BOARD OF SUPERVISORS

REX BOHN
First District
ESTELLE FENNELL
Chair - Second District
MIKE WILSON
Vice Chair - Third District
VIRGINIA BASS
Fourth District
STEVE MADRONE
Fifth District



COUNTY STAFF

AMY S. NILSEN
County Administrative Officer
JEFFREY S. BLANCK
County Counsel
KATHY HAYES
Clerk of the Board

BOARD OF SUPERVISORS
COUNTY OF HUMBOLDT
825 FIFTH STREET
EUREKA, CA 95501
SUPERVISORS' CHAMBER, FIRST FLOOR

ACTION SUMMARY

Tuesday, February 11, 2020 **9:00 AM** **Regular Meeting**

A. SALUTE TO THE FLAG

B. MODIFICATIONS TO THE AGENDA

C. CONSENT CALENDAR

Board of Supervisors

1. Letter of Support for the Crowley Site and "Q" Qualified Combining Zone District Text and Local Coastal Program Amendments to the North Coast District California Coastal Commission (Supervisor Virginia Bass)

   Recommendation: That the Board of Supervisors:
   1. Authorize the Chair to sign the letter.

   A motion was made by Supervisor Bass, seconded by Supervisor Madrone, that the recommendations be approved. The motion carried by the following vote:

   Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Steve Madrone

   Abstain: 1 - Mike Wilson

Clerk of the Board

2. Notice of Vacancy on the Headwaters Fund Board

Recommendation: That the Board of Supervisors:
1. Receive and file the report.

A motion was made by Supervisor Bass, seconded by Supervisor Madrone, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Steve Madrone

Abstain: 1 - Mike Wilson

3. Letter of Appreciation to Greg Seiler for his service on the Headwaters Fund Board

Recommendation: That the Board of Supervisors:
1. Authorize the Chair to sign the letter of appreciation.

A motion was made by Supervisor Bass, seconded by Supervisor Madrone, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Steve Madrone

Abstain: 1 - Mike Wilson

4. Humboldt County Fire Safe Council Membership Update

Recommendation: That the Board of Supervisors:
1. Review the staff report and supporting documentation regarding the appointment of new Humboldt County Fire Safe Council members and alternates; and
2. Approve the attached list of Humboldt County Fire Safe Council member appointees and alternates.

A motion was made by Supervisor Bass, seconded by Supervisor Madrone, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Steve Madrone

Abstain: 1 - Mike Wilson

5. Notice of Vacancy on the Workforce Development Board

Recommendation: That the Board of Supervisors:
1. Receive and file the report.

A motion was made by Supervisor Bass, seconded by Supervisor Madrone, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Steve Madrone

Abstain: 1 - Mike Wilson

6. Approval of the Action Summary - Meeting of February 4, 2020

Recommendation: That the Board of Supervisors:
1. Approve the Action Summary for the meeting of February 4, 2020 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

A motion was made by Supervisor Bass, seconded by Supervisor Madrone, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Steve Madrone

Abstain: 1 - Mike Wilson

County Administrative Office

7. Bid Award Authorization for the Juvenile Probation Division Americans with Disabilities Act (ADA) Modification Project; Project Number 2018-103

Recommendation: That the Board of Supervisors:
1. Receive and file the bids for the Juvenile Probation Division Americans with Disabilities Act (ADA) Modification Project;
2. Award the project to the lowest responsible and responsive bidder, Lucchesi Builders D.B.A. Pacific Builders; and
3. Authorize the Purchasing Agent to sign the construction agreement with Lucchesi Builders D.B.A. Pacific Builders in the form of the attached sample agreement subject to approval from County Counsel and Risk Management.

A motion was made by Supervisor Bass, seconded by Supervisor Madrone, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Steve Madrone

Abstain: 1 - Mike Wilson

Department of Health and Human Services: Social Services

8. Agreement with Changing Tides Family Services to Assist with CalFresh Outreach and Support Activities

Recommendation: That the Board of Supervisors:
1. Approve, and authorize the Chair of the Board to execute, the attached professional services agreement with Changing Tides Family Services to assist the Department of Health and Human Services (DHHS) increased utilization of CalFresh benefits by eligible households in an amount not to exceed $319,661.00; and
2. Direct the Clerk of the Board to route one fully executed copy of the agreement to DHHS-Contract Unit for forwarding to DHHS-Social Services Administration.

A motion was made by Supervisor Bass, seconded by Supervisor Madrone, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Steve Madrone

Abstain: 1 - Mike Wilson

Human Resources

9. Extension of Extra-Help Hours - Personnel (130) (4/5 Vote Required)

Recommendation: That the Board of Supervisors:
1. Extend Dr. Jeremy Michael Clark extra-help employment of 960 hours to a maximum of 1,680 hours for Fiscal Year 2019-2020 pursuant to Section 7 of the Humboldt County Salary Resolution. (4/5 vote required)

A motion was made by Supervisor Bass, seconded by Supervisor Madrone, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Steve Madrone

Abstain: 1 - Mike Wilson

Planning and Building Department

10. Resolution Authorizing the Submittal and Signature of a CalHome Program Grant Application for a First Time Homebuyer Loan Program and an Accessory Dwelling Unit Construction Loan Program

Recommendation: That the Board of Supervisors:

1. Adopt the attached Resolution No. ____:

a. Authorizing an application to be submitted to the Department of Housing and Community Development (HCD) for the 2019 CalHome Grant Program for up to $4,800,000; and

b. Authorizing and directing the Planning and Building Department Director to execute in the name of the County of Humboldt the application, the Standard Agreement, and all other documents required by HCD for participation in the CalHome Program, and any amendments.

