

**BOARD OF SUPERVISORS**

REX BOHN  
Chair - First District  
ESTELLE FENNELL  
Vice-Chair - Second District  
MIKE WILSON  
Third District  
VIRGINIA BASS  
Fourth District  
STEVE MADRONE  
Fifth District



**COUNTY STAFF**

AMY S. NILSEN  
County Administrative Officer  
JEFFREY S. BLANCK  
County Counsel  
KATHY HAYES  
Clerk of the Board

**BOARD OF SUPERVISORS  
COUNTY OF HUMBOLDT  
825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR  
ACTION SUMMARY**

**Tuesday, March 26, 2019**

**9:00 AM**

**Regular Meeting**

**A. SALUTE TO THE FLAG**

**B. MODIFICATIONS TO THE AGENDA**

**C. CONSENT CALENDAR**

**Agricultural Commissioner**

1. Approval of Standard Agreement Amendment No. 18-0031-1 High-Risk Pest Exclusion Contract in the amount of \$22,006 and Supplemental Budget (4/5 Vote Required)

***Recommendation:*** That the Board of Supervisors:

1. Approve Standard Agreement Amendment No. 18-0031-1, known as the High-risk Pest Exclusion Program contract with the California Department of Food and Agriculture;
2. Authorize the Chair to sign the agreement amendment, one copy of the cover page, and direct the Clerk of the Board to return all copies to the Agricultural Commissioner's Office for further processing; and
3. Direct the Auditor-Controller to execute the attached supplemental budget in the amount of \$17,970.

***A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:***

**Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone**

**Board of Supervisors**

2. Appointment of Ryan P Rice to the Humboldt County Resource Conservation District (HCRCD) Board (Supervisor Rex Bohn)

**Recommendation:** That the Board of Supervisors:

1. Appoint Ryan P. Rice to the Humboldt County Resource Conservation District Board to fill the remaining term of James Renner who resigned in February, 2019, and whose term expires November 2022.

**A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**Child Support Services**

3. Adjust North Coast Regional Department of Child Support Services Hours of Operation for April 17, 2019 (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors:

1. Approve the changes in hours of operation due to an in house all staff training, as specified in Attachment 1, to accommodate for late opening of Child Support Services on April 17, 2019. (4/5 Vote Required)

**A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**Clerk of the Board**

4. Appreciation Letter to James Renner for his Service on the Humboldt County Resource Conservation District Board

**Recommendation:** That the Board of Supervisors:

1. Authorize the Chair to sign the letter of appreciation.

**A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

5. Appreciation Letter to Ben Shepherd for his Service on the McKinleyville Municipal Advisory Committee (MMAC)

**Recommendation:** That the Board of Supervisors:

1. Authorize the Chair to sign the letter of appreciation.

**A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**6. Notice of Vacancy on the McKinleyville Municipal Advisory Committee (MMAC)**

**Recommendation:** That the Board of Supervisors:

1. Receive and file the report.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**7. Approval of the Action Summary - Meeting of March 19, 2019**

**Recommendation:** That the Board of Supervisors:

1. Approve the Action Summary for the meeting of March 19, 2019 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**County Administrative Office****8. Bid Award Authorization for Americans with Disabilities Act (ADA) Department of Justice (DOJ) Consent Decree Barrier Removal at A.W. Way Park, 36588 Mattole Road, Petrolia, California 95558 Project Number 2018-201**

**Recommendation:** That the Board of Supervisors:

1. Receive and file the bids for Consent Decree barrier removal at A.W. Way Park, 36588 Mattole Road, Petrolia, California 95558. Project Number 2018-201;
2. Award the project to the lowest responsible and responsive bidder, Wendt Construction, Inc.; and
3. Authorize the Purchasing Agent to sign the construction agreement with Wendt Construction, Inc. in the form of the attached sample agreement subject to approval from County Counsel and Risk Management.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

9. Software License and Support Services Agreement with Diverse Computing, Inc. Regarding the Continued Provision and Maintenance of an eAgent Interface with the California Law Enforcement Technology System and the California Law Enforcement Warrants System

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached software license and support services agreement with Diverse Computing, Inc. regarding the continued provision and maintenance of an eAgent interface with the California Law Enforcement Technology System and the California Law Enforcement Warrants System for the period of December 1, 2018 through November 30, 2022; and
2. Direct the Clerk of the Board to return two (2) fully executed original copies of the attached software license and support services agreement to the County Administrative Office - Information Technology division for further processing.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

