

BOARD OF SUPERVISORS

REX BOHN  
Vice-Chair - First District  
ESTELLE FENNELL  
Second District  
MIKE WILSON  
Third District  
VIRGINIA BASS  
Fourth District  
RYAN SUNDBERG  
Chair - Fifth District



COUNTY STAFF

AMY S. NILSEN  
County Administrative Officer  
JEFFREY S. BLANCK  
County Counsel  
KATHY HAYES  
Clerk of the Board

**BOARD OF SUPERVISORS  
COUNTY OF HUMBOLDT  
825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR  
ACTION SUMMARY**

Tuesday, March 20, 2018

9:00 AM

Regular Meeting

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**A. SALUTE TO THE FLAG**

**B. MODIFICATIONS TO THE AGENDA**

**C. CONSENT CALENDAR**

**Board of Supervisors**

1. Resolution Honoring Genevieve Regli for Being Selected as One of Five 2017 California Future Farmers of America (FFA) State Officers (Supervisor Rex Bohn)

*Recommendation:* That the Board of Supervisors authorize the Chair to sign the resolution.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

2. National Surveyor's Week Proclamation (Supervisor Ryan Sundberg)

*Recommendation:* That the Board of Supervisors adopt the Proclamation.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**Clerk of the Board****3. Approval of the Action Summary - Meeting of March 13, 2018**

**Recommendation:** That the Board of Supervisors approve the Action Summary for the meeting of March 13, 2018 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

**A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

**Aye:** 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**4. Quarterly Report of Current and Projected Vacancies on Humboldt County Appointed Boards, Committees, and Commissions**

**Recommendation:** That the Board of Supervisors receive and file the report.

**A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

**Aye:** 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**5. Notice of Vacancies on the Rohner Community Recreation and Park District**

**Recommendation:** That the Board of Supervisors receive and file the report.

**A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

**Aye:** 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**County Administrative Office****6. Measure Z Memorandum of Understanding with Alcohol Drug Care Services**

**Recommendation:** That the Board of Supervisors authorize the Chair of the Board to execute Memorandum of Understandings (MOU) with Alcohol Drug Care Services (ADCS) for Measure Z funding, a local half-cent sales tax; and direct the Clerk of the Board to return two copies of all of the agreements to the County Administrative Office for processing.

**A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

**Aye:** 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

7. Supplemental Budget (4/5 Vote Required) for the Auditor-Controller Management and Accounting Review

**Recommendation:** That the Board of Supervisors approve a supplemental budget in the amount of \$35,655 as shown in (Attachment A) for fiscal year 2017-18 for the Auditor-Controller Management and Accounting review (requires 4/5 vote); and direct the Auditor-Controller to transfer \$35,655 in fiscal year 2017-18 from the Tax Loss Reserve Fund (3010) to the General Fund.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

8. Appointment of Interim Public Defender

**Recommendation:** That the Board of Supervisors appoint Marek Reavis to the position of Public Defender on an interim basis, retroactive to March 12, and continuing until appointment of a permanent Public Defender is made, or other solution is identified.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

9. Appraised Value of 4325 Broadway, Eureka, 95503

**Recommendation:** That the Board of Supervisors direct staff to no longer pursue the acquisition of 4325 Broadway, Eureka, 95503, Assessor Parcel No. 302-171-039-000, and to continue identifying suitable locations for co-location of county services.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

10. Fourth Amendment to Professional Service Agreement with SZS Consulting Group, LLC and Supplemental Budget (4/5 vote required)

**Recommendation:** That the Board of Supervisors approve the fourth amendment to the agreement for consultant services with SZS Consulting Group, LLC (SZS); authorize the Purchasing Agent to execute the proposed amendment with SZS and any future amendments thereto; and adopt the following supplemental budget for the ADA Compliance budget unit (4/5 vote required).

*A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**11. Agreement with Lew Edwards Group**

**Recommendation:** That the Board of Supervisors approve and authorize the Board Chair to sign the attached agreement with The Lew Edwards Group for a ballot measure assessment, preparation and communications consultant related to Measure Z.

