

**BOARD OF SUPERVISORS**

REX BOHN  
First District  
ESTELLE FENNELL  
Second District  
MIKE WILSON  
Third District  
VIRGINIA BASS  
Chair - Fourth District  
RYAN SUNDBERG  
Vice-Chair - Fifth District



**COUNTY STAFF**

AMY S. NILSEN  
County Administrative Officer  
JEFFREY S. BLANCK  
County Counsel  
KATHY HAYES  
Clerk of the Board

**BOARD OF SUPERVISORS  
COUNTY OF HUMBOLDT  
825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR  
ACTION SUMMARY**

**Tuesday, October 24, 2017**

**9:00 AM**

**Regular Meeting**

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*Supervisor Estelle Fennell was absent from this meeting.*

**A. SALUTE TO THE FLAG**

**B. MODIFICATIONS TO THE AGENDA**

**C. CONSENT CALENDAR**

**Auditor/Controller**

**1. Resolution Fixing the Tax Rates for Fiscal Year 2017-2018**

***Recommendation:*** That the Board of Supervisors adopt the accompanying resolution fixing tax rates for the County of Humboldt, school districts and special districts within Humboldt County for fiscal year 2017-2018 pursuant to California Government Code, Title 3, Division 3, Chapter 1, Article 5.

***A motion was made by Supervisor Wilson, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:***

**Aye:** 4 - Rex Bohn, Virginia Bass, Ryan Sundberg, and Mike Wilson

**Board of Supervisors**

2. Resolution Honoring John Christianson on His Retirement from the Humboldt County Library (Supervisor Estelle Fennell)

**Recommendation:** That the Board of Supervisors authorize the Chair to sign the Resolution.

**A motion was made by Supervisor Wilson, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Virginia Bass, Ryan Sundberg, and Mike Wilson

3. No Straw November Resolution (Supervisor Wilson and Supervisor Sundberg)

**Recommendation:** That the Board of Supervisors authorize the Chair to sign the resolution.

**A motion was made by Supervisor Wilson, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Virginia Bass, Ryan Sundberg, and Mike Wilson

4. Reappointment of Petrolia Cemetery District Board Members: Kelton Chambers, Teresa Jordan, Nick Mendes, Patty Mendes and Joe Zanone (Supervisor Rex Bohn)

**Recommendation:** That the Board of Supervisors approve the reappointments.

**A motion was made by Supervisor Wilson, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Virginia Bass, Ryan Sundberg, and Mike Wilson

5. Fortuna Kiwanis 2017 Business Woman of the Year and Woman of Distinction Certificate (Supervisor Estelle Fennell)

**Recommendation:** That the Board of Supervisors ratify the Chair to sign the Certificates.

**A motion was made by Supervisor Wilson, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Virginia Bass, Ryan Sundberg, and Mike Wilson

6. National Business Women's Week Proclamation (Supervisors Estelle Fennell)

**Recommendation:** That the Board of Supervisors ratify the Proclamation.

**A motion was made by Supervisor Wilson, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Virginia Bass, Ryan Sundberg, and Mike Wilson

7. Certificate of Recognition for J. Bryce Kenny as the Legal Services of Northern California's 2017 Pro Bono Attorney of the Year (Supervisor Virginia Bass)

**Recommendation:** That the Board of Supervisors ratify the Certificate of Recognition.

**A motion was made by Supervisor Wilson, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Virginia Bass, Ryan Sundberg, and Mike Wilson

8. Henderson Center Kiwanis 2017 Business Woman of the Year, Non-Profit Business Woman of the Year, and Woman of Distinction Certificates (Supervisor Virginia Bass)

**Recommendation:** That the Board of Supervisors authorize the Chair to sign the Certificates.

**A motion was made by Supervisor Wilson, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Virginia Bass, Ryan Sundberg, and Mike Wilson

