

BOARD OF SUPERVISORS

REX BOHN
First District
ESTELLE FENNEL
Second District
MARK LOVELACE
Chair - Third District
VIRGINIA BASS
Vice Chair - Fourth District
RYAN SUNDBERG
Fifth District



COUNTY STAFF

AMY S. NILSEN
County Administrative Officer
JEFFREY S. BLANCK
County Counsel
KATHY HAYES
Clerk of the Board

**BOARD OF SUPERVISORS
COUNTY OF HUMBOLDT**

**825 FIFTH STREET
EUREKA, CA 95501
SUPERVISORS' CHAMBER, FIRST FLOOR**

ACTION SUMMARY

Tuesday, November 15, 2016

9:00 AM

Regular Meeting

A. SALUTE TO THE FLAG

B. MODIFICATIONS TO THE AGENDA

C. CONSENT CALENDAR

Board of Supervisors

1. Appreciation Letter to Tim Doty for Service on the Behavioral Health Board (Supervisor Virginia Bass)

Recommendation: That the Board of Supervisors authorize the Chair to sign the letter of appreciation.

A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

2. Adjourned in Memory Certificate for Jim Howard (Supervisor Virginia Bass)

Recommendation: That the Board of Supervisors ratify authorization for Board Members to sign the Certificate.

A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

3. Appreciation Letter to Nezzie Wade for her Services on the Human Rights Commission (Supervisor Virginia Bass)

Recommendation: That the Board of Supervisors authorize the Chair to sign the letter of appreciation.

A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

4. Reappointment of Gary Markegard, Mark Moore, Gary Belli, and Peter Bussman to the Humboldt County Resource Conservation District Board of Directors (Supervisor Mark Lovelace)

Recommendation: That the Board of Supervisors reappoint Gary Markegard, Mark Moore, Gary Belli, and Peter Bussman to the Humboldt County Resource Conservation District Board of Directors for another four-year term.

A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

5. Ratify the Chair's Signature on Amendment Number 1 to the Amended Klamath Hydroelectric Settlement Agreement (Supervisor Mark Lovelace and Supervisor Ryan Sundberg)

Recommendation: That the Board of Supervisors ratify the Chair's signature on Amendment 1 to the Amended KHSA.

A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

Clerk of the Board

6. Approval of the Action Summary - Meeting of November 8, 2016

Recommendation: That the Board of Supervisors approve the Action Summary from the meeting of November 8, 2016 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

Department of Health and Human Services: Administration

7. Authorize Temporary Increase in Pay for Emily Casselman, Social Worker III Pursuant to Article 12.4.1 of the AFSCME Memorandum of Understanding (MOU)

Recommendation: That the Board of Supervisors authorize temporary increase in pay for Social Worker III, Emily Casselman, (Class 0727C, Range 392) as though promoted to Social Worker Supervisor I (Class 1708, Range 445) beginning November 20, 2016 and continuing until the position is filled.

A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

Planning and Building Department

8. Release from Conveyance and Agreement to Allow Construction of Second Residential Unit on Lot 4 (APN 018-081-025) of the Little Trails Final Map Subdivision; File No.: APN 018-081-005; Case No.: PRK-16-003

Recommendation: That the Board of Supervisors consider the application; authorize the Chair of the Board to execute the Quitclaim and Reconveyance (for Development Restrictions) for Lot 4 of the Little Trails Final Map Subdivision (Attachment A); direct Planning and Building Department - Planning Division to record the Quitclaim and Reconveyance (for Development Restrictions); and direct the Clerk of the Board to give notice of the decision to the applicant and any other interested party and to return original copies to the Planning Division for recording.

A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

9. Application to State Water Resources Control Board for Samoa Wastewater Planning and Design

Recommendation: That the Board of Supervisors adopt the attached resolution authorizing the submission of a Financial Assistance Application to SWRCB for planning and design of Samoa wastewater system; and authorization for the Director of Planning and Building to act on behalf of the County, in matters pertaining to the Application.

A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

Probation

10. Supplemental Budget in Budget Unit 235 for the Purchase of Computer Voice Stress Analysis (CVSA) Equipment and Staff Training (4/5 Vote Required)

Recommendation: That the Board of Supervisors approve the attached supplemental budget in Probation's 235 budget unit for the purchase of Computer Voice Stress Analysis (CVSA) equipment and training for Probation staff (4/5 vote required); and approve the creation of fixed asset line 1100-235-8487, in budget unit 235.