10. Modifications to Board Meeting Schedule - Calendar Year 2019

**Recommendation:** That the Board of Supervisors:

1. Cancel the Board meeting on April 23; and
2. Reschedule the July 2 Board meeting and cancel the July 16 Board meeting.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**County Clerk/Recorder/Registrar of Voters**

11. District Resolutions to Transition to Even-Year Elections Pursuant to Senate Bill 415 (California Voter Participation Act)

**Recommendation:** That the Board of Supervisors:

1. Receive staff report;
2. Receive staff impact analysis and district resolution for special districts; and
3. Approve special district resolutions to transition to even-year elections pursuant California Elections Code, Sections 14050-14057.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**12. District Resolutions to Transition to Even-Year Elections Pursuant to Senate Bill 415 (California Voter Participation Act)**

**Recommendation:** That the Board of Supervisors:

1. Receive staff report;
2. Receive staff impact analysis and district resolution for special districts; and
3. Approve special district resolutions to transition to even-year elections pursuant California Elections Code, Sections 14050-14057.

***A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:***

**Aye:**           5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**Department of Health and Human Services: Mental Health**

**13. Professional Services Agreement with Two Feathers Native American Family Services Regarding the Development of a Tribal Consortium that will be Responsible for Providing Culturally Specific Mental Health Services within Humboldt County**

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached professional services agreement with Two Feathers Native American Family Services regarding the development of a Tribal Consortium that will be responsible for providing culturally specific mental health services within Humboldt County;
2. Authorize the Department of Health and Human Services - Mental Health Director, or a designee thereof, to execute any and all future amendments to the attached professional services agreement with Two Feathers Native American Family Services, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to return two fully executed original copies of the attached professional services agreement with Two Feathers Native American Family Services to the Department of Health and Human Services - Contract Unit.

***A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:***

**Aye:**           5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**14. St. Joseph Health Information Exchange Clinical Viewer "ShareVue" Participation Agreement with St. Joseph Health System**

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the Department of Health and Human Services - Mental Health Director, or a designee thereof, to execute, the attached St. Joseph Health Information Exchange Clinical Viewer "ShareVue" Participation Agreement with St. Joseph Health System;
2. Waive the requirements of the Humboldt County Nuclear Free Ordinance with regard to the attached St. Joseph Health Information Exchange Clinical Viewer "ShareVue" Participation Agreement with St. Joseph Health System;
3. Authorize the Department of Health and Human Services - Mental Health Director, or a designee thereof, to execute any and all future amendments to the attached St. Joseph Health Information Exchange Clinical Viewer "ShareVue" Participation Agreement with St. Joseph Health System, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
4. Authorize the Department of Health and Human Services Director, or a designee thereof, to execute agreements substantially similar to the attached St. Joseph Health Information Exchange Clinical Viewer "ShareVue" Participation Agreement with St. Joseph Health System, after review and approval by County Counsel, Risk Management and the County Administrative Office.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**Department of Health and Human Services: Social Services**

**15. Approve the Joint Exercise of Powers Agreement (JPA) for California Statewide Automated Welfare System (CalSAWS)**

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, four originals of the Joint Exercise of Powers Agreement for CalSAWS; and
2. Direct Clerk of the Board to route three fully executed copies of the agreement with original signatures to the Deputy Branch Director, Department of Health and Human Services - Social Services Branch for further processing.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**16. Approve the Memorandum of Understanding (MOU) between the California Statewide Automated Welfare System (CalSAWS)**

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the Chair to execute, three originals of the MOU between the California Statewide Automated Welfare System; and
2. Direct Clerk of the Board to route three fully executed copies with original signature of the MOU to the Deputy Director, Department of Health and Human Services - Social Services Branch for further processing.

***A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:***

**Aye:** 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**17. Agreement with North Coast Growers' Association to Assist with CalFresh Outreach and Support Activities**

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the agreement with North Coast Growers' Association to assist the Department of Health and Human Services (DHHS) increase utilization of CalFresh benefits by eligible households in an amount not to exceed \$60,849; and
2. Direct the Clerk of the Board to route two fully executed originals of the agreement to the DHHS-Contract Unit for forwarding to DHHS- Social Services Administration.

***A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:***

**Aye:** 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**Human Resources**

**18. Extension of Extra-Help Hours - Risk Management (359) (4/5 Vote Required)**

**Recommendation:** That the Board of Supervisors:

1. Extend Contessa Dickson extra-help employment of 960 hours to a maximum of 1,680 hours for Fiscal Year 2018-2019 pursuant to Section 7 of the Humboldt County Salary Resolution (4/5 Vote Required).