9. Letter of Support for the Sequoia Park Zoo Foundation 2017-2018 Grant Application (Supervisor Virginia Bass)

**Recommendation:** That the Board of Supervisors authorize the Chair to sign the letter of support.

**A motion was made by Supervisor Wilson, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Virginia Bass, Ryan Sundberg, and Mike Wilson

#### **Clerk of the Board**

10. Approval of the Action Summary - Meeting of October 17, 2017

**Recommendation:** That the Board of Supervisors approve the Action Summary for the meeting of October 17, 2017 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

**A motion was made by Supervisor Wilson, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Virginia Bass, Ryan Sundberg, and Mike Wilson

#### **County Administrative Office**

11. Carry Forward Budget Adjustments to Various Funds (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors approve the attached carry forward budget adjustments for various funds totaling \$1,507,951 for approved expenses in Fiscal Year (FY) 2016-17 (4/5 vote required).

**A motion was made by Supervisor Wilson, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Virginia Bass, Ryan Sundberg, and Mike Wilson

**12. Measure Z Memorandum of Understandings**

**Recommendation:** That the Board of Supervisors authorize the Chair of the Board to execute Memorandum of Understandings (MOU) with the following agencies: Area I Agency on Aging; Boys & Girls Club of the Redwoods; City of Arcata; City of Blue Lake; City of Ferndale; City of Fortuna; City of Trinidad; Garberville Sanitary District; Humboldt County Fire Chiefs Association; K'ima:w Medical Center; Mountain Community and Culture; and Southern Trinity Area Rescue for Measure Z funding, a local half-cent sales tax; and direct the Clerk of the Board to return two copies of all of the agreements to the County Administrative Office for processing.

**A motion was made by Supervisor Wilson, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Virginia Bass, Ryan Sundberg, and Mike Wilson

**13. First Amendment to Agreement for Promoting Humboldt County through Film & Digital Media Production with Redwood Region Entertainment and Education Liaisons, Inc.**

**Recommendation:** That the Board of Supervisors approve the first amendment to the Agreement for Promoting Humboldt County through Film & Digital Media Production (Attachment 1) with Redwood Region Entertainment and Education Liaisons, Inc. ("RREEL, Inc."); and authorize the Chair of the Board to execute the First Amendment to the Agreement with RREEL, Inc. and any future amendments thereto.

**A motion was made by Supervisor Wilson, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Virginia Bass, Ryan Sundberg, and Mike Wilson

**County Clerk/Recorder/Registrar of Voters****14. District Resolutions to Transition to Even-Year Elections Pursuant to Senate Bill 415 (California Voter Participation Act)**

**Recommendation:** That the Board of Supervisors receive staff report; receive staff impact analysis and district resolution for the Kneeland Fire Protection District; and approve Kneeland Fire Protection District resolution to transition to even-year elections pursuant to California Elections Code, Sections 14050-14057.

**A motion was made by Supervisor Wilson, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Virginia Bass, Ryan Sundberg, and Mike Wilson

**Department of Health and Human Services: Administration**

15. Reallocate one (1) .8 Full Time Equivalent (FTE) Office Assistant I/II in Budget Unit 414 to One (1) 1.0 Full Time Equivalent (FTE) Health Client Services Worker in Budget Unit 414

**Recommendation:** That the Board of Supervisors reallocate the Office Assistant I/II (class 0179, .8 FTE, salary range 268/299, position 03) in budget unit 414, currently occupied by Maria Garcia to Health Client Services Worker (class 1573, 1.0 FTE, salary range 324) and reclassify Ms. Garcia accordingly; effective the beginning of the bi-weekly pay period immediately following approval.

**A motion was made by Supervisor Wilson, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Virginia Bass, Ryan Sundberg, and Mike Wilson

16. Second Option to Extend Leases with PWM, Inc. for Property Located at 445 West Washington Street, 537 West Washington, 929 Koster Street, and the Lot Located at 638 West Clark Street, Eureka

**Recommendation:** That the Board of Supervisors approve exercising the second option to extend the Leases at 445 West Washington Street, 537 West Washington, 929 Koster Street, and the lot located at 638 West Clark Street, Eureka through January 31, 2028; authorize Public Works - Real Property to send a notice to Lessor that the County is exercising the second option to extend the lease; and direct the Clerk of the Board to return one executed agenda item to Public Works - Real Property Division.

