

**BOARD OF SUPERVISORS**

REX BOHN  
First District  
ESTELLE FENNEL  
Second District  
MARK LOVELACE  
Chair - Third District  
VIRGINIA BASS  
Vice Chair - Fourth District  
RYAN SUNDBERG  
Fifth District



**COUNTY STAFF**

AMY S. NILSEN  
County Administrative Officer  
JEFFREY S. BLANCK  
County Counsel  
KATHY HAYES  
Clerk of the Board

**BOARD OF SUPERVISORS  
COUNTY OF HUMBOLDT  
825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR  
ACTION SUMMARY**

**Tuesday, October 25, 2016**

**9:00 AM**

**Regular Meeting**

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- A. SALUTE TO THE FLAG**
- B. MODIFICATIONS TO THE AGENDA**
- C. PUBLIC COMMENT ON NON-AGENDA ITEMS – 9:00 A.M.**
- D. CONSENT CALENDAR**

**Board of Supervisors**

- 1. Democrats of the Year Certificates of Recognition (Supervisor Virginia Bass)**

***Recommendation:*** That the Board of Supervisors ratify authorization for the Chair to sign the Certificates of Recognition.

***A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:***

**Aye:** 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

- 2. Resolution Recognizing Wayne Hanson on his Retirement from the Humboldt County Sheriff's Office (Supervisor Mark Lovelace)**

***Recommendation:*** That the Board of Supervisors authorize the Chair to sign the Resolution.

***A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:***

**Aye:** 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**Clerk of the Board****3. Approval of the Action Summary - Meeting of October 18, 2016**

**Recommendation:** That the Board of Supervisors approve the Action Summary from the meeting of October 18, 2016 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

**A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**Code Enforcement Unit****4. Additional Administrative Abatement Funding Transfer and Supplemental Budget (4/5th Vote). Nathan Edward Megazzi-Verco and Donald Anthony Garcia. 6147 Walnut Drive, Eureka, California; AP# 303-063-029**

**Recommendation:** That the Board of Supervisors authorize the additional costs of abatement to be advanced by the County of Humboldt, pursuant to Humboldt County Code section 351-31, and if unpaid by the property owner, that a lien be placed against the parcel in the amount of the costs of abatement pursuant to Humboldt County Code sections 351-33 to 351-44; authorize an additional transfer from the Code Enforcement Trust Fund, account #3440000, in the amount of \$7,480 to the County Counsel's revenue account #1100-121-631-130 to cover the additional costs of abatement, and to pay the expenses associated with the abatement out of account #1100-121-2-403; and authorize the Auditor-Controller to execute the supplemental budget shown in Attachment "A" for fiscal year 2016/2017. (4/5th Vote)

**A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**County Administrative Office****5. Memorandum of Understanding between the California Department of Motor Vehicles (DMV) and County of Humboldt, Information Technology (IT) Division**

**Recommendation:** That the Board of Supervisors approve and authorize the Information Technology Division Director to sign three (3) original copies of the California Department of Motor Vehicles Memorandum of Understanding (MOU) (Attachment 1).

**A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**Department of Health and Human Services: Administration**

6. Supplemental Budget in Fund 1190, Employment and Training Division, Budget Units 584 and 582, for Fiscal Year 2016-2017 (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors approve supplemental budget for the amount of \$11,754 in Fund 1190, Budget Unit 582 and \$360,000 in Fund 1190, Budget Unit 584 for Fiscal Year 2016-17; direct Auditor-Controller to supplement Fund 1190, per attachment A; and direct the Clerk of the Board to return one (1) copy of the certified board report to the DHHS-Contract Unit.

**A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**Department of Health and Human Services: Public Health**

7. Professional Services Agreement with Humboldt County Office of Education for Nutrition Education and Obesity Prevention Program

**Recommendation:** That the Board of Supervisors approve the Professional Service Agreement with the Humboldt County Office of Education (HCOE) in the amount of \$78,636 in Fund 1175, Budget Unit 433, Nutrition and Physical Activity for the term of October 1, 2016 through September 30, 2017; authorize the Chair of the Board to sign three (3) originals of the agreement; and direct the Clerk of the Board to return two (2) fully executed original agreements to the Department of Health and Human Services (DHHS), Contract Unit.

**A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**Public Works**

8. Memorandum of Agreement with Karuk Tribe for Broadband Installation in County Rights-of-Way

**Recommendation:** That the Board of Supervisors authorize the Chairman of the Board to sign the attached Memorandum of Agreement with the Karuk Tribe; and direct the Clerk of the Board to return two originals of the agreement to the Public Works Department - Land Use Division for processing.

