

BOARD OF SUPERVISORS

REX BOHN
Vice-Chair - First District
ESTELLE FENNEL
Second District
MIKE WILSON
Third District
VIRGINIA BASS
Fourth District
RYAN SUNDBERG
Chair - Fifth District



COUNTY STAFF

AMY S. NILSEN
County Administrative Officer
JEFFREY S. BLANCK
County Counsel
KATHY HAYES
Clerk of the Board

**BOARD OF SUPERVISORS
COUNTY OF HUMBOLDT
825 FIFTH STREET
EUREKA, CA 95501
SUPERVISORS' CHAMBER, FIRST FLOOR
ACTION SUMMARY**

Tuesday, April 24, 2018

9:00 AM

Regular Meeting

A. SALUTE TO THE FLAG

B. MODIFICATIONS TO THE AGENDA

C. CONSENT CALENDAR

Board of Supervisors

1. Certificates of Recognition for Soroptimist International of Arcata Award Winners (Supervisor Mike Wilson)

Recommendation: That the Board of Supervisors ratify authorization for Chair to sign the Certificates of Recognition.

A motion was made by Supervisor Wilson, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

2. Proclaim August 18, 2018 as Bridge Fest Day (Supervisor Estelle Fennell)

Recommendation: That the Board of Supervisors adopt the Proclamation.

A motion was made by Supervisor Wilson, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

3. Letter of Support for Northern Humboldt Union High School District's Recognition of Local Organizations in Support of High School Students in Learning about Education and Potential Careers (Supervisor Ryan Sundberg)

Recommendation: That the Board of Supervisors authorize the Chair to sign the letter of support.

A motion was made by Supervisor Wilson, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

4. Ferndale Lions Club's 80th Anniversary Resolution (Supervisor Rex Bohn)

Recommendation: That the Board of Supervisors authorize the Chair to sign the resolution.

A motion was made by Supervisor Wilson, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

5. Ferndale Garden Club's 80th Anniversary Resolution (Supervisor Rex Bohn)

Recommendation: That the Board of Supervisors authorize the Chair to sign the resolution.

A motion was made by Supervisor Wilson, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

6. Allocation of Two New Positions, and Disallocation of One Half-Time Position for First 5 Humboldt/Humboldt County Children and Families Commission (Supervisor Mike Wilson)

Recommendation: That the Board of Supervisors allocate one (1.0) full-time equivalent (FTE) Senior Fiscal Assistant (class 0124, salary range 347) in budget unit (BU) 439; effective immediately following approval; allocate one (1.0) full-time equivalent (FTE) Administrative Analyst I (class 0626, salary range 379) in budget unit (BU) 439, effective immediately following approval; and disallocate one (.50) half-time equivalent (FTE) Program Coordinator (class 1425, salary range 419) in budget unit (BU) 444, effective immediately following approval.

A motion was made by Supervisor Wilson, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

Clerk of the Board**7. Approval of the Action Summary - Meeting of April 17, 2018**

Recommendation: That the Board of Supervisors approve the Action Summary for the meeting of April 17, 2018 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

A motion was made by Supervisor Wilson, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

County Administrative Office**8. Temporary Out of Class Assignment for the Administrative Services Officer in the County Administrative Office**

Recommendation: That the Board of Supervisors authorize Vanessa Ericksen to work out of class as an Administrative Services Officer in the County Administrative Office effective April 9, 2018 and continuing until the position is filled.

A motion was made by Supervisor Wilson, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

County Clerk/Recorder/Registrar of Voters**9. Supplemental Budget and Request for Transfer of Funds from Recorder's Modernization Trust Fund 3662 (4/5 Vote Required)**

Recommendation: That the Board of Supervisors approve the attached supplemental budget for \$31,596 to provide funding for the automated indexing module included in the previously approved contract for the Eagle Clerk/Recorder software system; and direct the Auditor's Office to implement the attached supplemental budget (4/5 vote required).

A motion was made by Supervisor Wilson, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

Department of Health and Human Services: Administration**10. Full-Time Equivalent Correction for Mental Health Psychiatric Nurse**

Recommendation: That the Board of Supervisors approve the change in full-time equivalent (FTE) from 1.00 to .70 for Psychiatric Nurse position in budget unit (BU) 424 (class 0913, salary range 457, position 24) occupied by Marcile Raney; and approve the increase of the FTE for Psychiatric Nurse position in BU 424 (class 0913, salary range 457, position 24) upon vacancy to a 1.0 FTE effective the first pay period following approval.

A motion was made by Supervisor Wilson, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

Department of Health and Human Services: Mental Health**11. Approval of Jet Dekruse, MFT as Clinical Director and Hospital Administrator of Humboldt County Mental Health-Sempervirens**

Recommendation: That the Board of Supervisors adopt the statements of qualifications and duties pertaining to the position of Clinical Director and Hospital Administrator; acting as the Governing Body of Sempervirens Psychiatric Health Facility, approve the appointment of Jet Dekruse, MFT as Clinical Director and Hospital Administrator of Humboldt County Mental Health Sempervirens Psychiatric Health Facility, effective March 26, 2018; and direct the Clerk of the Board to forward one (1) certified copy of the Board Report to the DHHS-Contract Unit for transmittal to DHHS-Mental Health Administration.