**A motion was made by Supervisor Wilson, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Virginia Bass, Ryan Sundberg, and Mike Wilson

**17. Authorization to Submit an Application to the Office on Violence Against Women 2017 Enhanced Training and Services to End Abuse Late Life Grant Program**

**Recommendation:** That the Board of Supervisors authorize Humboldt County DHHS to execute all assurances and necessary contracts, agreements and amendments thereto, in the name of the County of Humboldt, and all other documents required by the Enhanced Training and Services to End Abuse Late Life Grant Program; and authorize the Chair to sign the Memorandum of Understanding, the Letter of Registration, and Letter of Support, required for grant submission; and authorize the Director of DHHS to sign individual agreements and required grant documents on behalf of the Board of Supervisors. Direct the Clerk of the Board to return a certified copy of the board order to the DHHS-Adult Protective Services.

*A motion was made by Supervisor Wilson, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:*

Aye: 4 - Rex Bohn, Virginia Bass, Ryan Sundberg, and Mike Wilson

**Department of Health and Human Services: Mental Health**

**18. Professional Services Agreement with Preferred Healthcare Registry, Inc. Regarding the Provision of Supplemental Staffing Services for Fiscal Years 2017-2018 Through 2018-2019**

**Recommendation:** That the Board of Supervisors approve, and authorize the chair to execute, the attached professional services agreement with Preferred Healthcare Registry, Inc. which allows for the provision of a Senior Activity Therapist who will be responsible for performing certain rehabilitation services at the county's Psychiatric Health Facility, Sempervirens for fiscal years 2017-2018 through 2018-2019; and direct the Clerk of the Board to return two (2) executed originals of the attached professional services agreement to the Department of Health and Human Services - Contract Unit for further processing.

*A motion was made by Supervisor Wilson, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:*

Aye: 4 - Rex Bohn, Virginia Bass, Ryan Sundberg, and Mike Wilson

**19. Provider Service Contract with Redwood Coast PACE Regarding the Provision of Mental Health Services**

**Recommendation:** That the Board of Supervisors approve the attached Provider Service Contract regarding the provision of mental health services between the County of Humboldt and Redwood Coast PACE; authorize the Director of the Humboldt County Department of Health and Human Services-Mental Health ("DHHS-Mental Health") to execute the attached Provider Service Contract with Redwood Coast PACE; and authorize the DHHS-Mental Health Director, or a designee thereof, to sign future amendments to the attached Provider Service Contract, after review and approval by County Counsel, Risk Management and the County Administrative Officer.

*A motion was made by Supervisor Wilson, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:*

Aye: 4 - Rex Bohn, Virginia Bass, Ryan Sundberg, and Mike Wilson

**Department of Health and Human Services: Public Health**

20. Agreement with County Medical Services Program Governing Board for Mini Grants Program Pilot Project

**Recommendation:** That the Board of Supervisors approve the Mini Grants Program Pilot Project grant agreement with County Medical Services Program Governing Board (CMSP); authorize the Director of Department of Health and Human Services (DHHS)-Public Health to sign four (4) original signature pages of the agreement; and authorize the Director of DHHS-Public Health or designee to sign future amendments or budget revisions directly related to this agreement upon review and approval of County Counsel and Risk Management.

