

BOARD OF SUPERVISORS

REX BOHN  
First District  
ESTELLE FENNELL  
Second District  
MIKE WILSON  
Third District  
VIRGINIA BASS  
Chair - Fourth District  
RYAN SUNDBERG  
Vice-Chair - Fifth District



COUNTY STAFF

AMY S. NILSEN  
County Administrative Officer  
JEFFREY S. BLANCK  
County Counsel  
KATHY HAYES  
Clerk of the Board

**BOARD OF SUPERVISORS  
COUNTY OF HUMBOLDT**

**825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR**

**ACTION SUMMARY**

Tuesday, July 18, 2017

9:00 AM

Regular Meeting

**A. SALUTE TO THE FLAG**

**B. MODIFICATIONS TO THE AGENDA**

**C. CONSENT CALENDAR**

**Auditor/Controller**

**1. Contract for External Audit for Fiscal Year 2016-2017**

**Recommendation:** That the Board of Supervisors approve the Professional Services and HIPAA Business Associate Agreements with the accounting firm of CliftonLarsonAllen LLP, CPAs, of Roseville, California regarding the County's financial audit for the year ended June 30, 2017; authorize the Chair of the Board to sign two (2) originals of the proposed Professional Services Agreement as well as the engagement letter and HIPAA Business Associate Agreement attached thereto; and direct the Clerk of the Board to return one (1) signed original of the proposed Professional Services Agreement to the Auditor-Controller.

***A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:***

**Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson**

**2 Distribution of Excess Proceeds from Tax Sale of April 22-25, 2016**

**Recommendation** That the Board of Supervisors approve the distribution of the excess proceeds resulting from the April 22-25, 2016, public auction of parcels listed on Attachment A to the claimants and in the amounts listed for each parcel

**A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote**

Aye 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**Board of Supervisors****3 CalRecycle Food Waste Prevention and Rescue Grant Letter of Support (Supervisor Virginia Bass)**

**Recommendation** That the Board of Supervisors authorize the Chair to sign the letter of support

**A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote**

Aye 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**4. Resolution Authorizing Road Closures for the Humboldt Redwoods Marathon, Half Marathon and 5K on Sunday, October 15, 2017 from 9 00 a m to 4 00 p m (Supervisor Estelle Fennell)**

**Recommendation** That the Board of Supervisors adopt the Resolution and direct the Clerk of the Board to return a fully executed copy of the Resolution to Humboldt Redwoods Marathon, P O Box 4989, Arcata, CA 95518-4989

**A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote**

Aye 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**Clerk of the Board****5 Approval of the Action Summary - Meeting of July 11, 2017**

**Recommendation** That the Board of Supervisors approve the Action Summary for the meeting of July 11, 2017 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103

**A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote**

Aye 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**County Administrative Office****6 Program Year 2017-18 Title I Workforce Innovation and Opportunity Act Subgrant**

**Recommendation** That the Board of Supervisors adopt the attached Resolution (Attachment 1), accepting Program Year 2017-18 Title I Workforce Innovation and Opportunity Act (WIOA) Subgrant, Registration Number K8106176, authorize and direct the Chair of the Board to sign the two (2) copies of the Subgrant Agreement (Attachment 2), authorize and direct the County Administrative Officer, or designee, to sign fiscal documents utilizing these funds, such as contracts, after review and approval by County Counsel and Risk Management pursuant to Separation of Duties Assignment adopted September 27, 2005, authorize and direct the Workforce Development Board (WDB) Executive Director, or designee, to sign administrative documents as required by the State of California Employment Development Department, and pursuant to Separation of Duties Assignment adopted on September 27, 2005, and direct the Clerk of the Board to return the signed original Subgrant Agreement (two (2) copies) to the WDB Executive Director for submission to the state

**A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote**

Aye 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**Department of Health and Human Services: Administration****7. Authorize Temporary Increase in Pay for Amanda Ruddy, Supervising Environmental Health Specialist Pursuant to Article 12 4 1 of the AFSCME Memorandum of Understanding (MOU)**

**Recommendation** That the Board of Supervisors authorize temporary increase in pay for Supervising Environmental Health Specialist Amanda Ruddy, (Class 0519, Range 461) as though promoted to Director of Environmental Health (Class 0510, Range 507) retroactive beginning July 2, 2017 and continuing until the incumbent returns to the position

**A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote.**

Aye 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**Department of Health and Human Services: Mental Health****8. Agreement between Humboldt County and Transitional Residential Treatment Facilities, Inc for Fiscal Years 2017-18 through 2019-20**

