

BOARD OF SUPERVISORS

REX BOHN
First District
ESTELLE FENNEL
Second District
MARK LOVELACE
Chair - Third District
VIRGINIA BASS
Vice Chair - Fourth District
RYAN SUNDBERG
Fifth District



COUNTY STAFF

AMY S. NILSEN
County Administrative Officer
JEFFREY S. BLANCK
County Counsel
KATHY HAYES
Clerk of the Board

**BOARD OF SUPERVISORS
COUNTY OF HUMBOLDT**

**825 FIFTH STREET
EUREKA, CA 95501
SUPERVISORS' CHAMBER, FIRST FLOOR**

ACTION SUMMARY

Tuesday, April 12, 2016

9:00 AM

Regular Meeting

Supervisor Rex Bohn was absent from this meeting.

A. SALUTE TO THE FLAG

B. MODIFICATIONS TO THE AGENDA

C. CONSENT CALENDAR

Board of Supervisors

1. Certificates of Recognition for the McKinleyville Chamber of Commerce Award Recipients for 2015 (Supervisor Ryan Sundberg)

Recommendation: That the Board of Supervisors ratify authorization for the Chair to sign the Certificate of Recognition.

A motion was made by Supervisor Fennell, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

2. Support for SB 1136 - Fire Prevention: State Responsibility Areas (SRA) Reporting (Supervisor Rex Bohn and Supervisor Ryan Sundberg)

Recommendation: That the Board of Supervisors authorize the Chair to sign a letter in support of SB 1136.

A motion was made by Supervisor Fennell, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

Clerk of the Board

3. Approval of the Action Summary - Meeting of April 5, 2016

Recommendation: That the Board of Supervisors approve the Action Summary from the meeting of April 5, 2016 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

A motion was made by Supervisor Fennell, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

County Administrative Office

4. Measure Z Contract with North Coast Substance Abuse Council, Inc.

Recommendation: That the Board of Supervisors authorize the Chair of the Board to execute an agreement with the North Coast Substance Abuse Council, Inc. (NCSAC) for Measure Z funding, a local half-cent sales tax; and direct the Clerk of the Board to return two copies of all of the agreements to the County Administrative Office for processing.

A motion was made by Supervisor Fennell, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

Department of Health and Human Services: Mental Health

5. Appointment to the Humboldt County Behavioral Health Board

Recommendation: That the Board of Supervisors appoint Christine Thompson to the Humboldt County Behavioral Health Board for a three year term.

A motion was made by Supervisor Fennell, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

Department of Health and Human Services: Public Health**6. Insight System Maintenance and Support Agreement with Netsmart Technologies**

Recommendation: That the Board of Supervisors approve and authorize the Chair to sign three (3) originals of the Maintenance and Support Agreement between Department of Health and Human Services (DHHS)-Public Health and Netsmart Technologies for the period of January 1, 2015 through December 31, 2016 in the amount of \$67,446; and direct the Clerk of the Board to return the signed documents and one (1) copy of the Board Motion to the DHHS Services Contract Unit for transmittal to DHHS-Public Health.

A motion was made by Supervisor Fennell, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

Probation**7. Reallocation of the Legal Secretary I/II (class 1144, salary range 302/323, position 01) position in budget unit 294, to Senior Legal Office Assistant (class 0168, salary range 331).**

Recommendation: That the Board of Supervisors:

1. Reallocate the Legal Secretary I/II (class 1144, salary range 302/323, position 01) position, currently occupied by Sherri McKenna in budget unit 294 to Senior Legal Office Assistant (class 0168, salary range 331) and reclassify Ms. McKenna accordingly, effective the beginning of the bi-weekly pay period immediately following approval.

A motion was made by Supervisor Fennell, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

Public Works**8. Loan of Flat Car Bridges to California Department of Parks and Recreation (CDPR)**

Recommendation: That the Board of Supervisors authorize the loan of three flat car bridges owned by the County for the Benbow Dam Removal Project being undertaken by the CDPR; and authorize the Director of Public Works to sign the attached contract with the CDPR to fund the transport and oversight of installation of the flat car bridges by Humboldt County Public Works Road Division (DPW) personnel.

A motion was made by Supervisor Fennell, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

9. Supplemental Budget for Budget Unit 3530376 for Kneeland Airport Runway Maintenance Equipment (4/5 Vote Required)

Recommendation: That the Board of Supervisors adopt the attached supplemental budget for FY 2015-16 (4/5 vote required).