*A motion was made by Supervisor Wilson, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:*

Aye: 4 - Rex Bohn, Virginia Bass, Ryan Sundberg, and Mike Wilson

**Human Resources**

21. Revised Class Description and Title for Health and Human Services-Social Services Branch Director to Health and Human Services-Child Welfare Division Director

**Recommendation:** That the Board of Supervisors adopt the revised class description and title for the class of Health and Human Services - Social Services Branch Director to Health and Human Services-Child Welfare Division Director (class 0818, salary range 550, unit 08) into the classification plan effective immediately; and Reclassify the Health and Human Services-Social Services Branch Director (position number 01, class 0810, salary range 550, unit 08) in budget unit 511 to Health and Human Services - Child Welfare Division Director; and Adopt Resolution No. \_\_\_\_\_ (attached) approving the Amendment to Attachment 1 of Exhibit A of the Compensation Plans for Management and Confidential Employees and Elected and Appointed Department Heads for fiscal years 2015-2016 and 2016-2017 to include the revised job class of Health and Human Services-Child Welfare Division Director (class 0818 salary range 550, unit 08), effective immediately upon Board approval.

*A motion was made by Supervisor Wilson, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:*

Aye: 4 - Rex Bohn, Virginia Bass, Ryan Sundberg, and Mike Wilson

- 22.** Approve the Amendment to Appendix A of the Memorandum of Understanding between the County of Humboldt and the American Federation of State, County, and Municipal Employees (AFSCME), Local 1684 to Adopt the New 40 Hour Class of Deputy Public Guardian-Conservator I/II/III; and Adopt the Revised Classes of Public Guardian-Conservator and Assistant Public Guardian-Conservator

**Recommendation:** That the Board of Supervisors adopt the new 40 hour class specification of Deputy Public Guardian-Conservator I/II/III (class 0670, salary range 370/380/390, unit 4); adopt the revised class specification for Public Guardian-Conservator (class 0842, salary range 454, unit 8); adopt the revised class specification for Assistant Public Guardian-Conservator (class 0677, salary range 418, unit 8); and adopt Resolution No. \_\_\_\_\_, (attached) approving the amendment to Appendix A of the Memorandum of Understanding between the County of Humboldt and the American Federation of State, County, and Municipal Employees (AFSCME), Local 1684 to adopt the new 40 hour class of Deputy Public Guardian-Conservator I/II/III (class 0670, salary range 370/380/390, unit 1) effective the beginning of the biweekly pay period following approval.

***A motion was made by Supervisor Wilson, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:***

Aye: 4 - Rex Bohn, Virginia Bass, Ryan Sundberg, and Mike Wilson



**Planning and Building Department****23. Reallocation of 37.5 Hour Work Classifications to 40 Hour Work Classifications**

**Recommendation:** That the Board of Supervisors approve the reallocation of the following positions from 37.5 hour work week classifications to 40 hour work week classifications: Plan Checker I/II in budget unit 262 (class 317, salary range 434/444, positions 01,02) to Plan Checker I/II (class 327, salary range 447/457); Building Inspector I/II in budget unit 262 (class 318, salary range 377/400, positions 01,02,03) to Building Inspector I/II (class 308, salary range 390/413); Permit Specialist I/II in budget unit 262 (class 335, salary range 351/369, positions 01,02,03) to Permit Specialist I/II (class 325, salary range 364/382); Senior Permit Specialist in budget unit 262 (class 337, salary range 396, position 01) to Senior Permit Specialist (class 0326, salary range 409); Senior Building Inspector in budget unit 262 (class 340, salary range 424, position 02) to Senior Building Inspector (class 332, salary range 437); Planner I/II in budget unit 268 (class 631, salary range 369/396, position 01, 02, 03) to Planner I/II (class 333, salary range 382/409); Planner I/II in budget unit 277 (class 631, salary range 369/396 position 02, 01) to Planner I/II (class 333, salary range 382/409); Planning Technician I/II in budget unit 277 (class 328, salary range 337/351, position 01, 02) to Planning Technician I/II (class 334, salary range 350/364); Senior Planner in budget unit 268 (class 630, salary range 433, position 01) to Senior Planner (class 660, salary range 446); Senior Planner in budget unit 277 (class 630, salary range 433, position 04) to Senior Planner (class 660, salary range 446); Senior Planner in budget unit 282 (class 630, salary range 433, position 02) to Senior Planner (class 660, salary range 446); Geographic Information Systems Analyst in budget unit 282 (class 331, salary range 397, position 01) to Geographic Information Systems Analyst (class 0339, salary range 410); Office Assistant I/II in budget unit 268 (class 180, salary range 255/286, position 01) to Office Assistant I/II (class 179, salary range 268/299); authorize the reallocation of aforementioned classifications from 37.5 to 40 hour in budget units 262, 268, 277, 282 as positions become vacant; authorize the reallocation of aforementioned classifications from 37.5 to 40 hour in budget units 262, 268, 277, 282 should the incumbent in the position request the change; approve and direct the Auditor Controller to transfer \$40,962.00 from fund 3564 to 1100262-707800; approve and direct the Auditor-Controller to transfer \$16,413.00 from fund 3575 to 1100277-707800; and approve and direct the Auditor-Controller to transfer \$14,674.00 from fund 3698 to 1100282-706025, effective the beginning of the biweekly pay period following approval.

