

BOARD OF SUPERVISORS

REX BOHN
First District
ESTELLE FENNEL
Chair - Second District
MARK LOVELACE
Vice Chair - Third District
VIRGINIA BASS
Fourth District
RYAN SUNDBERG
Fifth District



COUNTY STAFF

PHILLIP SMITH-HANES
County Administrative Officer
JEFFREY S. BLANCK
County Counsel
KATHY HAYES
Clerk of the Board

**BOARD OF SUPERVISORS
COUNTY OF HUMBOLDT**

**825 FIFTH STREET
EUREKA, CA 95501
SUPERVISORS' CHAMBER, FIRST FLOOR**

ACTION SUMMARY

Tuesday, June 2, 2015

9:00 AM

Regular Meeting

A. SALUTE TO THE FLAG

**Supervisor Virginia Bass was absent
from this meeting **

B. MODIFICATIONS TO THE AGENDA

C. CONSENT CALENDAR

Board of Supervisors

1. Continuation of Emergency - Prolonged Drought in Humboldt County (Supervisor Ryan Sundberg)

Recommendation: That the Board of Supervisors declare that a local state of emergency, per Resolution #15-49, remains in effect until June 23, 2015, related to prolonged drought in Humboldt County.

A motion was made by Supervisor Lovelace, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Mark Lovelace, and Ryan Sundberg

2. Resolution Recognizing the Humboldt Arts Council and the State-Local Partnership Program (Supervisor Virginia Bass)

Recommendation: That the Board of Supervisors authorize the Chair to sign the Resolution.

A motion was made by Supervisor Lovelace, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Mark Lovelace, and Ryan Sundberg

3. Letter of Support for the Prairie Creek Corridor Restoration and Recreational Enhancement Proposal (Supervisor Ryan Sundberg)

Recommendation: That the Board of Supervisors authorize the Chair to sign the letter.

A motion was made by Supervisor Lovelace, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Mark Lovelace, and Ryan Sundberg

Clerk of the Board

4. Approval of the Action Summary - Meeting of May 26, 2015

Recommendation: That the Board of Supervisors approve the Action Summary from the meeting of May 26, 2015 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

A motion was made by Supervisor Lovelace, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Mark Lovelace, and Ryan Sundberg

Department of Health and Human Services: Public Health

5. Ground Ambulance Permit Renewals for Fiscal Year 2015-16

Recommendation: That the Board of Supervisors authorize the Health Officer to renew ambulance operating permits for Fiscal Year 2015-16 for the attached ground ambulance providers.

A motion was made by Supervisor Lovelace, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Mark Lovelace, and Ryan Sundberg

Human Resources

6. Approval of Revised Job Class Description and Salary Range Assignment for Risk Manager and Resolution to Amend Compensation Plan for Management and Confidential Employees

Recommendation: That the Board of Supervisors approve the updated/revised job class description for Risk Manager (class 0700, unit 08) and reduce the assigned salary range for Risk Manager from 514 to 469; and adopt Resolution No. ____ (attached) approving the Amendment to Attachment 1 of Exhibit A of the Compensation Plans for Management and Confidential Employees and Elected and Appointed Department Heads for fiscal years 2014-15 to include the reassigned salary range for Risk Manager, effective immediately

A motion was made by Supervisor Lovelace, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Mark Lovelace, and Ryan Sundberg

Public Works

7. Memorandum of Agreement between City of Eureka and County of Humboldt for Planning and Establishment of a Traffic Impact Fee Program to be Implemented within the Greater Eureka Area

Recommendation: That the Board of Supervisors approve the Memorandum of Agreement between the City of Eureka and County of Humboldt to plan and establish a traffic impact fee program for the unincorporated greater Eureka area. Authorize the chair to sign the Memorandum of Agreement after funding has been identified and approved (Attachment 1); consider for inclusion in the FY 2015-16 adopted budget an additional funding request of \$130,000 from the General Fund for the establishment of the traffic impact fee and refer the matter to the public hearing on 06/08/2015; direct staff to work with the City of Eureka to jointly issue a request for proposals (RFP) for the preparation of a traffic impact study; and direct staff to work with the City of Eureka to assess the process necessary to adopt an interim fee while the traffic impact study is being prepared.

A motion was made by Supervisor Lovelace, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Mark Lovelace, and Ryan Sundberg

Sheriff

8. Fiscal Year 2014-15 Supplemental Budget Request for Coroner/Public Administrator Budget Unit 272 (4/5 Vote Required)

Recommendation: That the Board of Supervisors approve a supplemental budget request in Budget Unit 272 Coroner/Public Administrator to allow for increased costs of autopsies and forensic medical services in fiscal year budget 2014-15 (4/5 vote required).