A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

Public Works

11. Property Transfer to McKinleyville Community Services District (APN 507-141-021) (4/5 Vote Required)

Recommendation: That the Board of Supervisors (4/5 vote required) find that property known as Assessor's Parcel Number 507-141-021 is not required for County use; adopt and authorize the Chairman to execute the attached Resolution for Transfer of Property to McKinleyville Community Services District (Attachment 3); approve and authorize the Chairman to execute the attached Quitclaim Deed (Attachment 4); approve and authorize the Chairman to execute the attached Transfer Agreement (Attachment 5, page 3); direct the Clerk of the Board to return the original executed Quitclaim Deed, Resolution for Property Transfer, and Transfer Agreement to the Land Use Division staff for further processing, retaining a copy of the same with meeting records; authorize the Public Works Director, Thomas K. Mattson, to execute the Escrow Instructions, disclosure statements, and any other documents needed to complete the property transfer (Attachment 5).

A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

Recorder/County Clerk

12. Appointment of Special District Directors

Recommendation: That the Board of Supervisors receive staff report; and appoint attached slates of individuals to special district governing boards, pursuant to California Election Code, Section 10515.

A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

13. Biennial Conflict-of-Interest Code - School and Special Districts

Recommendation: That the Board of Supervisors receive staff report; and approve the changes being requested by Eureka City Schools District, Northern Humboldt Union High School District, Pacific Union School District, Humboldt Community Services District, Redway Community Services District, Humboldt No. 1 Fire Protection District, North Humboldt Recreation and Park District, and Resort Improvement District No. 1.

A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

D. SPECIAL PRESENTATIONS**Board of Supervisors****1. Proclaim November, 2016 as National Family Caregiver Month (Supervisor Virginia Bass)**

Recommendation: That the Board of Supervisors adopt the Proclamation.

A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

2. Zero Waste Humboldt "We Choose to Reuse" Campaign Presentation (Supervisor Mark Lovelace)

Recommendation: That the Board of Supervisors hear the presentation and take appropriate action, if required.

Approved per order of the Chair

E. MATTERS SET FOR TIME CERTAIN**F. ITEMS PULLED FROM CONSENT****G. MATTERS INITIATED BY BOARD MEMBERS**

H. DEPARTMENT REPORTS**County Administrative Office****1. First Quarter Fiscal Year 2016-17 Budget Update (4/5 Vote Required)**

Recommendation: That the Board of Supervisors receive a review of the Fiscal Year (FY) 2015-16 ending balances, first quarter budget results for FY 2016-17, and an initial projection of the county's budget condition for FY 2017-18; review the estimated unallocated Measure Z revenues along with the recommendations for the Measure Z Citizens' Advisory Committee shown on Attachment 1 and provide direction on whether to allocate the remaining funding; approve the list of budget adjustments shown on Attachment 2 (4/5 vote required), and authorize County Administrative Office (CAO) staff to make any technical corrections necessary to effectuate the Board's direction; approve the allocation of one full-time equivalent (1.0 FTE) Deputy Sheriff I/II (job class 0416, salary range 393/408) position in budget unit 221-Sheriff, effective immediately upon Board approval as shown on Attachment 3; authorize the Auditor-Controller to change the name of trust fund 3697 from Current Planning Unspent Reserve to Cannabis Planning and authorize the existing balance in the fund to be used to support current cannabis planning related activities; and provide additional direction to staff as appropriate.

A motion was made by Supervisor Fennell, seconded by Supervisor Sundberg, to approve staff recommendations with adjustments as noted, namely: \$600,520 toward roads; \$335,000 reserved to address alcohol and drug care issues, as well as reserve the right to bring alcohol and drug care issues back to the Board at the mid-year budget review or possibly earlier; \$20,000 for a water rights attorney; and \$10,000 for parks. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

Public Works**2. Status Update on the Garberville Veteran's Memorial Hall**

Recommendation: That the Board of Supervisors receive a report on the status of the Garberville Veteran's Memorial Hall; direct staff to convene a facilities task force for county services in the Garberville Area; direct the task force to review existing properties owned by the county in the Garberville area for construction of a new county service center including a new Veteran's Memorial Hall; direct the task force to return to the Board with the option of constructing a new county service center or demolishing and building a new Veteran's Memorial Hall only; and direct the task force to provide financing recommendations for item 4.