***A motion was made by Supervisor Wilson, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:***

Aye: 4 - Rex Bohn, Virginia Bass, Ryan Sundberg, and Mike Wilson

**Probation**

24. Approval of First Amendment to Lease Agreement with PWM, Inc. and Fred Lundblade (Lessors) for Office Suites B, H & F at 555 H Street, in Eureka

**Recommendation:** That the Board of Supervisors approve and authorize the chairperson of the Board to execute the First Amendment to Lease, in duplicate, to extend the lease with Lessor for office space at 555 H Street, in Eureka, for the period beginning November 1, 2017 through October 31, 2019, with the County having options to further extend the lease for two, one-year terms; and direct the Clerk of the Board to return one original executed amendment to Public Works-Real Property Division for transmittal to Lessor, retaining the second original executed amendment with meeting records.

**A motion was made by Supervisor Wilson, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Virginia Bass, Ryan Sundberg, and Mike Wilson

**Public Works**

25. Request for Budget Transfer/Adjustment in Roads Heavy Equipment ISF (3540330) for Purchase of an Air Compressor (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors approve the attached Request for Budget Transfer/Adjustment in the amount of \$22,768 for the Roads Heavy Equipment ISF Division to purchase an air compressor in the current fiscal year (4/5 vote required).

**A motion was made by Supervisor Wilson, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Virginia Bass, Ryan Sundberg, and Mike Wilson

**Sheriff**

26. Approval of Agreement to Provide Law Enforcement Services within the City of Trinidad by the Humboldt County Sheriff's Office for the Thirty-six Month Term Beginning July 1, 2017 and Expiring June 30, 2020

**Recommendation:** That the Board of Supervisors approve the agreement to provide law enforcement services (Attachment 1) within the City of Trinidad by the Humboldt County Sheriff's Office for the thirty-six month term beginning July 1, 2017 and expiring on June 30, 2020; authorize the Chair of the Board of Supervisors and the Humboldt County Sheriff to execute three (3) originals of the agreement; and authorize the Chair of the Board of Supervisors and the Humboldt County Sheriff to approve any extensions, amendments and modifications for the term of the contract.

**A motion was made by Supervisor Wilson, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Virginia Bass, Ryan Sundberg, and Mike Wilson

**D. PUBLIC COMMENT ON NON-AGENDA ITEMS**

**E. SPECIAL PRESENTATIONS****F. MATTERS SET FOR TIME CERTAIN****G. ITEMS PULLED FROM CONSENT****H. MATTERS INITIATED BY BOARD MEMBERS****I. DEPARTMENT REPORTS****Department of Health and Human Services: Public Health**

1. Introduction of Ordinance Repealing Sections 612-3 and 615-7; Amending Sections 611-1 through 611-6, 611-11, 611-12, 612-1, 612-2, 612-4 through 612-8, 613-1, 613-3 through 613-5, 614-1, 615-1 through 615-5, 615-8, 615-9, 616-1 through 616-6; Adding Sections 613-4 and 617-1 Relating to Sewage and Onsite Wastewater Treatment and Sewage Cleaning to Title VI of the Humboldt County Code