A motion was made by Supervisor Lovelace, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Mark Lovelace, and Ryan Sundberg

9. Acceptance of Modification 09 of the Cooperative Law Enforcement Annual Drug Operations Plan and Financial Plan with the United States Department of Agriculture, Forest Service, Six Rivers National Forest #11-LE-1 1051360-218

Recommendation: That the Board of Supervisors authorize the Sheriff and Chair of the Board to sign four (4) originals of Modification 09 of the Cooperative Law Enforcement Annual Drug Operations Plan and Financial Plan with the United States Department of Agriculture (USDA), Forest Service, Six Rivers National Forest #11-LE-11051360-218 (Attachment 1) for the period ending September 30, 2015.

A motion was made by Supervisor Lovelace, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Mark Lovelace, and Ryan Sundberg

10. Acceptance of Modification 11 of the Cooperative Law Enforcement, Annual Patrol, Operating Plan and Financial Plan with the United States Department of Agriculture, Forest Service, Six Rivers National Forest #11-LE-11051360-218 and Approve Supplemental Budget (4/5 Vote Required)

Recommendation: That the Board of Supervisors authorize the Sheriff and Chair of the Board to sign four (4) originals of Modification 11 of the Cooperative Law Enforcement Annual Patrol Operating Plan and Financial Plan with the United States Department of Agriculture (USDA), Forest Service, Six Rivers National Forest #11-LE-11051360-218 (Attachment 1) for the period ending September 30, 2015; and approve a supplemental budget in Budget Unit 221 Sheriff's Operations to allow for implementation of Cooperative Agreement Modification 11 (4/5 vote required).

A motion was made by Supervisor Lovelace, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Mark Lovelace, and Ryan Sundberg

Treasurer/Tax Collector

11. Request for Discharge of Accountability of Unsecured Tax Accounts

Recommendation: That the Board of Supervisors approve an Authorization of Discharge of Accountability for county tax assessments, penalties, and costs deemed uncollectable pursuant to Revenue and Taxation Code 2611.1.

A motion was made by Supervisor Lovelace, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Mark Lovelace, and Ryan Sundberg

D. SPECIAL PRESENTATIONS

Board of Supervisors

1. Proclaim June 2015 as General Aviation Appreciation Month (Supervisor Rex Bohn)

Recommendation: That the Board of Supervisors adopt the Proclamation.

A motion was made by Supervisor Bohn, seconded by Supervisor Lovelace, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Mark Lovelace, and Ryan Sundberg

E. MATTERS SET FOR TIME CERTAIN

F. ITEMS PULLED FROM CONSENT

G. MATTERS INITIATED BY BOARD MEMBERS

H. DEPARTMENT REPORTS**Clerk of the Board**

1. Consider Making Appointment to Fill Vacant Seats on the Shelter Cover Resort Improvement District Board #1 Board of Directors

Recommendation: That the Board of Supervisors consider appointing Jac Hargrave to fill the vacant seat on the Shelter Cover Resort Improvement District #1 Board of Directors with a term expiring December 1, 2017.

A motion was made by Supervisor Sundberg, seconded by Supervisor Lovelace, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Mark Lovelace, and Ryan Sundberg

County Administrative Office

2. Proposed Fiscal Year (FY) 2015-16 Budget

Recommendation: That the Board of Supervisors receive and review Humboldt County's Proposed FY 2015-16 Budget; approve a one-year waiver of the Board policy on Balanced Budget to allow the General Fund's fund balance (savings) to be used for on-going expenses; adopt the draft Resolutions Authorizing Inter-Fund Loans for the Aviation Fund (3530) and Forest Resources and Recreation Fund (1710) (Attachment I and II); continue budget discussion to the public hearings scheduled for Monday, June 8, 2015 (1:30 p.m. and 6 p.m.); directs the County Administrative Officer to return to the Board on June 23, 2015, to consider adoption of the final budget for FY 2015-16; and take other action as appropriate.

