

**BOARD OF SUPERVISORS**

REX BOHN  
Vice-Chair - First District  
ESTELLE FENNEL  
Second District  
MIKE WILSON  
Third District  
VIRGINIA BASS  
Fourth District  
RYAN SUNDBERG  
Chair - Fifth District



**COUNTY STAFF**

AMY S. NILSEN  
County Administrative Officer  
JEFFREY S. BLANCK  
County Counsel  
KATHY HAYES  
Clerk of the Board

**BOARD OF SUPERVISORS  
COUNTY OF HUMBOLDT  
825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR  
ACTION SUMMARY**

Tuesday, January 16, 2018

9:00 AM

Regular Meeting

---

**A. SALUTE TO THE FLAG**

**B. MODIFICATIONS TO THE AGENDA**

**C. CONSENT CALENDAR**

**Board of Supervisors**

1. Informational Report on the Appointment of Ernie Branscomb as the 2nd District Representative on the Measure Z Citizens' Advisory Committee (Supervisor Estelle Fennell)

***Recommendation:*** That the Board of Supervisors receive and file the report.

***A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:***

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

2. Proclaim January 2018 as Sex Trafficking Awareness Month in Humboldt County (Supervisor Virginia Bass)

***Recommendation:*** That the Board of Supervisors adopt the Proclamation.

***A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:***

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**Clerk of the Board****3. Approval of the Action Summary - Meeting of January 9, 2018**

**Recommendation:** That the Board of Supervisors approve the Action Summary for the meeting of January 9, 2018 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

**A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**4. Appoint Sheriff William Honsal as the Sheriff's Representative on the Measure Z Citizens' Advisory Committee**

**Recommendation:** That the Board of Supervisors appoint Sheriff William Honsal to the Measure Z Citizens' Advisory Committee to fill the remainder of former Sheriff Mike Downey's term expiring on January 20, 2019.

**A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**County Administrative Office****5. Headwaters Fund Board's Recommended 2017-18 Grant Fund Awards for the November 1, 2017 Grant Round**

**Recommendation:** That the Board of Supervisors approve the slate of Grant Fund Competitive Awards recommended for approval by the Headwaters Fund Board (HFB) (Attachment 1, Attachment 2, Attachment 3); and authorize the Chair of the Board to sign the grant contracts when completed, after review and approval by County Counsel and Risk Management.

**A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**6. Advanced Step Increase for William Britt, Extra Help ADA Coordinator (4/5th Vote Required)**

**Recommendation:** That the Board of Supervisors approve an advanced step increase for William Britt, Extra Help ADA Coordinator (class 0199, position XI) from Step 1A (range 450) to Step A (range 450), effective the pay period beginning January 28, 2018, pursuant to Section 7 of the Humboldt County Salary Resolution (4/5th vote required).

**A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**Planning and Building Department**

7. Boyle Forests, LP Lot Line Adjustment and Joint Timber Management Plan; File No.: 215-141-002, et seq.; Case Nos.: LLA-17-002, JTMP-17-002; Briceland Area (4/5th Vote Required)

**Recommendation:** That the Board of Supervisors approve (by 4/5th vote) the Joint Timber Management Plan (JTMP) and Guide (Attachment B) prepared pursuant to Section 51119.5 of the California Government Code (C.G.C.) (Note: A 4/5th vote is required); find the project exempt from environmental review pursuant to Sections 15061 (b)(3) and 15305 of the State CEQA Guidelines and make all of the required findings (Attachment D) to approve the Lot Line Adjustment; direct the Planning Division staff to record the Declaration with the JTMP and the Notices of Lot Line Adjustment and Certificate of Subdivision Compliance; and direct the Clerk of the Board to give notice of the decision to owners, the County Assessor's Office and any other interested party.

*A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**Public Works**

8. Professional Services Agreement with West Coast Watershed Regarding the Continued Provision of Consulting Services Pertaining to the North Coast Integrated Regional Planning: Healthy Communities, Functional Watersheds and Viable Economies Project

**Recommendation:** That the Board of Supervisors approve, and authorize the Chair of the Board to execute, the attached professional services agreement with West Coast Watershed regarding the continued provision of consulting services pertaining to the North Coast Integrated Regional Planning: Healthy Communities, Functional Watersheds and Viable Economies Project; authorize the Public Works Director to execute any and all future amendments to the attached professional services agreement with West Coast Watershed, after review and approval by County Counsel and Risk Management; and direct the Clerk of the Board to return two (2) original copies of the fully executed professional services agreement to the Department of Public Works-Natural Resources Planning Division for further processing.