A motion was made by Supervisor Bass, seconded by Supervisor Madrone, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Steve Madrone

Abstain: 1 - Mike Wilson

Probation

11. Supplemental Budget for Motorpool Vehicle Replacement Upcharge and Vehicle Cage (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

1. Approve the attached supplemental budget for budget unit 235 to increase appropriation in object codes 2123 and 8771 for the upcharge of a fleet vehicle replacement/upgrade and the purchase of the corresponding cage (4/5 vote required); and

2. Establish the fixed asset 8771 in Probation budget unit 235 for the upcharge of a replacement fleet vehicle which is being upgraded.

A motion was made by Supervisor Bass, seconded by Supervisor Madrone, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Steve Madrone

Abstain: 1 - Mike Wilson

12. Supplemental Budget for Probation, Budget Unit 254, to Repair Electronic Panel and Door (4/5 Vote Required)

Recommendation: That the Board of Supervisors:
1. Approve the attached supplemental budget for Probation budget unit 254. (4/5 vote required)

A motion was made by Supervisor Bass, seconded by Supervisor Madrone, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Steve Madrone

Abstain: 1 - Mike Wilson

Public Works

13. Adoption of Ordinance Amending Sections 421-1 through 421-7, Relating to Stop Signs in the Shelter Cove Area; Amending Section 431-2, Relating to Accessible Parking Spaces for Persons with Disabilities in the Redway Area; Amending Sections 431-21.5, 431-52, 431-63, 431-65, 431-86.5 and 431-109, Relating to Parking Restrictions in the McKinleyville, Loleta, Samoa, Cutten and Eureka Areas; Adding Section 431-61.2, Relating to Parking Restrictions in the Hydesville Area; and Amending Section 435-3, Relating to Bicycle Lanes in the Hoopa Area, of Title IV of the Humboldt County Code

Recommendation: That the Board of Supervisors:
1. Adopt Ordinance No. _____, Amending Sections 421-1 through 421-7, Relating to Stop Signs in the Shelter Cove Area; Amending Section 431-2, Relating to Accessible Parking Spaces for Persons with Disabilities in the Redway Area; Amending Sections 431-21.5, 431-52, 431-63, 431-65, 431-86.5 and 431-109, Relating to Parking Restrictions in the McKinleyville, Loleta, Samoa, Cutten and Eureka Areas; Adding Section 431-61.2, Relating to Parking Restrictions in the Hydesville Area; and Amending Section 435-3, Relating to Bicycle Lanes in the Hoopa Area, of Title IV of the Humboldt County Code.

A motion was made by Supervisor Bass, seconded by Supervisor Madrone, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Steve Madrone

Abstain: 1 - Mike Wilson

14. Extension of Extra Help Hours - Roads-Maintenance 1200 325 (4/5 Vote Required)

Recommendation: That the Board of Supervisors:
1. Authorize the extension of extra-help employment hours for Road Maintenance Worker I, Jennifer Ogden, to a maximum of 1920 hours for Fiscal Year (FY) 2019-20. (4/5 vote required)

A motion was made by Supervisor Bass, seconded by Supervisor Madrone, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Steve Madrone

Abstain: 1 - Mike Wilson

15. Cancellation of Contract, Release of Deposit and Cancellation of Escrow for the Commercial Property Purchase Agreement and All Amendments for the Purchase of 1017 4th Street, 1023 & 1025 4th Street, and 1031, 1035 & 1039 4th Street, Eureka, California

Recommendation: That the Board of Supervisors:
1. Approve the Cancellation of Contract, Release of Deposit and Cancellation of Escrow Form;
2. Authorize the Director of Public Works to sign and date the Cancellation of Contract, Release of Deposit and Cancellation of Escrow Form;
3. Authorize staff to identify and locate former tenants to determine eligibility for relocation assistance benefits; and
4. Approve payment of relocation assistance benefits to eligible former tenants.