A motion was made by Supervisor Wilson, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

Department of Health and Human Services: Social Services

12. Agreement between the Humboldt County Department of Health and Human Services and Kevin Kelly, PhD for the Administration of Mental Health Evaluations to Youth and Adult Clients

Recommendation: That the Board of Supervisors approve the contract between County of Humboldt Department of Health and Human Services (DHHS) - Child Welfare Services and Kevin Kelly, PhD for the administration of court ordered mental health evaluations to youth and adult clients; authorize the Chair to execute three (3) originals of the agreement; authorize the DHHS-Child Welfare Services Director to amend program elements of the agreement as necessary for fiscal year 2017-2018 and 2018-2019 after review and approval by County Counsel and Risk Management; and direct the Clerk of the Board to return three (3) fully executed originals of the agenda item and agreement to DHHS-Contract Unit for forwarding to DHHS-Social Services Administration.

A motion was made by Supervisor Wilson, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

Public Works

13. Consultant Services Agreements with Quincy Engineering, Inc. Regarding the Provision of Design Engineering and Environmental Services for the Holmes-Larabee and McCann Bridge Projects

Recommendation: That the Board of Supervisors approve the selection of Quincy Engineering, Inc. as the consulting firm to provide design engineering and environmental services for the Holmes-Larabee Bridge Project [Federal Aid Project Number BRLO-5904(138)]; approve, and authorize the Chair of the Board to execute, the attached consultant services agreement with Quincy Engineering, Inc., regarding the provision of design engineering and environmental services for the Holmes-Larabee Bridge Project [Contract Number 594171]; approve the selection of Quincy Engineering, Inc. as the consulting firm to provide design engineering and environmental services for the McCann Bridge Project [Federal Aid Project Number BRLO 5904(147)]; approve, and authorize the Chair of the Board to execute, the attached consultant services agreement with Quincy Engineering, Inc. regarding the provision of design engineering and environmental services for the McCann Bridge Project [Contract Number 594172]; and direct the Clerk of the Board to return two (2) fully executed original copies of the attached consultant services agreements to the Department of Public Works for further processing.

A motion was made by Supervisor Wilson, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

14. Resolution Adopting a List of Projects for Fiscal Year 2018/19, Funded by SB1: The Road Repair and Accountability Act of 2017

Recommendation: That the Board of Supervisors adopt the resolution (Attachment 1) approving the list of projects for funding through the Senate Bill 1 (SB1) Road Repair and Accountability Act for FY 2018/19.

A motion was made by Supervisor Wilson, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

15. Request for Budget Transfer/Adjustment in Measure Z (1100298) and Approval for the Purchase of Two Flat Rail Car Bridges (4/5 Vote Required)

Recommendation: That the Board of Supervisors approve the attached Request for Budget Transfer/Adjustment in the amount of \$52,080 for the Roads Maintenance Division to purchase two flat car bridges in the current fiscal year using Measure Z funding (4/5 vote required).

A motion was made by Supervisor Wilson, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

Sheriff

16. Acceptance of Boating Safety and Enforcement Financial Aid Program Agreement

Recommendation: That the Board of Supervisors authorize the Chair to sign four (4) copies of the Boating Safety and Enforcement Financial Aid Program Agreement with the California Department of Parks and Recreation, Division of Boating and Waterways for Fiscal Year 2018-19 (Attachment 1); authorize the Sheriff to execute all the necessary reimbursement claims, applications, contracts, and agreements and amendments thereto, in the name of the County of Humboldt, and all other documents required by California Department of Parks and Recreation for participation in the Boating Safety and Enforcement Financial Aid Program; and direct the Clerk of the Board to return signed copies of the agreement to the Sheriff's Office, attention: Norma Lorenzo for submittal to funding agency.

A motion was made by Supervisor Wilson, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

D. PUBLIC COMMENT ON NON-AGENDA ITEMS

E. SPECIAL PRESENTATIONS

F. MATTERS SET FOR TIME CERTAIN**County Administrative Office**

1. 9:15 a.m. - Measure Z Citizens' Advisory Committee Recommendations for Fiscal Year 2018-19 and Unspent Measure Z Funding in FY 2017-18

Recommendation: That the Board of Supervisors review requests from outside agencies, contained on page two, and provide direction on whether to carry forward Measure Z funds from Fiscal Year (FY) 2017-18 into FY 2018-19; review the Sheriff's request and provide direction on whether to carry forward Measure Z funds from FY 2017-18 into FY 2018-19 for a consolidated dispatch study and radio infrastructure project; review the Department of Health and Human Services' request and provide direction on whether to carry forward Measure Z funds from FY 2017-18 into FY 2018-19 to assist Hoopa High School with a remodel to accommodate a medical center on campus; and review and provide direction on the recommendations from the Measure Z Citizens' Advisory Committee contained in Attachment 1 for FY 2018-19.