A motion was made by Supervisor Fennell, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

10. California Aid to Airports Program (CAAP) Grant Offer for State Airport Improvement Program (AIP) Matching Grant for Federal AIP Grant No. 3-06-0092-009-2015, Garberville Airport (016), Design Runway 18/36 and Taxiway

Recommendation: That the Board of Supervisors ratify the Public Works Director's February 11, 2016 execution of the California Aid to Airports Program Grant Agreement for Federal AIP Matching Funds (attached).

A motion was made by Supervisor Fennell, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

11. Assignment of Nicholas Massy, Road Maintenance Worker III, as Road Maintenance Supervisor (4/5 Vote Required)

Recommendation: That the Board of Supervisors authorize compensation for Nicholas Massey as if he had been promoted to the classification of Road Maintenance Supervisor from April 24, 2016 through June 4, 2016, pursuant to Memorandum of Understanding between the County of Humboldt and the American Federation of State, County and Municipal Employees (AFSCME), section 12.4. (4/5 vote required).

A motion was made by Supervisor Fennell, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

Sheriff

12. Fiscal Year 2015-16 Budget Adjustment Request for Humboldt County Correctional Facility Budget Unit 243 for Purchase of Body Scanner (4/5 Vote Required)

Recommendation: That the Board of Supervisors approve supplemental budget adjustment request in budget unit 243 Sheriff - Jail to establish a fixed asset line item in fiscal year budget 2015-16 for the purchase of a full-body security scanning system (4/5 vote required). Revenue 1100-243-504410, Public Safety Realignment, \$118,750; and Expense 1100-243-8119, Fixed Asset - Security System, \$118,750.

A motion was made by Supervisor Fennell, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

Treasurer/Tax Collector**13. Financing the Approved Office Space and Building Capital Projects Improvements**

Recommendation: That the Board of Supervisors approve and sign the attached Professional Services Agreement (PSA) for contractual services for Bond Counsel with the law firm of Stradling Yocca Carlson & Rauth to work with the County for financing the Office Space and Building Capital Projects Improvements approved on January 19, 2016; approve and sign the attached Professional Services Agreement (PSA for contractual services for Placement Agent services with Raymond James to work with the County for financing the Office Space and Building Capital Projects Improvements approved January 19, 2016; receive and approve the revised Statement of Investment Policy dated April 12, 2016 which will now allow Municipal Securities to be purchased in the County Investment Pool (Investment Pool) with maturities beyond five years to facilitate debt financing for Humboldt County capital improvement projects; approve and sign the attached Resolution showing your Board's intention to reimburse the costs incurred for the Office Space and Building Capital Projects Improvements with a public offering of tax-exempt obligations to reimburse the Investment Pool.

This item was pulled from the agenda and will return at a later date.

14. Resolution for Chapter 8 Sale of Tax-Defaulted Properties to the Shelter Cove Resort Improvement District

Recommendation: That the Board of Supervisors approve Resolution # _____ for the sale of tax-defaulted property to the Shelter Cove Resort Improvement District No. 1 (Attachment 1); approve and sign the Agreement to Purchase Tax Defaulted Property with the Shelter Cove Resort Improvement District No 1 (Attachment 4); and return all original documentation to the Treasurer-Tax Collector for sending to the State Controller's Office for approval and execution pursuant to Revenue and Taxation Codes 3795.

A motion was made by Supervisor Fennell, seconded by Supervisor Sundberg, that this Informational Report be approved. The motion carried by the following vote:

Aye: 4 - Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

D. SPECIAL PRESENTATIONS**Board of Supervisors****1. Retirement Resolution for Kevin Metcalf on His Retirement from Humboldt County Environmental Health (Supervisor Mark Lovelace)**

Recommendation: That the Board of Supervisors authorize the Chair to sign the Resolution.

A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

2. Resolution Honoring Margaret Morris on Her Retirement from the Humboldt County Clerk/Recorder's Office (Supervisor Mark Lovelace)

Recommendation: That the Board of Supervisors authorize the Chair to sign the Resolution.

A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

3. Resolution Honoring Cheryl Antony as the Governor's Volunteer and Service Award Winner for 2016 (Supervisor Estelle Fennell)

Recommendation: That the Board of Supervisors authorize the Chair to sign the Resolution.

A motion was made by Supervisor Fennell, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

4. Godwit Days Proclamation (Supervisor Mark Lovelace)

Recommendation: That the Board of Supervisors adopt the Proclamation.