**A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**Department of Health and Human Services: Administration****12. Allocate One (1.0) Full-Time Equivalent Social Worker Supervisor II**

**Recommendation:** That the Board of Supervisors allocate one (1.0) full time equivalent (FTE) Social Worker Supervisor II (class 0714, salary range 475) in budget unit (BU) 511; effective immediately following approval.

**A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**13. Extension of Extra Help Hours Past the 960 Hour Limit (4/5th Vote Required)**

**Recommendation:** That the Board of Supervisors approve the extension of extra help hours for Margaret Hanson, Office Assistant to 1920 hours through June 30, 2018 (4/5th vote required).

**A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**Department of Health and Human Services: Public Health****14. Grant Agreement with the State Water Resources Control Board for \$289,164 in Fund 1175, Budget Unit 432, Local Oversight Program for Fiscal Year 2017-18**

**Recommendation:** That the Board of Supervisors approve Grant Agreement D17-08-002, with the State Water Resources Control Board, in the amount of \$289,164 in Fund 1175, Budget Unit 432, Local Oversight Program for fiscal year 2017-18; authorize the Public Health Director, or their designee to sign the Agreement (Attachment 1); authorize the Public Health Director, or their designee to sign grant invoices and any subsequent amendments directly related to the Agreement; and direct the Clerk of the Board to return one original, signed copy of this agenda item to the Department of Health and Human Services (DHHS), Contract Unit for forwarding to DHHS-Public Health, Division of Environmental Health.

**A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

15. State Standard Agreement for the Humboldt County Local Oral Health Program and Supplemental Budget for Fiscal Year 2017-18 (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors approve and authorize the Director of Department of Health and Human Services (DHHS) - Public Health to sign three (3) original signature pages of State Standard Agreement number 17-10692 for the period of January 1, 2018 through June 30, 2022, one (1) original Contractor Certification Clause, and one (1) California Civil Rights Laws Attachment; direct the Auditor-Controller to supplement Fund 1175, Budget Unit 413 - Dental Health in the amount of \$141,283 for Fiscal Year 2017-18 per Attachment 4 (4/5 vote required); authorize the Director of DHHS - Public Health, or their designee, to sign all subsequent amendments and documents directly related to this agreement upon County Counsel and Risk Management review and approval; and direct the Clerk of the Board to return one (1) copy of the executed Board Agenda Item to DHHS - Contract Unit for transmittal to DHHS - Public Health.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

#### **Planning and Building Department**

16. Mikal Jakubal Zone Reclassification Petition: Case Number ZRP-17-006, Assessor Parcel Number 220-251-029, Briceland Area

**Recommendation:** That the Board of Supervisors describe the project as part of the consent agenda; accept the petition by approving the attached resolution (Attachment 1) based on the findings in the staff report and testimony received about the project; and direct the Clerk of the Board to give notice of the decision to the applicant and any other interested party.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

#### **Public Works**

17. Dinner Creek Culvert Replacement Project, Agreement Number: P1610515, Contract Number: 211304

**Recommendation:** That the Board of Supervisors approve the plans and specifications, for the Dinner Creek Culvert Replacement Project, Agreement Number P1610515, Contract Number 211304; and direct the Clerk of the Board to advertise the above-mentioned project as required by Section 22037 of the California Public Contract Code, with bids to be opened on Tuesday, April 24, 2018, at 2:00 pm.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**D. PUBLIC COMMENT ON NON-AGENDA ITEMS****E. SPECIAL PRESENTATIONS****Board of Supervisors**

1. Rx Safe Humboldt Coalition Presentation and Proclamation for Prescription Drug Abuse Awareness Month in Humboldt County (Supervisor Virginia Bass)

**Recommendation:** That the Board of Supervisors hear the presentation and adopt the Proclamation.

**A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**F. MATTERS SET FOR TIME CERTAIN****G. ITEMS PULLED FROM CONSENT****H. MATTERS INITIATED BY BOARD MEMBERS****I. DEPARTMENT REPORTS****Public Works**

1. Introduction of Ordinance Amending Section 431-96.5, Relating to Parking on Redwood Drive in Redway, of Title IV of the Humboldt County Code

