

BOARD OF SUPERVISORS

REX BOHN
Chair - First District
ESTELLE FENNELL
Vice-Chair - Second District
MIKE WILSON
Third District
VIRGINIA BASS
Fourth District
STEVE MADRONE
Fifth District



COUNTY STAFF

AMY S. NILSEN
County Administrative Officer
JEFFREY S. BLANCK
County Counsel
KATHY HAYES
Clerk of the Board

**BOARD OF SUPERVISORS
COUNTY OF HUMBOLDT
825 FIFTH STREET
EUREKA, CA 95501
SUPERVISORS' CHAMBER, FIRST FLOOR
ACTION SUMMARY**

Tuesday, January 15, 2019

9:00 AM

Regular Meeting

A. SALUTE TO THE FLAG

B. MODIFICATIONS TO THE AGENDA

C. CONSENT CALENDAR

Board of Supervisors

1. Appoint Mr. Phoenix to the Housing Trust Fund and Homelessness Solutions Committee (Supervisor Mike Wilson)

Recommendation: That the Board of Supervisors:

1. Appoint Mr. Phoenix to the Housing Trust Fund and Homelessness Solutions Committee.

A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

2. Informational Report on the Appointment of Toby Vanlandingham to the Human Rights Commission Representing the Fifth District (Supervisor Steve Madrone)

Recommendation: That the Board of Supervisors:

1. Receive and file the report.

A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

3. Retirement Resolution Maureen Fitzgerald (Supervisor Virginia Bass)

Recommendation: That the Board of Supervisors:

1. Authorize the Chair to sign the Resolution.

A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

4. Letter of Appreciation to John LaBoyteaux for his Service on the Williamson Act Advisory Committee (Supervisor Mike Wilson)

Recommendation: That the Board of Supervisors:

1. Authorize the Chair to sign a letter of appreciation.

A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

Clerk of the Board

5. Quarterly Report of Current and Projected Vacancies on Humboldt County Board of Supervisors Appointed Boards, Committees, and Commissions

Recommendation: That the Board of Supervisors:

1. Receive and file the report.

A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

6. Approval of the Action Summary - Meeting of January 8, 2019

Recommendation: That the Board of Supervisors:

1. Approve the Action Summary for the meeting of January 8, 2019 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

County Administrative Office

7. Resolution for the County of Humboldt to Opt-in to Outreach Agreement with the California Complete Count Census 2020

Recommendation: That the Board of Supervisors:

1. Adopt Resolution ____ proclaiming the Board of Supervisors' support of, and participation in, the 2020 Census, and authorizing the County Administrative Officer to execute the County-Optional Agreement with the State of California, which will make the county eligible to receive up to \$100,000 during fiscal years 2018-19 and 2019-20.

A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

County Clerk/Recorder/Registrar of Voters

8. Approval of Help America Vote Act Contract No. 18G26112 and Supplemental Budget (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

1. Authorize the county to receive the sum of \$25,000 through grant funding provided by the Help America Vote Act (HAVA) Polling Place Accessibility Training Program;
2. Adopt the attached supplemental budget for FY 2018-19 in the amount of \$25,000 (4/5 vote required); and
3. Authorize the Clerk/Recorder/Registrar of Voters, or her designee, to execute the necessary documents and the attached contract to carry out the purpose of the Board's order.

A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

Department of Health and Human Services: Administration

9. Donation of Vehicles to the County Motor Pool

Recommendation: That the Board of Supervisors:

1. Approve the donation of one (1) Ford Taurus Sedan, one (1) Chevy Malibu Sedan, five (5) Ford F-150 Trucks to the County Motor Pool for capitalization, maintenance and insurance purposes.

A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

10. Extension of Extra Help Hours Past the 960 Hour Limit

Recommendation: That the Board of Supervisors:

1. Approve the extension of extra help hours for the following employees:

- a. Ronald Allen, Community Health Outreach Worker I to 1920 hours through June 30, 2019;
- b. Rana Avery, Community Health Outreach Worker I to 1920 hours through June 30, 2019;
- c. Emily Barnes, Nurse Case Manager to 1920 hours through June 30, 2019;
- d. Roxanne Cameron, Medical Office Assistant to 1920 hours through June 30, 2019;
- e. Morgan Chapman, Mental Health Maintenance Custodian to 1920 hours through June 30, 2019;
- f. Dylan Degraff, Staff Services Specialist to 1920 hours through June 30, 2019;
- g. Petar Demirev, Departmental Information Systems Technician to 1920 hours through June 30, 2019;
- h. Jessica Fox, Mental Health Case Manager I to 1920 hours through June 30, 2019;
- i. Anita Fullbright, Public Health Nurse to 1920 hours through June 30, 2019;
- j. Haylee Gaston, Mental Health Worker to 1920 hours through June 30, 2019;
- k. Carlos Gonzales-Bobadilla, Mental Health Clinician I to 1920 hours through June 30, 2019;
- l. Aenoi Khounsinvong, Mental Health Cook to 1920 hours through June 30, 2019;
- m. Tyler Jennings, Mental Health Worker I to 1920 hours through June 30, 2019;
- n. Cathy Lubin, Environmental Health Technician I to 1920 hours through June 30, 2019;
- o. Terri Majors, Peer Coach I to 1920 hours through June 30, 2019;
- p. Constance Mitchell, Public Health Nurse to 1920 hours through June 30, 2019;
- q. Brianna Penner, Mental Health Case Manager I to 1920 hours through June 30, 2019;
- r. Shaun Peterson, Health Education Specialist to 1920 hours through June 30, 2019;
- s. Shawna Reckinger, Psychiatric Nurse to 1920 hours through June 30, 2019;
- t. Silvia Ramirez, Nutrition Aide to 1920 hours through June 30, 2019;
- u. Alexander Scherbatskoy, Mental Health Clinician I to 1920 hours through June 30, 2019;
- v. Linda Shepard, Nutrition Aide to 1920 hours through June 30, 2019;
- w. Melissa Smith, Office Assistant I to 1920 hours through June 30, 2019;
- x. Sarah Smith, Social Worker III to 1920 hours through June 30, 2019;
- y. Kristi Todd, Office Assistant I to 1920 hours through June 30, 2019; and
- z. Christiana Yee, Mental Health Worker I to 1920 hours through June 30, 2019.

A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

District Attorney

11. Amended Resolution Regarding Acceptance of Grant Funding Made Available by the California Department of Insurance through the Automobile Insurance Fraud Program

Recommendation: That the Board of Supervisors:

1. Adopt the attached resolution regarding acceptance of grant funding made available by the California Department of Insurance through the Automobile Insurance Fraud Program which includes an acknowledgement of the county's responsibility of liability in performance of the grant award; and
2. Direct the Clerk of the Board to return a certified copy of the attached resolution to the District Attorney's Office for further processing and submission to the California Department of Insurance.

A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

12. Amended Resolution Regarding Acceptance of Grant Funding Made Available by the California Department of Insurance through the Workers' Compensation Insurance Fraud Program

Recommendation: That the Board of Supervisors:

1. Adopt the attached resolution regarding acceptance of grant funding made available by the California Department of Insurance through the Workers' Compensation Insurance Fraud Program which includes an acknowledgement of the county's responsibility of liability in performance of the grant award; and
2. Direct the Clerk of the Board to return a certified copy of the attached resolution to the District Attorney's Office for further processing and submission to the California Department of Insurance.

A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

Human Resources

13. Approval of a Professional Services Agreement with Koff & Associates to Perform a Classification and Compensation Study

Recommendation: That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached professional services agreement with Koff & Associates regarding a countywide employee classification and compensation study in an amount not to exceed \$527,500.00; and
2. Authorize the Director of Human Resources to execute any future amendments to the professional services agreement with Koff & Associates that do not cumulatively exceed \$50,000.00 upon approval by Risk Management and County Counsel.

A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

14. Amendment of the Classification Plan and Associated Resolution to Comply with State Minimum Wage Requirements

Recommendation: That the Board of Supervisors:

1. Assign Library Materials Mender (class 0152) from salary range 266 to 277;
2. Assign Election Worker (class 0191) from salary range 271 to 277;
3. Assign Office Assistant I (class 0179) from salary range 271 to 277;
4. Assign Library Assistant (class 0127) from wage range 275 to 277;
5. Assign Office Assistant 1 (37.5) (class 0180) from wage range 258 to 264; and
6. Adopt Resolution No. _____ (attached) approving the amendment to the Memorandum of Understanding between the County of Humboldt and the American Federation of State, County and Municipal Employees (AFSCME) Local 1864 for Units 1-4

This item was pulled from consent and will be brought back at a later date.

Planning and Building Department

15. First Amendment to the Professional Services Agreement with Planet Labs Inc. for High Resolution Satellite Imagery

Recommendation: That the Board of Supervisors:

1. Approve the First Amendment to the Professional Services Agreement with Planet Labs Inc. for high resolution imagery and authorize the Director of the Planning and Building Department to sign the first amendment.

A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

Public Works

16. Request to Approve Option to Extend the Lease Term at 930 Sixth Street, Eureka

Recommendation: That the Board of Supervisors:

1. Approve the Department of Health and Human Services (DHHS) request to exercise the Option to extend the lease term with California Newspaper Partnership for the period of March 1, 2019 through February 28, 2020; and
2. Authorize Public Works - Real Property Division to send notice to Lessor that the county is exercising the option to extend the lease term.

A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

17. Storm Damage Repair to Eel River Drive (3H160) Post Mile 1.00; Federal Project Number: Federal Emergency Management Agency (FEMA) 4301-DR-CA PW-585; Contract Number 217307

Recommendation: That the Board of Supervisors:

1. Accept the completed contract, including all change orders approved by the Public Works Department, between Kapel Construction, Inc., and Humboldt County for construction of Storm Damage Repair to Eel River Drive Post Mile 1.00; and
2. Approve the final claim for payment, as submitted by the Public Works Department to the Auditor/Controller, in the amount of \$297.53, which will bring the total amount paid to 100 percent of the contract.