A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

5. Proclaim April 10 - 16, 2016 as National Crime Victims' Rights Week in Humboldt County (Supervisor Mark Lovelace)

Recommendation: That the Board of Supervisors adopt the Proclamation.

A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

6. Resolution Recognizing the Sexual Assault Response Team (SART) (Supervisor Virginia Bass)

Recommendation: That the Board of Supervisors adopt the Resolution.

A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

DHHS: Public Health

7. National Public Health Week 2016: Report on Public Health Efforts to Sustain and Improve Community Health

Recommendation: That the Board of Supervisors hear the presentation and take appropriate action, if required.

Approved per order of the Chair.

E. MATTERS SET FOR TIME CERTAIN**F. ITEMS PULLED FROM CONSENT****G. MATTERS INITIATED BY BOARD MEMBERS****H. DEPARTMENT REPORTS****I. CLOSED SESSION**

1. Conference with Labor Negotiator - Pursuant to Government Code section 54957.6 it is the intention of the Board of Supervisors to meet in closed session to review the County's position and instruct its designated labor negotiator with respect to the various forms of compensation provided to the County's represented and unrepresented personnel. Negotiator: Dan Fuls. Employee Organizations: American Federation of State, County and Municipal Employees (AFSCME local 1684), Humboldt County Attorneys Association, Humboldt Deputy Sheriffs' Organization (Law Enforcement Non-Management Unit), Humboldt Deputy Sheriffs' Organization (Law Enforcement Management Unit), Elected & Appointed County Officials, and Management & Confidential Employees.

This item was pulled from the agenda.

J. PUBLIC COMMENT ON NON-AGENDA ITEMS – 1:30 P.M.**K. ADMINISTRATIVE ABATEMENT HEARINGS****L. PUBLIC HEARINGS****M. AFTERNOON DISCUSSION ITEMS****Board of Supervisors**

1. Reports on Board Member Travel at County Cost, Meeting Attendance, and Supervisorial District Matters

N. ADJOURNMENT

I, ANA HARTWELL, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true, and correct original record of the above entitled meeting of the Humboldt County Board of Supervisors held in Eureka, California.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.

ANA HARTWELL

Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California



April 12, 2016



MINUTES
TUESDAY, APRIL 12, 2016
Regular Session

The Honorable Board of Supervisors of the County of Humboldt met in regular session on the above date within the Humboldt County Courthouse, Eureka, California. The minutes of this meeting were approved on Tuesday, April 19, 2016, with the vote as shown below.

AYES:	Supervisors:	Sundberg, Fennell, Lovelace, Bohn, Bass
NAYS:	Supervisors:	n/a
ABSENT:	Supervisors:	n/a

ANA HARTWELL
Deputy Clerk of the Board

MARK LOVELACE
Chair of the Board

D-7



COUNTY OF HUMBOLDT

For the meeting of: April 19, 2016

Date: April 13, 2016
 To: The Honorable Board of Supervisors
 From: Ana Hartwell, Deputy Clerk of the Board of Supervisors
 Subject: **Approval of the Action Summary – Meeting of April 12, 2016**

RECOMMENDATION: That the Board of Supervisors approve the Action Summary for the meeting of April 12, 2016 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

SOURCE OF FUNDING: General Fund

DISCUSSION: The Action Summary from the meeting of April 12, 2016 is attached. This Action Summary encompasses all actions taken by the Board of Supervisors at their April 12, 2016 meeting.

FINANCIAL IMPACT: None

OTHER AGENCY INVOLVEMENT: None

ALTERNATIVES TO STAFF RECOMMENDATIONS: Direct the Clerk of the Board to prepare a corrected Action Summary, if necessary.

ATTACHMENT(S): Action Summary

Prepared by Ana Hartwell, Deputy Clerk of the Board

CAO Approval: E. Lushan

REVIEW:

Auditor _____ County Counsel _____ Personnel _____ Risk Manager _____ Other _____

TYPE OF ITEM:

☒ Consent
☐ Departmental
☐ Public Hearing
☐ Other _____

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT

Upon motion of Supervisor Fennell | Seconded by Supervisor Bass

Ayes Sundberg, Fennell, Lovelace, Bohn, Bass

Nays

Abstain

Absent

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.

Dated: April 19, 2016

By: Ana Hartwell
 Ana Hartwell, Deputy Clerk of the Board