A motion was made by Supervisor Wilson, seconded by Supervisor Bass, to approve carry forward requests contained in recommendations 1, 2 and 3. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

A motion was made by Supervisor Wilson, seconded by Supervisor Bass, to allocate \$40,000 to the Boys and Girls Club. The motion carried by the following vote:

Aye: 3 - Estelle Fennell, Virginia Bass, and Mike Wilson

Nay: 1 - Rex Bohn

Abstain: 1 - Ryan Sundberg

A motion was made by Supervisor Fennell, seconded by Supervisor Bass, to follow the Citizens' Advisory Committee recommendations with the following modifications: reduce the allocation of the Measure Z audit request by \$100,000, reduce the Fire Chief's Association request by \$320,000 and allocate \$21,307 for Library Security, \$35,000 to Public Works to address walkability, \$85,000 for a School Resource Officer in McKinleyville, \$75,000 for Sheriff coverage for the cities of Trinidad and Blue Lake, and \$268,695 for roads. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

G. ITEMS PULLED FROM CONSENT**H. MATTERS INITIATED BY BOARD MEMBERS**

I. DEPARTMENT REPORTS**County Administrative Office****1. Appointment of Interim Auditor-Controller**

Recommendation: That the Board of Supervisors appoint Cheryl Dillingham as the Interim Auditor-Controller effective Monday, April 30, 2018 and until a newly elected Auditor-Controller officially takes the oath of office.

A motion was made by Supervisor Wilson, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

J. PUBLIC HEARINGS**K. DISCUSSION ITEMS****L. CLOSED SESSION**

1. It is the intention of the Board of Supervisors to meet in closed session to consider the Public Employee Performance Evaluation for the position of Planning and Building Director pursuant to Government Code sections 54954.5 and 54957.

The Board of Supervisors met in closed session to consider the Public Employee Performance Evaluation for the position of Planning and Building Director pursuant to Government Code sections 54954.5 and 54957. There was no action to report.

2. It is the intention of the Board of Supervisors to meet in closed session to consider the appointment for the position of Public Defender pursuant to Government Code sections 54954.5 and 54957.

The Board of Supervisors met in closed session to consider the appointment for the position of Public Defender pursuant to Government Code sections 54954.5 and 54957. The Board of Supervisors appointed Marek Reavis as Public Defender.

M. ADJOURNMENT

I, RYAN SHARP, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true, and correct original record of the above entitled meeting of the Humboldt County Board of Supervisors held in Eureka, California.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.

RYAN SHARP

Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California


April 25, 2018



MINUTES
TUESDAY, APRIL 24, 2018
Regular Session

The Honorable Board of Supervisors of the County of Humboldt met in regular session on the above date within the Humboldt County Courthouse, Eureka, California. The minutes of this meeting were approved on Tuesday, May 1, 2018 with the vote as shown below.

AYES:	Supervisors:	Bass, Bohn, Sundberg, Fennell, Wilson
NAYS:	Supervisors:	--
ABSENT:	Supervisors:	--



RYAN SHARP
Deputy Clerk of the Board



RYAN SUNDBERG
Chair of the Board



COUNTY OF HUMBOLDT

For the meeting of: May 1, 2018

Date: April 25, 2018
 To: The Honorable Board of Supervisors
 From: Clerk of the Board of Supervisors
 Subject: **Approval of the Action Summary – Meeting of April 24, 2018**

RECOMMENDATION: That the Board of Supervisors approve the Action Summary for the meeting of April 24, 2018 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

SOURCE OF FUNDING: General Fund

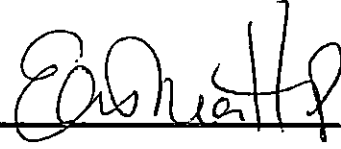
DISCUSSION: The Action Summary from the meeting of April 24, 2018 is attached. This Action Summary encompasses all actions taken by the Board of Supervisors at their April 24, 2018 meeting.

FINANCIAL IMPACT: None

OTHER AGENCY INVOLVEMENT: None

ALTERNATIVES TO STAFF RECOMMENDATIONS: Direct the Clerk of the Board to prepare a corrected Action Summary, if necessary.

ATTACHMENT(S): Action Summary

Prepared by Ryan Sharp, Deputy Clerk of the Board CAO Approval: 

REVIEW:

Auditor _____ County Counsel _____ Personnel _____ Risk Manager _____ Other _____

TYPE OF ITEM:

☒ Consent
☐ Departmental
☐ Public Hearing
☐ Other _____

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT

Upon motion of Supervisor Bass Seconded by Supervisor Wilson

Ayes Bass, Fennell, Sundberg, Bohn, Wilson
 Nays _____
 Abstain _____
 Absent _____

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.

Dated: 5/1/18

By: 
 Ryan Sharp, Deputy Clerk of the Board