A motion was made by Supervisor Bass, seconded by Supervisor Madrone, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Steve Madrone

Abstain: 1 - Mike Wilson

Sheriff

16. Supplemental Budget for Cal-ID Remote Access Network (RAN) Budget Unit 3495-126 and Immediate Replacement of Live Scan Machines (4/5 Vote Required)

Recommendation: That the Board of Supervisors:
1. Approve a supplemental budget for FY2019-20 for Cal-ID RAN budget unit 3495-126 in the amount of $147,993 for the purchase of seven new live scan machines (Attachment 1). (4/5 vote required)

A motion was made by Supervisor Bass, seconded by Supervisor Madrone, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Steve Madrone

Abstain: 1 - Mike Wilson

D. ITEMS PULLED FROM CONSENT

E. PUBLIC COMMENT ON NON-AGENDA ITEMS

F. SPECIAL PRESENTATIONS

G. MATTERS INITIATED BY BOARD MEMBERS

Board of Supervisors

1. Resolution and Presentation on Creating the 2020 Census Partnership (Supervisor Rex Bohn)

Recommendation: That the Board of Supervisors:
1. Authorize the Chair to sign the resolution;
2. Hear the presentation; and
3. Take appropriate action if needed.

A motion was made by Supervisor Bohn, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

H. DEPARTMENT REPORTS

County Administrative Office

1. Mid-Year Budget Review for Fiscal Year (FY) 2019-20, Budget Outlook for FY 2020-21, and Recommendations for Budget Adjustments (4/5 Vote Required)

Recommendation: That the Board of Supervisors:
1. Receive and file a review of the current FY 2019-20 and projected FY 2020-21 budget years;
2. Direct the County Administrative Office (CAO) to prepare the FY 2020-21 budget based on the following parameters:
a. Set departmental allocations from the General Fund to increase by 5% based on current year General Fund allocations;
b. Accept and consider requests for additional General Fund appropriations with a preference given to one-time requests that support infrastructure improvements;
c. Set an annual departmental contribution to Public Agency Retirement Services (PARS) up to 2% of salaries;
3. Review the estimated unallocated Measure Z revenues along with the recommendations from the Measure Z Citizens' Advisory Committee (Attachment I) and provide direction on whether to allocate funding (4/5 vote required);
4. Approve the list of budget adjustments (Attachment II) and authorize CAO and Auditor-Controller staff to make any technical corrections necessary to effectuate the Board's direction (4/5 vote required);
5. Allocate 1.0 full-time equivalent (FTE) Public Information Specialist (job class 0195, salary range 427) and 1.0 FTE Deputy County Administrative Officer (job class 0599, salary range 536) to budget unit 103 Management and Budget Team;
6. Direct staff to return at third quarter only if the budget parameters set forth for FY 2020-21 require substantial changes; and
7. Provide additional direction to staff as appropriate.

A motion was made by Supervisor Wilson, seconded by Supervisor Bass, to approve staff recommendations and allocate $205,528 of Measure Z funds to roads. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

I. PUBLIC HEARINGS

Planning and Building Department

1. Appeal of the Planning Commission Approval of the Brown Quarry Modification Application
Case Numbers: CUP-14-013XMA; RP-14-001XMA; SMP-14-001XMA
Application Number 13702
Assessor Parcel Number 316-061-011
Willow Creek Area

Recommendation: That the Board of Supervisors:
1. Open the public hearing, and receive the staff report, testimony by the appellant, the project applicant and public; close the public hearing;
2. Adopt the Resolution _____ (Attachment A) to take the following actions:
a. Adopt the Mitigated Negative Declaration (MND), with substitute mitigation measures, and the Mitigation Monitoring and Reporting Program;
b. Make the findings required for approval of the project;
c. Deny the appeal; and
d. Approve the Brown Quarry Modification Application subject to the conditions of approval and incorporating changes set forth in the Revision of the Mining and Reclamation Plan and the Expansion Dewatering Plan.
3. Direct the Clerk of the Board to give notice of the decision to the appellant, the project applicant, the agent, and any other interested party; and
4. Direct the Planning and Building Department - Planning Division to file a Notice of Determination with the Humboldt County Recorder's Office, pursuant to the California Environmental Quality Act.

Supervisor Wilson left the meeting at 10:37 a.m.

A motion was made by Supervisor Bohn, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Steve Madrone

Not Present: 1 - Mike Wilson

J. DISCUSSION ITEMS

K. MATTERS SET FOR TIME CERTAIN

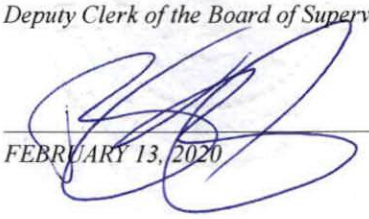
L. CLOSED SESSION

M. ADJOURNMENT

I, RYAN SHARP, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true, and correct original record of the above entitled meeting of the Humboldt County Board of Supervisors held in Eureka, California.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.

RYAN SHARP
Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California



FEBRUARY 13, 2020

MINUTES
TUESDAY, FEBRUARY 11, 2020
Regular Session

The Honorable Board of Supervisors of the County of Humboldt met in regular session on the above date within the Humboldt County Courthouse, Eureka, California. The minutes of this meeting were approved on Tuesday, February 25, 2020 with the vote as shown below.

AYES:	Supervisors:	Fennell, Bohn, Madrone, Bass, Wilson
NAYS:	Supervisors:	--
ABSENT:	Supervisors:	--
ABSTAIN:	Supervisors:	--

RYAN SHARP
Deputy Clerk of the Board

ESTELLE FENNELL
Chair of the Board