**A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

9. Request for Budget Transfer/Adjustment in Roads Maintenance (1200325) for Purchase of a Tilt Trailer.

**Recommendation:** That the Board of Supervisors approve the attached Request for Budget Transfer/Adjustment in the amount of \$50,000 for the Roads Maintenance division to purchase a tilt trailer in the current fiscal year.

**A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

### **Sheriff**

10. Waiver of Extra-Help Hours and Extension of 960 Hours, Up to a Maximum of 1920 Hours for Sharlo Kelly, Correctional Deputy in the Sheriff's Correctional Facility (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors approve a waiver of the 960 extra-help hour limitation for Sharlo Kelly, Correctional Deputy in the Sheriff's Correctional Facility (Budget Unit 243) and extension of 960 hours to a maximum of 1,920 hours for FY 2016-17, pursuant to Section 7 of Humboldt County Salary Resolution (4/5 vote required).

**A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

## **E. SPECIAL PRESENTATIONS**

### **Board of Supervisors**

1. Special Presentation for "Grave Matters," a Historical and Theatrical Event at the Fortuna Sunrise Cemetery (Supervisor Estelle Fennell)

**Recommendation:** That the Board of Supervisors hear the presentation and take appropriate action, if required.

**Approved per order of the Chair**

2. Wild and Scenic Rivers Presentation (Supervisor Mark Lovelace)

**Recommendation:** That the Board of Supervisors hear the presentation and take appropriate action, if required.

**The presenter was absent for this item and it was tabled.**

## **F. MATTERS SET FOR TIME CERTAIN**

## **G. ITEMS PULLED FROM CONSENT**

**H. MATTERS INITIATED BY BOARD MEMBERS****Board of Supervisors**

1. Logo Contest for California Redwood Coast - Humboldt County Airport (Supervisor Virginia Bass)

**Recommendation:** That the Board of Supervisors authorize Redwood Region Economic Development Commission to coordinate a contest inviting the community to submit artwork to be considered as a new logo for the California Redwood Coast - Humboldt County Airport; and set a deadline of February 6, 2017 for Redwood Economic Development Commission to present the submissions and a recommendation for the new airport logo to the Board of Supervisors.

**A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**I. DEPARTMENT REPORTS****Public Works**

1. Introduction of Ordinance: Amending Sections 422-7 Relating to Speed Limit in the Arcata Area, and Amending Sections 431-34, 431-85, and 431-109 Relating to Parking in the Eureka Area to Title IV of the Humboldt County Code

**Recommendation:** That the Board of Supervisors introduce the attached ordinance by title and waive the first reading; set the ordinance for adoption on November 1, 2016 or at least one week away; direct the Clerk of the Board to publish the pre-adoption summary of the ordinance and to post a certified copy of the full text of the proposed ordinance in the office of the Clerk of the Board, both publication and posting to be completed at least five (5) days prior to the board meeting at which the ordinance will be adopted [Government Code Section 25124 (b)(1)]; direct the Clerk of the Board, within 15 days after adoption of the ordinance, to publish a post-adoption summary of the ordinance with the names of the Supervisors voting for and against the ordinance, and to post in the office of the Clerk of the Board a certified copy of the full text of the adopted ordinance and amendments along with the names of those Supervisors voting for and against the Ordinance [Government Code Section 25124 (b)(1)]; and direct Humboldt County Public Works to file the attached Notice of Exemption with the Humboldt County Clerk in accordance with the California Environmental Quality Act.

**A motion was made by Supervisor Fennell, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**J. ADMINISTRATIVE ABATEMENT HEARINGS****Clerk of the Board**

1. Appeal of the Code Enforcement Officer's Determination to the Notice and Order to Abate Unlawful Marijuana Cultivation, Served October 6, 2016. Property Owner: Ronald and Debra Meyers: APN #522-311-060

**Recommendation:** That the Board of Supervisors open the administrative hearing and receive the staff report and public testimony; close the administrative hearing, and based on the findings in the Code Enforcement Officers Notice and Order, pursuant to 314-55.2.7.2.2 (Total plant canopy exceeding two hundred (200) square feet on a parcel between one (1) acre and five (5) acres in size, deny the appeal; direct the Clerk of the Board to issue a written decision in the form of a resolution (Attachment E), including the findings relating to the existence or nonexistence of the nuisance, as well as findings concerning the property and means of abatement of the nuisance conditions set forth in the Notice and Order; and direct the Clerk of the Board to give notice of the decision to the appellant, appellant's agent, Code Enforcement Officer, and any other interested party.