**Recommendation:** That the Board of Supervisors introduce the attached Ordinance by title and waive the first reading; set the attached ordinance for adoption on March 27, 2018, or at least one (1) week away from the date of the Board of Supervisors meeting at which the ordinance was first introduced; direct the Clerk of the Board of Supervisors to publish the pre-adoption summary of the attached ordinance and to post a certified copy of the full text of the ordinance in the office of the Clerk of the Board of Supervisors at least five (5) days prior to the Board meeting at which the ordinance will be adopted [Government Code Section 25124(b)(1)]; direct the Clerk of the Board of Supervisors, within fifteen (15) days after adoption of the attached ordinance, to publish a post-adoption summary of the ordinance with the names of the Supervisors voting for and against the ordinance, and to post in the office of the Clerk of the Board of Supervisors a certified copy of the full text of the adopted ordinance along with the names of those Supervisors voting for and against the Ordinance [California Government Code Section 25124(b)(1)]; and direct Department of Public Works staff to file the attached Notice of Exemption with the Humboldt County Clerk in accordance with the California Environmental Quality Act.

**A motion was made by Supervisor Fennell, seconded by Supervisor Bohn, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**J. PUBLIC HEARINGS****K. DISCUSSION ITEMS****Board of Supervisors**

1. Monthly Report on Board Members' Meeting Attendance at County Expense and Other Public Supervisorial District Events.

**L. CLOSED SESSION**

1. It is the intention of the Board of Supervisors to meet in closed session to consider the appointment for the position of Director of Library Services pursuant to Government Code sections 54954.5 and 54957.

*The Board of Supervisors met in closed session to consider the appointment for the position of Director of Library Services pursuant to Government Code sections 54954.5 and 54957. There was no action to report.*

**M. ADJOURNMENT**

*I, RYAN SHARP, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true, and correct original record of the above entitled meeting of the Humboldt County Board of Supervisors held in Eureka, California.*

*IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.*

RYAN SHARP

*Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California*


  
March 21, 2018



MINUTES  
TUESDAY, MARCH 20, 2018  
Regular Session

The Honorable Board of Supervisors of the County of Humboldt met in regular session on the above date within the Humboldt County Courthouse, Eureka, California. The minutes of this meeting were approved on Tuesday, March 27, 2018 with the vote as shown below.

AYES:	Supervisors:	Bass, Bohn, Wilson, Sundberg, Fennell
NAYS:	Supervisors:	--
ABSENT:	Supervisors:	--

  
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RYAN SHARP  
Deputy Clerk of the Board

  
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RYAN SUNDBERG  
Chair of the Board





## COUNTY OF HUMBOLDT

For the meeting of: March 27, 2018

Date: March 21, 2018  
 To: The Honorable Board of Supervisors  
 From: Clerk of the Board of Supervisors  
 Subject: **Approval of the Action Summary – Meeting of March 20, 2018**

RECOMMENDATION: That the Board of Supervisors approve the Action Summary for the meeting of March 20, 2018 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

SOURCE OF FUNDING: General Fund

DISCUSSION: The Action Summary from the meeting of March 20, 2018 is attached. This Action Summary encompasses all actions taken by the Board of Supervisors at their March 20, 2018 meeting.

FINANCIAL IMPACT: None

OTHER AGENCY INVOLVEMENT: None

ALTERNATIVES TO STAFF RECOMMENDATIONS: Direct the Clerk of the Board to prepare a corrected Action Summary, if necessary.

ATTACHMENT(S): Action Summary

Prepared by Ryan Sharp, Deputy Clerk of the Board CAO Approval: 

## REVIEW:

Auditor \_\_\_\_\_ County Counsel \_\_\_\_\_ Personnel \_\_\_\_\_ Risk Manager \_\_\_\_\_ Other \_\_\_\_\_

## TYPE OF ITEM:

☒ Consent  
☐ Departmental  
☐ Public Hearing  
☐ Other \_\_\_\_\_

## BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT

Upon motion of Supervisor Wilson Seconded by Supervisor Bass

Ayes Bass, Fennell, Sundberg, Bohn, Wilson  
 Nays \_\_\_\_\_  
 Abstain \_\_\_\_\_  
 Absent \_\_\_\_\_

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.

Dated: 3/27/18

By:   
 Ryan Sharp, Deputy Clerk of the Board