A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

D. PUBLIC COMMENT ON NON-AGENDA ITEMS

E. SPECIAL PRESENTATIONS

F. MATTERS SET FOR TIME CERTAIN

G. ITEMS PULLED FROM CONSENT

H. MATTERS INITIATED BY BOARD MEMBERS

Board of Supervisors

1. Presentation from Mindy Fattig, Executive Director of Humboldt Del-Norte Special Education Local Plan Area (SELPA), related to Local Special Education Programs (Supervisor Virginia Bass)

Recommendation: That the Board of Supervisors:

1. Hear the presentation and take appropriate action as needed.

A motion was made by Supervisor Bass, seconded by Supervisor Wilson, to accept the presentation. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

I. DEPARTMENT REPORTS**Clerk of the Board**

1. Consider Making the Appointment to the At-Large Position on the Planning Commission

Recommendation: That the Board of Supervisors:

1. Consider making the appointment to the At-Large position on the Planning Commission.

A motion was made by Supervisor Bass, seconded by Supervisor Fennell, to appoint Melanie McCavour as the new At-Large Planning Commissioner. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

J. PUBLIC HEARINGS

Planning and Building Department

1. Zoning Text Amendments and Zone Reclassifications to Implement the General Plan

Recommendation: That the Board of Supervisors:

1. Open the public hearing and receive the staff report and public testimony;
2. Close the public hearing;
3. Approve the strategy to carry out Zoning Text Amendments and Zone Reclassifications to implement the General Plan;
4. Adopt the attached resolution (Resolution 19-__ (Attachment 1)) doing the following:
 - a. Consider the Environmental Impact Report (EIR) for the Humboldt County General Plan and find that it sufficiently addresses the potential environmental impacts associated with adoption of the Zone Reclassifications for three specific properties to be consistent with the General Plan designation: the Redwood Rural Health Center property in Redway (APN 077-312-016), the Save the Redwoods League parcels in Orick (APNs 519-231-018 and 520-012-013), and the Louis Gosselin property in the Fortuna area (APN 200-031-033); and find that the EIR was prepared in accordance with Section 15168 (c)(2); and no new information has been presented to change the findings of the EIR in accordance with section 15162 of the state California Environmental Quality Act (CEQA) guidelines;
 - b. Make all of the required findings for approval based on evidence in the staff report and public testimony;
5. Adopt the attached ordinance implementing Zone Reclassifications for three specific properties to be consistent with the General Plan designation: the Redwood Rural Health Center property in Redway (APN 077-312-016), the Save the Redwoods League parcels in Orick (APNs 519-231-018 and 520-012-013), and the Louis Gosselin property in the Fortuna area (APN 200-031-033) (Attachment 2);
6. Direct the Planning and Building Department to file a Notice of Determination with the Humboldt County Recorder's Office, pursuant to the California Environmental Quality Act; and
7. Direct the Clerk of the Board to publish summaries of the ordinance within 15 days after adoption by the Board, along with the names of those Supervisors voting for and against each ordinance (Attachment 4) and to post in the Office of the Clerk of the Board of Supervisors a certified copy of the full text of the adopted ordinance along with the names of those Supervisors voting for and against the ordinance.

A motion was made by Supervisor Fennell, seconded by Supervisor Bass, to approve staff recommendations with the additional communities and text amendments. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

A motion was made by Supervisor Wilson, seconded by Supervisor Fennell, to approve staff recommendations for the Redwood Rural Health Center property. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

A motion was made by Supervisor Wilson, seconded by Supervisor Bass, to approve staff recommendations for the Save the Redwoods League parcels. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

A motion was made by Supervisor Fennell, seconded by Supervisor Bass, to approve staff recommendations for the Louis Gosselin property. The motion carried by the following vote:

Aye: 3 - Rex Bohn, Estelle Fennell, and Virginia Bass

Nay: 2 - Mike Wilson, and Steve Madrone

A motion was made by Supervisor Fennell, seconded by Supervisor Bass, to adopt the Resolution and Ordinance. The motion carried by the following vote:

Aye: 3 - Rex Bohn, Estelle Fennell, and Virginia Bass

Nay: 2 - Mike Wilson, and Steve Madrone

K. DISCUSSION ITEMS

L. CLOSED SESSION

M. ADJOURNMENT

I, RYAN SHARP, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true, and correct original record of the above entitled meeting of the Humboldt County Board of Supervisors held in Eureka, California.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.

RYAN SHARP

Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California


JANUARY 16, 2019



MINUTES
TUESDAY, JANUARY 15, 2019
Regular Session

The Honorable Board of Supervisors of the County of Humboldt met in regular session on the above date within the Humboldt County Courthouse, Eureka, California. The minutes of this meeting were approved on Tuesday, January 22, 2019 with the vote as shown below.

AYES: Supervisors: Bass, Bohn, Wilson, Madrone
NAYS: Supervisors: --
ABSENT: Supervisors: Fennell



RYAN SHARP
Deputy Clerk of the Board



REX BOHN
Chair of the Board