A motion was made by Supervisor Fennell, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

I. CLOSED SESSION**J. PUBLIC COMMENT ON NON-AGENDA ITEMS – 1:30 P.M.**

K. ADMINISTRATIVE ABATEMENT HEARINGS**L. PUBLIC HEARINGS****Planning and Building Department**

1. Ozanian Agricultural Preserve. Application Number 10273. Case Number AGP 16-002. Assessor Parcel Numbers (APNs) 100-141-006 and 100-311-018. 1355 Centerville Road, Ferndale Area

Recommendation: That the Board of Supervisors open a public hearing in the manner prescribed by law; receive a staff report, consider the applications, and receive public testimony; adopt the necessary findings prepared by Current Planning Division staff; adopt Resolution No. ____ (Attachment A) establishing the Ozanian Agricultural Preserve; authorize the Chair of the Board to execute the Land Conservation Contract (Attachment B); direct Current Planning Division staff to prepare and file a Notice of Exemption with the County Clerk and Office of Planning and Research; direct the Clerk of the Board to record copies of the Resolution and Land Conservation Contract with the County Recorder; direct the Clerk of the Board to give notice of the decision to the applicant, the Assessor's Office, County Counsel, Current Planning Division, the California Office of Land Conservation, and any other interested party; and close the public hearing.

A motion was made by Supervisor Bass, seconded by Supervisor Bohn, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

2. Appeal of Planning Commission Approval of the Dollar General Coastal Development and Special Permit. Case Number CDP-14-033AA, SP-14-049AA. Assessor Parcel Number 305-101-054. Humboldt Hill Area

Recommendation: That the Board of Supervisors open the public hearing and receive the staff report and public comment; based on the findings in the staff report and testimony received about the project, deny the appeal, uphold the Planning Commission's approval of the project, making the findings in Resolution 16-____ (Attachment A) for the Dollar General Coastal Development and Special Permit application subject to the modified conditions of approval in Exhibit A to Attachment A; direct the Clerk of the Board to give notice of the decision to the appellant, the project applicant, the agent and any other interested party; and close the public hearing.

A motion was made by Supervisor Fennell, seconded by Supervisor Bass, to deny the appeal, to adopt the Mitigated Negative Declaration, to approve the project as outlined in the resolution with the modified evidence contained in the staff report and modified conditions, and to approve the modified language for the resolution. The motion carried by the following vote:

Aye: 4 - Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

Nay: 1 - Rex Bohn

M. AFTERNOON DISCUSSION ITEMS**Board of Supervisors**

1. Reports on Board Member Travel at County Cost, Meeting Attendance, and Supervisorial District Matters

N. ADJOURNMENT

I, BROOKE EBERHARDT, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true, and correct original record of the above entitled meeting of the Humboldt County Board of Supervisors held in Eureka, California.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.

BROOKE EBERHARDT

Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California




November 15, 2016



MINUTES
TUESDAY, NOVEMBER 15, 2016
Regular Session

The Honorable Board of Supervisors of the County of Humboldt met in regular session on the above date within the Humboldt County Courthouse, Eureka, California. The minutes of this meeting were approved on Tuesday, December 6, 2016, with the vote as shown below.

AYES: Supervisors: Sundberg, Fennell, Lovelace, Bohn, Bass
NAYS: Supervisors: n/a
ABSENT: Supervisors: n/a


ANA HARTWELL
Deputy Clerk of the Board


MARK LOVELACE
Chair of the Board



COUNTY OF HUMBOLDT

For the meeting of: December 6, 2016

Date: November 16, 2016
 To: The Honorable Board of Supervisors
 From: Clerk of the Board of Supervisors
 Subject: **Approval of the Action Summary – Meeting of November 15, 2016**

RECOMMENDATION: That the Board of Supervisors approve the Action Summary for the meeting of November 15, 2016 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

SOURCE OF FUNDING: General Fund

DISCUSSION: The Action Summary from the meeting of November 15, 2016 is attached. This Action Summary encompasses all actions taken by the Board of Supervisors at their November 15, 2016 meeting.

FINANCIAL IMPACT: None

OTHER AGENCY INVOLVEMENT: None

ALTERNATIVES TO STAFF RECOMMENDATIONS: Direct the Clerk of the Board to prepare a corrected Action Summary, if necessary.

ATTACHMENT(S): Action Summary

Prepared by Brooke Eberhardt, Deputy Clerk of the Board CAO Approval: Elisha Heg

REVIEW:

Auditor _____ County Counsel _____ Personnel _____ Risk Manager _____ Other _____

TYPE OF ITEM:

☒ Consent
☐ Departmental
☐ Public Hearing
☐ Other _____

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT

Upon motion of Supervisor Fennell Seconded by Supervisor Bass

Ayes Sandberg, Fennell, Lovelace, Bahn, Bass

Nays
 Abstain
 Absent

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.

Dated: Dec. 6, 2016

By: Brooke Eberhardt
 Brooke Eberhardt, Deputy Clerk of the Board