully executed original copies of the attached consultant services agreement with Crawford & Associates, Inc. to the Department of Public Works for further processing.

A motion was made by Supervisor Bass, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

19. Storm Damage Repair to Bair Road (6L300) Post Miles 0.50 1.30, 3.00, 4.10 and Stover Road (6M100) Post Mile 5.47

Recommendation: That the Board of Supervisors:

1. Approve the attached plans and specifications for the Bair Road (6L300) Post Miles 0.50 1.30, 3.00, 4.10 and Stover Road (6M100) Post Mile 5.47 Storm Damage Repair Project; and
2. Direct the Clerk of the Board to advertise the above-mentioned project as required by Section 22037 of the California Public Contract Code, with bids to be opened on Tuesday, April 7, 2020, at 2:00 p.m.

A motion was made by Supervisor Bass, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

Sheriff

20. Approve Advanced Step for Correctional Deputy I, Brian Stinnett (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

1. Approve advance step at Salary Range 357, Step D for Correctional Deputy I, Brian Stinnett. (4/5 Vote Required)

A motion was made by Supervisor Bass, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

D. ITEMS PULLED FROM CONSENT

E. PUBLIC COMMENT ON NON-AGENDA ITEMS

F. SPECIAL PRESENTATIONS

Clerk of the Board

1. Update by the Human Rights Commission Related to Human Trafficking Funding

Recommendation: That the Board of Supervisors:

1. Here the presentation and take appropriate action, if required.

A motion was made by Supervisor Wilson, seconded by Supervisor Madrone, to receive the report. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

G. MATTERS INITIATED BY BOARD MEMBERS**Board of Supervisors**

1. Appointment of a County Contact for the California Forest Management Task Force (Supervisor Steve Madrone and Supervisor Mike Wilson)

Recommendation: That the Board of Supervisors:

1. Appoint a member of the Board of Supervisors to represent Humboldt County in a local government working group of the California Forest Management Taskforce; and
2. Direct staff to return with a supplemental budget for additional travel dollars for the Board member appointed to the Forest Management Taskforce.

A motion was made by Supervisor Wilson, seconded by Supervisor Bass, to appoint Supervisor Madrone as the member and Supervisor Bohn as the alternate to the California Forest Management Taskforce and to approve the travel budget not to exceed \$2,500 dollars. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

2. Master Good Neighbor Agreement with the United States Department of Agriculture, Forest Service, Six Rivers National Forest Regarding the Provision of Authorized Forest, Rangeland and Watershed Restoration Services (Supervisor Rex Bohn and Supervisor Steve Madrone)

Recommendation: That the Board of Supervisors:

1. Approve, and authorize, the Humboldt County Public Works Director, or a designee thereof, to execute a substantially similar version of the attached master good neighbor agreement with the United States Department of Agriculture, Forest Service, Six Rivers National Forest regarding the provision of authorized forest, rangeland and watershed restoration services;
2. Authorize the Humboldt County Public Works Director, or a designee thereof, to execute any and all subsequent amendments to the attached master good neighbor agreement with the United States Department of Agriculture, Forest Service, Six Rivers National Forest, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Authorize the Humboldt County Public Works Director, or a designee thereof, to execute any and all subsequent supplemental project agreements with the United States Department of Agriculture, Forest Service, Six Rivers National Forest regarding the provision of specific forest, rangeland and watershed restoration services, and any amendments thereto, after review and approval by County Counsel, Risk Management and the County Administrative Office.

A motion was made by Supervisor Madrone, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

3. The Impact of Consumer Price Index Related Increases on Cannabis Excise Tax Bills (Supervisor Estelle Fennell)

Recommendation: That the Board of Supervisors:

1. Discuss the benefits of imposing a stay on collection of the annual increase on Cannabis Excise Taxes for the 2020 calendar year; and
2. Direct staff to bring back an agenda item with supporting documentation necessary to effectuate a stay on collection of the annual increase Cannabis Excise Taxes for the 2020 calendar year.

A motion was made by Supervisor Madrone, seconded by Supervisor Wilson, to direct staff to come back with recommendations for the following four options, a stay on the 2020 CPI that would be due in 2021; a stay on the 2020 CPI due in 2021 plus a credit on the 2020 Measure S tax bill for the 2019 CPI paid; make no changes; and to keep the CPI in existence while issuing a credit back for 2020. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

H. DEPARTMENT REPORTS

I. PUBLIC HEARINGS

J. DISCUSSION ITEMS

K. MATTERS SET FOR TIME CERTAIN

Board of Supervisors

1. 9:05 a.m. - Ferndale High School Students Visit to the Board of Supervisors Meeting (Supervisor Rex Bohn)

Recommendation: That the Board of Supervisors:

1. Welcomes the Ferndale High School Students to the Board Meeting.

A motion was made by Supervisor Wilson, seconded by Supervisor Bass, to receive and file this presentation. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

2. 1:30 p.m. - Consider an Energy Resilience and Independence Bond Measure Initiative for the November 2020 Ballot (Supervisor Mike Wilson and Supervisor Estelle Fennell)

Recommendation: That the Board of Supervisors:

1. Direct staff to examine the legal requirements and timelines necessary to put a bond measure on the November 2020 ballot; and
2. Direct staff to return to the Board on March 17th with a budget proposal to fund necessary polling and further review the time frame to meet the ballot deadlines.