**Recommendation** That the Board of Supervisors approve the agreement between Humboldt County and Transitional Residential Treatment Facilities, Inc (TRTF) for fiscal years 2017-2018 through 2019-20, authorize the Chair of the Board to execute three (3) originals of the agreement effective July 1, 2017, and direct the Clerk of the Board to return two (2) executed originals of the agreement to the Department of Health and Human Services (DHHS) - Contract Unit for forwarding to DHHS - Mental Health

**A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote**

Aye 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

9. Second Amendment to the Agreement with Netsmart Technologies, Inc for Avatar Software and Services

**Recommendation** That the Board of Supervisors approve the second amendment to the agreement with Netsmart Technologies, Inc for Avatar software and services (Attachment 1), authorize the Chair to sign three (3) originals of the second amendment to the agreement with Netsmart Technologies, Inc , and direct the Clerk of the Board to return two (2) signed originals of the second amendment to the agreement to the DHHS-Contract Unit for forwarding to DHHS-Mental Health Administration

**A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that this Informational Report be approved. The motion carried by the following vote**

Aye 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**Department of Health and Human Services: Social Services**

10. Agreement with Arcata House Partnership to Assist with CalFresh Outreach and Support Activities

**Recommendation** That the Board of Supervisors approve the agreement with Arcata House Partnership to assist the Department of Health and Human Services (DHHS) to increase utilization of CalFresh benefits by eligible households, authorize the Chair to execute three (3) originals of the agreement (Attachment 1), and direct the Clerk of the Board to route two (2) fully executed originals of the agreement to the Department of Health and Human Services (DHHS)-Contract Unit for forwarding to DHHS - Social Services Administration

**A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote**

Aye 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**Public Defender**

11. Advance Salary Request and Department Change for Deputy Public Defender (DPD), Jason Sheets (4/5 Vote Required)

**Recommendation** That the Board of Supervisors approve a retroactive advance salary step for Jason Sheets to Deputy Public Defender (DPD) III, Step E, effective at the beginning of the next payroll cycle, pursuant to Section 7 of the Humboldt County Salary Resolution (4/5 vote required), and transfer the payroll funds that were taken from Measure Z budget unit 292, to pay for Jason Sheets' salary in the correct budget unit Public Defender 219

**A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote**

Aye 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**Public Works****12 Extension of Lease Agreement for Courthouse Snack Bar (4/5 Vote Required)**

**Recommendation** That the Board of Supervisors approve by a 4/5 vote to extend the lease with Jeanne Fleek and Michael Scollard (Lessee) for the Courthouse Snack Bar, through September 30, 2018, authorize Real Property to notify Lessee of approval of the extension, and direct the Clerk of the Board to return one executed agenda item to Public Works Real Property

**A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote**

Aye 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**13. Local Transportation Fund Claim for Fiscal Year 2017-18**

**Recommendation** That the Board of Supervisors authorize the Chair of the Board to sign the attached Local Transportation Fund claim, and direct the Clerk of the Board to return the claim to the Public Works Department for attachment of required documentation and submittal to the Humboldt County Association of Governments (HCAOG)

**A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote**

Aye 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**14. Agreement for Consultant Services with GHD Inc for the Manila Highway 255 Shared Use Path Project**

**Recommendation** That the Board of Supervisors authorize the Chair to sign the attached Agreement for Consultant Services with GHD Inc to perform engineering and environmental services for the Manila Highway 255 Shared Use Path Project

**A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote**

Aye 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**1 Public Comment Sign-In Sheet and Handouts****D. PUBLIC COMMENT ON NON-AGENDA ITEMS**

*Supervisor Estelle Fennell left the meeting*

**E. SPECIAL PRESENTATIONS**

**F. MATTERS SET FOR TIME CERTAIN****County Administrative Office**

- 1 9 15 a m - Americans with Disabilities Act Consent Decree Presentation and Discussion

**Recommendation** That the Board of Supervisors receive the presentation and discussion regarding the Americans with Disabilities Act (ADA) Consent Decree with the U S Department of Justice (DOJ) as of June 2017

**A motion was made by Supervisor Wilson, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote**

Aye 4 - Rex Bohn, Virginia Bass, Ryan Sundberg, and Mike Wilson

Not 1 - Estelle Fennell

Present

*Supervisor Virginia Bass left the meeting*

**Public Works**

2. 11 00 a m - Elk River Watershed Stewardship Program

**Recommendation** That the Board of Supervisors receive a staff report and remarks from the executive director of the North Coast Regional Water Quality Control Board regarding the status of the Elk River Watershed Stewardship Program, and authorizes the Chair of the Board of Supervisors to sign the attached letter requesting termination of the grant agreement for the Elk River Watershed Stewardship Program

**A motion was made by Supervisor Wilson, seconded by Supervisor Bohn, that this the recommendations be approved. The motion carried by the following vote**