**Recommendation:** That the Board of Supervisors introduce the attached ordinance by title and waive the first reading; set the ordinance for adoption on November 7, 2017, or at least one (1) week away from the date of this hearing; direct the Clerk of the Board of Supervisors to publish the pre-adoption summary of the ordinance and to post a certified copy of the full text of the ordinance in the office of the Clerk of the Board of Supervisors at least five (5) days prior to the Board of Supervisors meeting at which the ordinance will be adopted [Government Code Section 25124(b)(1)]; direct the Clerk of the Board, within fifteen (15) days after adoption of the ordinance, to publish a post-adoption summary of the ordinance with the names of the Supervisors voting for and against the ordinance and to post in the office of the Clerk of the Board of Supervisors a certified copy of the full text of the adopted ordinance along with the names of those Supervisors voting for and against the Ordinance [Government Code Section 25124(b)(1)]; and direct the Department of Health and Human Services (DHHS) to file the attached Notice of Exemption with the Humboldt County Clerk in accordance with the requirements of the California Environmental Quality Act.

***A motion was made by Supervisor Wilson, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:***

Aye: 4 - Rex Bohn, Virginia Bass, Ryan Sundberg, and Mike Wilson

**Planning and Building Department**

2. Introduction of Ordinance Amending Sections 328-2, 331-28, 331.5-22, 337-21, 351-6, 351-13, 351-19, 352-4, 352-14, 352-18, 352-23, and 353-4 and Adding Section 352-24 to Title III of the Humboldt County Code Relating to Public Nuisances, Abatement and Penalties and Amending Section 434-6 to Title IV of the Humboldt County Code Relating to Parking Zones, Bus Zones and Weight Limits

**Recommendation:** That the Board of Supervisors introduce the attached ordinance by title and waive the first reading; set the ordinance for adoption on November 7, 2017, or at least one (1) week away from the date of this hearing; direct the Clerk of the Board of Supervisors to publish the pre-adoption summary of the ordinance and to post a certified copy of the full text of the ordinance in the office of the Clerk of the Board of Supervisors at least five (5) days prior to the Board of Supervisors meeting at which the ordinance will be adopted [Government Code Section 25124(b)(1)]; direct the Clerk of the Board, within fifteen (15) days after adoption of the ordinance, to publish a post-adoption summary of the ordinance with the names of the Supervisors voting for and against the ordinance and to post in the office of the Clerk of the Board of Supervisors a certified copy of the full text of the adopted ordinance along with the names of those Supervisors voting for and against the Ordinance [Government Code Section 25124(b)(1)]; and direct staff to file the attached Notice of Exemption with the Humboldt County Clerk in accordance with the requirements of the California Environmental Quality Act.

***A motion was made by Supervisor Wilson, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:***

Aye: 4 - Rex Bohn, Virginia Bass, Ryan Sundberg, and Mike Wilson

**J. PUBLIC HEARINGS****Auditor/Controller**

1. Resolution Establishing Fiscal Year 2017-2018 Budgets for Special Districts Governed by the Humboldt County Board of Supervisors

**Recommendation:** That the Board of Supervisors adjourn and reconvene as the Board of Directors of those special districts governed by the Board of Supervisors; open the public hearing; receive reports from staff; receive testimony from public; close the public hearing; approve and adopt the Fiscal Year 2017-2018 budgets for special districts governed by the Board of Supervisors; and adopt the attached resolution establishing fiscal year 2017-2018 budgets for special districts governed by the Board of Supervisors.

***A motion was made by Supervisor Sundberg, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:***

Aye: 4 - Rex Bohn, Virginia Bass, Ryan Sundberg, and Mike Wilson

**Planning and Building Department****2. Safe Homes Program (Building Permit Penalty Fee Waiver Program)**

**Recommendation:** That the Board of Supervisors open the public hearing and receive the staff report and public comment; close the public hearing and deliberate; and adopt Resolution No. \_\_\_\_\_ (Attachment 1), a Resolution of the Board of Supervisors of the County of Humboldt Implementing the Safe Homes Program for the time period of October 25, 2017 through December 31, 2022.