A motion was made by Supervisor Wilson, seconded by Supervisor Madrone, to direct staff to examine the legal requirements and timelines necessary to put a bond measure and or carbon tax on the November 2020 ballot, direct staff to return to the Board on March 17th with a budget proposal to fund necessary polling and further review the time frame to meet the ballot deadlines, and create an ad hoc that includes Supervisor Bohn, Supervisor Wilson, RCEA, Schatz Energy and Scott Adair of Economic Development. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

Board of Supervisors - Closed Session

3. 12:00 p.m. - A conference with legal counsel pursuant to Government Code section 54956.9(d)(1) in the matter of Jeffrey S. Blanck v. County of Humboldt et al. – case number 1:19-cv-3055.

The Board of Supervisors met in conference with legal counsel pursuant to Government Code section 54956.9(d)(1) in the matter of Jeffrey S. Blanck v. County of Humboldt et al. – case number 1:19-cv-3055. There was no action to report.

4. 12:00 p.m. - Pursuant to Government Code sections 54954.5 and 54957, to consider a Public Employee Performance Evaluation for the position of the County Counsel.

The Board of Supervisors met in conference pursuant to Government Code sections 54954.5 and 54957, to consider a Public Employee Performance Evaluation for the position of the County Counsel. There was no action to report.

5. 12:00 p.m. - A conference with legal counsel pursuant to Government Code section 54956.9(d)(1) in the matter of Jeffrey S. Blanck v. County of Humboldt et al. – case number CV190389.

The Board of Supervisors met in conference with legal counsel pursuant to Government Code section 54956.9(d)(1) in the matter of Jeffrey S. Blanck v. County of Humboldt et al. – case number CV190389. There was no action to report.

6. 12:00 p.m. - A conference with legal counsel pursuant to paragraph 1 of Government Code section 54956.9(d) in the matter of Jeffrey S. Blanck v. Lisa Dematteo et al.; case number DR190340.

The Board of Supervisors met in conference with legal counsel pursuant to paragraph 1 of Government Code section 54956.9(d) in the matter of Jeffrey S. Blanck v. Lisa Dematteo et al.; case number DR190340. There was no action to report.

- 7. 12:00 p.m. - A conference with legal counsel pursuant to Government Code section 54956.9(d)(1) in the matter of Donald Lilly v. County of Humboldt, et al. – case number 19-cv-07941 NC (PR).

The Board of Supervisors met in conference with legal counsel pursuant to Government Code section 54956.9(d)(1) in the matter of Donald Lilly v. County of Humboldt, et al. – case number 19-cv-07941 NC (PR). The Board of Supervisors unanimously authorized the Risk Manager to enter into a retainer agreement with the law firm of Mitchell, Brisso, Delaney and Vrieze regarding the defense of the county in the federal civil rights lawsuit titled Donald Lilly versus County of Humboldt et al. case number 5:19-cv-07941 NC (PR).

- 8. 12:00 p.m. - Conference with legal counsel pursuant to Government Code section 54956.9(d)(1) in the matter of U.S. v. Humboldt County, Case No. 1:16-cv-05139-NJV.

The Board of Supervisors met in conference with legal counsel pursuant to Government Code section 54956.9(d)(1) in the matter of U.S. v. Humboldt County, Case No. 1:16-cv-05139-NJV. There was no action to report.

- 9. 12:00 p.m. - A conference with legal counsel pursuant to paragraph 1 of Government Code section 54956.9(d) in the matter of Forbes v. Humboldt County, Case No. 4:19-cv-05514-JST.

This item was pulled and will be brought back at a later date.

L. ADJOURNMENT

I, RYAN SHARP, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true, and correct original record of the above entitled meeting of the Humboldt County Board of Supervisors held in Eureka, California.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.

*RYAN SHARP
Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California*

MARCH 4, 2020



MINUTES
TUESDAY, MARCH 3, 2020
Regular Session

The Honorable Board of Supervisors of the County of Humboldt met in regular session on the above date within the Humboldt County Courthouse, Eureka, California. The minutes of this meeting were approved on Tuesday, March 10, 2020 with the vote as shown below.

AYES: Supervisors: Fennell, Bohn, Madrone, Wilson, Bass
NAYS: Supervisors: --
ABSENT: Supervisors: --
ABSTAIN: Supervisors: --



RYAN SHARP
Deputy Clerk of the Board



ESTELLE FENNELL
Chair of the Board