Aye 3 - Rex Bohn, Ryan Sundberg, and Mike Wilson

Not 2 - Estelle Fennell, and Virginia Bass

Present

**G. ITEMS PULLED FROM CONSENT -****H. MATTERS INITIATED BY BOARD MEMBERS****I. DEPARTMENT REPORTS****J. ADMINISTRATIVE ABATEMENT HEARINGS****K. PUBLIC HEARINGS****L. DISCUSSION ITEMS**

**M. CLOSED SESSION**

1. Conference With Real Property Negotiators - Pursuant to Government Code section 54956.8 it is the intention of the Board of Supervisors to meet in closed session to grant authority to its negotiators regarding the price and terms of payment for the purchase of real properties located at 1031-1035-1039 Fourth Street (Assessor Parcel Number (APN) 001-174-006), 1023-1025 Fourth Street (APN 001-174-007), and 1017 Fourth Street (APN 001-174-008), all in Eureka, California. The County's negotiators are identified as Thomas K. Mattson, Director of Public Works, Erin Damm, and Christopher Shaver; the parties with whom they may negotiate are identified as Gerald D. and Belinda M. Rush (agent Joyce Reinhart).

*The Board met in Conference With Real Property Negotiators - Pursuant to Government Code section 54956.8 it is the intention of the Board of Supervisors to meet in closed session to grant authority to its negotiators regarding the price and terms of payment for the purchase of real properties located at 1031-1035-1039 Fourth Street (Assessor Parcel Number (APN) 001-174-006), 1023-1025 Fourth Street (APN 001-174-007), and 1017 Fourth Street (APN 001-174-008), all in Eureka, California. The County's negotiators are identified as Thomas K. Mattson, Director of Public Works, Erin Damm, and Christopher Shaver; the parties with whom they may negotiate are identified as Gerald D. and Belinda M. Rush (agent Joyce Reinhart). There was no action to report.*

**N. ADJOURNMENT**

*I, BROOKE EBERHARDT, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true, and correct original record of the above entitled meeting of the Humboldt County Board of Supervisors held in Eureka, California.*

*IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.*

*BROOKE EBERHARDT*

*Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California*




*July 19, 2017*



MINUTES  
TUESDAY, JULY 18, 2017  
Regular Session

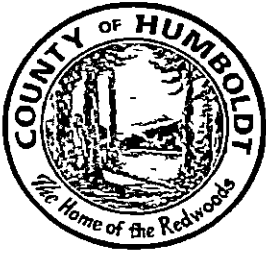
The Honorable Board of Supervisors of the County of Humboldt met in regular session on the above date within the Humboldt County Courthouse, Eureka, California. The minutes of this meeting were approved on Tuesday, July 25, 2017 with the vote as shown below.

AYES: Supervisors: Fennell, Wilson, Sundberg  
NAYS: Supervisors: n/a  
ABSENT: Supervisors: Bass, Bohn

  
BROOKE EBERHARDT  
Deputy Clerk of the Board

  
RYAN SUNDBERG  
Vice-Chair of the Board





## COUNTY OF HUMBOLDT

For the meeting of July 25, 2017

Date July 20, 2017  
 To The Honorable Board of Supervisors  
 From Clerk of the Board of Supervisors  
 Subject **Approval of the Action Summary – Meeting of July 18, 2017**

RECOMMENDATION That the Board of Supervisors approve the Action Summary for the meeting of July 18, 2017 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103

SOURCE OF FUNDING General Fund

DISCUSSION The Action Summary from the meeting of July 18, 2017 is attached This Action Summary encompasses all actions taken by the Board of Supervisors at their July 18, 2017 meeting

FINANCIAL IMPACT None

OTHER AGENCY INVOLVEMENT None

ALTERNATIVES TO STAFF RECOMMENDATIONS Direct the Clerk of the Board to prepare a corrected Action Summary, if necessary

ATTACHMENT(S) Action Summary

Prepared by Brooke Eberhardt, Deputy Clerk of the Board CAO Approval Eberhardt

REVIEW

Auditor \_\_\_\_\_ County Counsel \_\_\_\_\_ Personnel \_\_\_\_\_ Risk Manager \_\_\_\_\_ Other \_\_\_\_\_

## TYPE OF ITEM

☒ Consent  
☐ Departmental  
☐ Public Hearing  
☐ Other \_\_\_\_\_

## BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT

Upon motion of Supervisor Wilson Seconded by Supervisor Fennell

Ayes Fennell, Wilson, Sundberg

Nays

Abstain

Absent Bass, Bohn

and carried by those members present, the Board hereby approves the recommended action contained in this Board report

Dated July 25, 2017

By Brooke Eberhardt  
 Kathy Hayes, Clerk of the Board