*A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**D. PUBLIC COMMENT ON NON-AGENDA ITEMS****E. SPECIAL PRESENTATIONS****F. MATTERS SET FOR TIME CERTAIN****G. ITEMS PULLED FROM CONSENT**

**H. MATTERS INITIATED BY BOARD MEMBERS****Board of Supervisors**

1. Report from the Medical Marijuana Ad Hoc Committee (Supervisor Estelle Fennell and Supervisor Ryan Sundberg)

*Recommendation:* That the Board of Supervisors hear the report and take appropriate action, if required.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bass, to disband the old ad hoc committee and create a new ad hoc committee. This ad hoc committee will include Supervisor Sundberg and Supervisor Fennell. The ad hoc committee will report back by the end of April 2018 with a proposal for an advisory committee, address the 2017 and 2018 taxation issues and come up with recommendations for track and trace this year. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**I. DEPARTMENT REPORTS****J. PUBLIC HEARINGS****K. DISCUSSION ITEMS*****L. CLOSED SESSION***

1. It is the intention of the Board of Supervisors to meet in closed session to consider the Public Employee Performance Evaluation for the position of County Administrative Officer pursuant to Government Code sections 54954.5 and 54957.

*The Board of Supervisors met in closed session to consider the Public Employee Performance Evaluation for the position of County Administrative Officer pursuant to Government Code sections 54954.5 and 54957. There was no action to report.*

2. It is the intention of the Board of Supervisors to meet in closed session to consider the Public Employee Performance Evaluation for the position of Public Defender pursuant to Government Code sections 54954.5 and 54957.

*The Board of Supervisors met in closed session to consider the Public Employee Performance Evaluation for the position of Public Defender pursuant to Government Code sections 54954.5 and 54957. There was no action to report.*

3. It is the intention of the Board of Supervisors to meet in closed session to consider the Public Employee Performance Evaluation for the position of Human Resources Director pursuant to Government Code sections 54954.5 and 54957.

*The Board of Supervisors met in closed session to consider the Public Employee Performance Evaluation for the position of Human Resources Director pursuant to Government Code sections 54954.5 and 54957. There was no action to report.*

4. It is the intention of the Board of Supervisors to meet in closed session to review the candidates for the position of Director of Library Services pursuant to Government Code sections 54954.5 and 54957.

*The Board of Supervisors met in closed session to review the candidates for the position of Director of Library Services pursuant to Government Code sections 54954.5 and 54957. There was no action to report.*

#### **M. ADJOURNMENT**

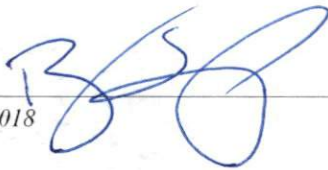
*I, RYAN SHARP, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true, and correct original record of the above entitled meeting of the Humboldt County Board of Supervisors held in Eureka, California.*

*IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.*

RYAN SHARP

*Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California*

January 16, 2018






MINUTES  
TUESDAY, JANUARY 16, 2018  
Regular Session

The Honorable Board of Supervisors of the County of Humboldt met in regular session on the above date within the Humboldt County Courthouse, Eureka, California. The minutes of this meeting were approved on Tuesday, January 23, 2018 with the vote as shown below.

AYES:	Supervisors:	Wilson, Bass, Sundberg, Fennell, Bohn
NAYS:	Supervisors:	--
ABSENT:	Supervisors:	--

  
\_\_\_\_\_  
RYAN SHARP  
Deputy Clerk of the Board

  
\_\_\_\_\_  
RYAN SUNDBERG  
Chair of the Board



AGENDA ITEM NO.

C8

## COUNTY OF HUMBOLDT

For the meeting of: January 23, 2018

Date: January 16, 2018  
To: The Honorable Board of Supervisors  
From: Clerk of the Board of Supervisors  
Subject: **Approval of the Action Summary – Meeting of January 16, 2018**

RECOMMENDATION: That the Board of Supervisors approve the Action Summary for the meeting of January 16, 2018 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

SOURCE OF FUNDING: General Fund

DISCUSSION: The Action Summary from the meeting of January 16, 2018 is attached. This Action Summary encompasses all actions taken by the Board of Supervisors at their January 16, 2018 meeting.

FINANCIAL IMPACT: None

OTHER AGENCY INVOLVEMENT: None

ALTERNATIVES TO STAFF RECOMMENDATIONS: Direct the Clerk of the Board to prepare a corrected Action Summary, if necessary.

ATTACHMENT(S): Action Summary

Prepared by Ryan Sharp, Deputy Clerk of the Board CAO Approval: 

REVIEW:

Auditor \_\_\_\_\_ County Counsel \_\_\_\_\_ Personnel \_\_\_\_\_ Risk Manager \_\_\_\_\_ Other \_\_\_\_\_

TYPE OF ITEM:

☒ Consent  
☐ Departmental  
☐ Public Hearing  
☐ Other \_\_\_\_\_

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT

Upon motion of Supervisor Wilson Seconded by Supervisor Bass

Ayes Bass, Fennell, Sandberg, Bohn, Wilson

Nays \_\_\_\_\_

Abstain \_\_\_\_\_

Absent \_\_\_\_\_

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.

Dated: 1/23/18

By: 

Ryan Sharp, Deputy Clerk of the Board