***A motion was made by Supervisor Fennell, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:***

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**K. CLOSED SESSION**

1. It is the intention of the Board of Supervisors to meet in closed session to consider the appointment for the position of Public Defender pursuant to Government Code sections 54954.5 and 54957.

***The Board of Supervisors met in closed session to consider the appointment for the position of Public Defender pursuant to Government Code sections 54954.5 and 54957. There was no action to report.***

2. Conference with Labor Negotiator - Pursuant to Government Code Section 54957.6, it is the intention of the Board of Supervisors to meet in closed session to review the County's position and instruct its designated labor negotiator with respect to the various forms of compensation provided to the County's represented and unrepresented personnel. Negotiator: Dan Fuls. Employee Organizations: American Federation of State, County and Municipal Employees (AFSCME local 1684), Humboldt County Attorneys Association, Humboldt Deputy Sheriffs' Organization (Law Enforcement Non-Management Unit), Humboldt Deputy Sheriffs' Organization (Law Enforcement Management Unit), Elected & Appointed County Officials, and Management & Confidential Employees.

*The Board of Supervisors met in conference with Labor Negotiator pursuant to Government Code Section 54957.6 to review the County's position and instruct its designated labor negotiator with respect to the various forms of compensation provided to the County's represented and unrepresented personnel. Negotiator: Dan Fuls. Employee Organizations: American Federation of State, County and Municipal Employees (AFSCME local 1684), Humboldt County Attorneys Association, Humboldt Deputy Sheriffs' Organization (Law Enforcement Non-Management Unit), Humboldt Deputy Sheriffs' Organization (Law Enforcement Management Unit), Elected & Appointed County Officials, and Management & Confidential Employees. There was no action to report.*

#### L. PUBLIC HEARINGS

#### M. DISCUSSION ITEMS

#### Board of Supervisors

1. Reports on Board Member Travel at County Cost, Meeting Attendance, and Supervisorial District Matters

#### N. ADJOURNMENT

*I, ANA HARTWELL, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true, and correct original record of the above entitled meeting of the Humboldt County Board of Supervisors held in Eureka, California.*

*IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.*

ANA HARTWELL

Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California



October 25, 2016



MINUTES  
TUESDAY, OCTOBER 25, 2016  
Regular Session

The Honorable Board of Supervisors of the County of Humboldt met in regular session on the above date within the Humboldt County Courthouse, Eureka, California. The minutes of this meeting were approved on Tuesday, November 1, 2016, with the vote as shown below.

AYES:	Supervisors:	Sundberg, Fennell, Lovelace, Bohn, Bass
NAYS:	Supervisors:	n/a
ABSENT:	Supervisors:	n/a

  
ANA HARTWELL  
Deputy Clerk of the Board

  
MARK LOVELACE  
Chair of the Board



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## COUNTY OF HUMBOLDT

For the meeting of: November 1, 2016

Date: October 26, 2016  
 To: The Honorable Board of Supervisors  
 From: Clerk of the Board of Supervisors  
 Subject: **Approval of the Action Summary – Meeting of October 25, 2016**

RECOMMENDATION: That the Board of Supervisors approve the Action Summary for the meeting of October 25, 2016 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

SOURCE OF FUNDING: General Fund

DISCUSSION: The Action Summary from the meeting of October 25, 2016 is attached. This Action Summary encompasses all actions taken by the Board of Supervisors at their October 25, 2016 meeting.

FINANCIAL IMPACT: None

OTHER AGENCY INVOLVEMENT: None

ALTERNATIVES TO STAFF RECOMMENDATIONS: Direct the Clerk of the Board to prepare a corrected Action Summary, if necessary.

ATTACHMENT(S): Action Summary

Prepared by Ana Hartwell, Deputy Clerk of the Board

CAO Approval: [Signature]

## REVIEW:

Auditor \_\_\_\_\_ County Counsel \_\_\_\_\_ Personnel \_\_\_\_\_ Risk Manager \_\_\_\_\_ Other \_\_\_\_\_

## TYPE OF ITEM:

☒ Consent  
☐ Departmental  
☐ Public Hearing  
☐ Other \_\_\_\_\_

## BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT

Upon motion of Supervisor Fennell Seconded by Supervisor Bass

Ayes Sundberg, Fennell, Lovelace, Bohn, Bass  
 Nays \_\_\_\_\_  
 Abstain \_\_\_\_\_  
 Absent \_\_\_\_\_

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.

Dated: Nov. 1, 2016

By: Ana Hartwell  
 Ana Hartwell, Deputy Clerk of the Board