**A motion was made by Supervisor Wilson, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Virginia Bass, Ryan Sundberg, and Mike Wilson

**3. Final Reports 2014 Community Development Block Grant (CDBG) Infrastructure Needs and Reuse on the Samoa Peninsula and Samoa Peninsula Wastewater Legal Parcel Analysis**

**Recommendation:** That the Board of Supervisors open public hearing; receive staff report and review two final CDBG funded studies: Infrastructure Needs and Reuse on the Samoa Peninsula and Samoa Peninsula Wastewater Legal Parcel Analysis; take public comment; and close public hearing.

**A motion was made by Supervisor Sundberg, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Virginia Bass, Ryan Sundberg, and Mike Wilson

**K. DISCUSSION ITEMS****L. CLOSED SESSION****M. ADJOURNMENT**


*I, RYAN SHARP, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true, and correct original record of the above entitled meeting of the Humboldt County Board of Supervisors held in Eureka, California.*

*IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.*

RYAN SHARP

*Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California*

October 25, 2017

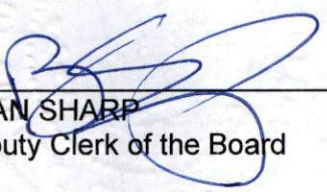


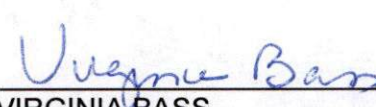


MINUTES  
TUESDAY, OCTOBER 24, 2017  
Regular Session

The Honorable Board of Supervisors of the County of Humboldt met in regular session on the above date within the Humboldt County Courthouse, Eureka, California. The minutes of this meeting were approved on Tuesday, November 7, 2017 with the vote as shown below.

AYES:	Supervisors:	Wilson, Bass, Bohn, Fennell
NAYS:	Supervisors:	n/a
ABSENT:	Supervisors:	Sundberg

  
\_\_\_\_\_  
RYAN SHARP  
Deputy Clerk of the Board

  
\_\_\_\_\_  
VIRGINIA BASS  
Chair of the Board



## COUNTY OF HUMBOLDT

For the meeting of: November 7, 2017

Date: October 25, 2017  
 To: The Honorable Board of Supervisors  
 From: Clerk of the Board of Supervisors  
 Subject: **Approval of the Action Summary – Meeting of October 24, 2017**

RECOMMENDATION: That the Board of Supervisors approve the Action Summary for the meeting of October 24, 2017 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

SOURCE OF FUNDING: General Fund

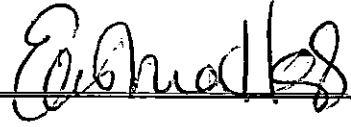
DISCUSSION: The Action Summary from the meeting of October 24, 2017 is attached. This Action Summary encompasses all actions taken by the Board of Supervisors at their October 24, 2017 meeting.

FINANCIAL IMPACT: None

OTHER AGENCY INVOLVEMENT: None

ALTERNATIVES TO STAFF RECOMMENDATIONS: Direct the Clerk of the Board to prepare a corrected Action Summary, if necessary.

ATTACHMENT(S): Action Summary

Prepared by Ryan Sharp, Deputy Clerk of the Board CAO Approval: 

## REVIEW:

Auditor \_\_\_\_\_ County Counsel \_\_\_\_\_ Personnel \_\_\_\_\_ Risk Manager \_\_\_\_\_ Other \_\_\_\_\_

## TYPE OF ITEM:

☒ Consent  
☐ Departmental  
☐ Public Hearing  
☐ Other \_\_\_\_\_

## BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT

Upon motion of Supervisor Fennell Seconded by Supervisor Wilson

Ayes Fennell, Bass, Bohn, Wilson

Nays

Abstain

Absent Sundberg

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.

Dated: 11/7/17

By:   
 Kathy Hayes, Clerk of the Board