***A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:***

**Aye:** 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**Public Works**

19. Request approval of the First Amendment to Lease at 715 Wildwood Ave, Rio Dell, for Library purposes with the Rio Dell Fire Protection District (RDFPD)

**Recommendation:** That the Board of Supervisors:

1. Approve the First Amendment to Lease with the RDFPD;
2. Authorize the Chair of the Board to execute two (2) originals of the First Amendment to Lease; and
3. Direct the Clerk of the Board to return one (1) executed original to Real Property for transmittal to the Lessor.

***A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:***

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

20. 2019 Financial Assurances for Reclamation of Surface Mining Operations

**Recommendation:** That the Board of Supervisors:

1. Adopt the attached resolution authorizing the annual adjustment of funds pledged by the Humboldt County Department of Public Works to complete reclamation of its surface mining operations as required by state law; and
2. Direct the Clerk of the Board to return a certified copy of the attached resolution to the Humboldt County Department of Public Works for further processing.

***A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:***

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**Sheriff**

21. Resolution Extending the Existence of a Local Emergency - Panther Gap Road

**Recommendation:** That the Board of Supervisors:

1. Adopt Resolution No. \_\_\_\_\_ extending the local emergency that occurred around Jan. 20.

***A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:***

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone



22. Set a Public Hearing pursuant to Government Code Section 7283.1(d) to Provide Information to the Public about Immigration and Customs Enforcements (ICE) Access to Individuals 2018 and to Receive and Consider Public Comment on May 7

**Recommendation:** That the Board of Supervisors:

1. Direct the Clerk of the Board to Schedule a public hearing on Tuesday, May 7, at 9 am or as soon thereafter as the matter may be heard to provide information about ICE's access to individuals and allow public comment; and
2. Direct the Clerk of the Board to post and publish the required public hearing notice at least 30 days prior to the public hearing.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

#### **D. PUBLIC COMMENT ON NON-AGENDA ITEMS**

#### **E. SPECIAL PRESENTATIONS**

#### **F. MATTERS SET FOR TIME CERTAIN**

##### **County Administrative Office**

1. 11:00 a.m. - Potential Updates to the Commercial Cannabis Cultivation Taxation Process

**Recommendation:** That the Board of Supervisors:

1. Receive the staff report regarding potential updates to the commercial cannabis cultivation taxation process, and take action as appropriate.

*A motion was made by Supervisor Fennell, seconded by Supervisor Bass, to modify the billing cycle for bills to be sent out in January and be due on March 15th and October 15th to be paid in two instalments; the tax effective date is when plants are on site; flexibility is given to the department of Planning and Building to determine the requests for reduction of square footage to apply to both the CCLUO and CMMLUO; and direct staff to bring back recommendations on tax incentives for water storage, solar and clean renewable energy. The motion carried by the following vote:*

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Steve Madrone

Nay: 1 - Mike Wilson

#### **G. ITEMS PULLED FROM CONSENT**

**H. MATTERS INITIATED BY BOARD MEMBERS****Board of Supervisors**

1. Presentation by Mark Pazin, California State Law Enforcement Chief from the Office of Emergency Services (Supervisor Rex Bohn)

**Recommendation:** That the Board of Supervisors:

1. Hear the presentation and take appropriate action, if required.

*This item was pulled and will be brought back at a later date.*

**I. DEPARTMENT REPORTS****J. PUBLIC HEARINGS****K. DISCUSSION ITEMS****L. CLOSED SESSION****M. ADJOURNMENT**

*I, RYAN SHARP, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true, and correct original record of the above entitled meeting of the Humboldt County Board of Supervisors held in Eureka, California.*

*IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.*

RYAN SHARP

*Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California*


MARCH 27, 2019



MINUTES  
TUESDAY, MARCH 26, 2019  
Regular Session

The Honorable Board of Supervisors of the County of Humboldt met in regular session on the above date within the Humboldt County Courthouse, Eureka, California. The minutes of this meeting were approved on Tuesday, April 2, 2019 with the vote as shown below.

AYES:	Supervisors:	Bass, Fennell, Bohn, Wilson, Madrone
NAYS:	Supervisors:	--
ABSENT:	Supervisors:	--

  
\_\_\_\_\_  
RYAN SHARP  
Deputy Clerk of the Board

  
\_\_\_\_\_  
REX BOHN  
Chair of the Board