A motion was made by Supervisor Sundberg, seconded by Supervisor Lovelace, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Mark Lovelace, and Ryan Sundberg

I. CLOSED SESSION

1. Conference with Labor Negotiator - Pursuant to Government Code section 54957.6 it is the intention of the Board of Supervisors to meet in closed session to review the County's position and instruct its designated labor negotiator with respect to the various forms of compensation provided to the County's represented and unrepresented personnel. Negotiator: Dan Fulks. Employee Organizations: American Federation of State, County and Municipal Employees (AFSCME local 1684), Humboldt County Attorneys Association, Humboldt Deputy Sheriffs' Organization (Law Enforcement Non-Management Unit), Humboldt Deputy Sheriffs' Organization (Law Enforcement Management Unit), Elected & Appointed County Officials, and Management & Confidential Employees

The Board of Supervisors met in conference with Labor Negotiator pursuant to Government Code section 54957.6 to review the County's position and instruct its designated labor negotiator with respect to the various forms of compensation provided to the County's represented and unrepresented personnel. Negotiator: Dan Fulks. Employee Organizations: American Federation of State, County and Municipal Employees (AFSCME local 1684), Humboldt County Attorneys Association, Humboldt Deputy Sheriffs' Organization (Law Enforcement Non-Management Unit), Humboldt Deputy Sheriffs' Organization (Law Enforcement Management Unit), Elected & Appointed County Officials, and Management & Confidential Employees. There was no action to report.

J. PUBLIC COMMENT ON NON-AGENDA ITEMS – 1:30 P.M.**K. ADMINISTRATIVE ABATEMENT HEARINGS****L. PUBLIC HEARINGS****Clerk of the Board**

1. Southern Humboldt Joint Unified School District's (SHUSD) Request to Cancel a Portion of the Unissued General Obligation Bonds Authorized by the Voters on June 8, 2010

Recommendation: That the Board of Supervisors open the public hearing, receive the staff report and public comment; close the public hearing and deliberate as necessary; based on the findings in the staff report, the documents submitted by SHUSD and testimony received at the public hearing, approve SHUSD's request to cancel a portion of the unissued general obligation bonds authorized by Measure L, which was passed by the voters on June 8, 2010; and direct the Clerk of the Board to formally notify SHUSD of the Board of Supervisors' decision regarding the request to cancel a portion of the unissued general obligation bonds authorized by Measure L.

A motion was made by Supervisor Lovelace, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Mark Lovelace, and Ryan Sundberg

Planning and Building Department

2. Community Development Block Grant Final Performance Report for 2010 Microenterprise Grant

Recommendation: That the Board of Supervisors receive report; open public hearing and receive public comment; and direct staff to submit final report to the State of California Housing and Community Development Block Grant (CDBG) Program.

A motion was made by Supervisor Lovelace, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Mark Lovelace, and Ryan Sundberg

M. AFTERNOON DISCUSSION ITEMS**Board of Supervisors**

1. Reports on Board Member Travel at County Cost, Meeting Attendance, and Supervisorial District Matters

N. ADJOURNMENT

I, ANA HARTWELL, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true, and correct original record of the above entitled meeting of the Humboldt County Board of Supervisors held in Eureka, California.

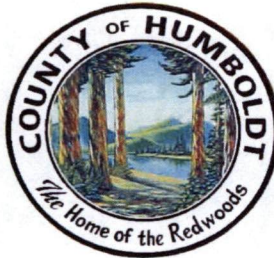
IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.

ANA HARTWELL

Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California



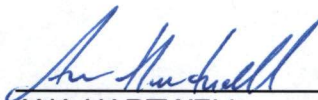
June 2, 2015



MINUTES
TUESDAY, JUNE 2, 2015
Regular Session

The Honorable Board of Supervisors of the County of Humboldt met in regular session on the above date within the Humboldt County Courthouse, Eureka, California. The minutes of this meeting were approved on Tuesday, June 9, 2015, with the vote as shown below.

AYES:	Supervisors:	Sundberg, Lovelace, Fennell, Bohn, Bass
NAYS:	Supervisors:	n/a
ABSENT:	Supervisors:	n/a



ANA HARTWELL
Deputy Clerk of the Board



ESTELLE FENNELL
Chair of the Board



COUNTY OF HUMBOLDT

For the meeting of: June 9, 2015

Date: June 3, 2015
 To: The Honorable Board of Supervisors
 From: Ana Hartwell, Deputy Clerk of the Board of Supervisors
 Subject: **Approval of the Action Summary – Meeting of June 2, 2015**

RECOMMENDATION: That the Board of Supervisors approve the Action Summary from the meeting of June 2, 2015 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

SOURCE OF FUNDING: General Fund

DISCUSSION: The Action Summary from the meeting of June 2, 2015 is attached. This Action Summary encompasses all actions taken by the Board of Supervisors at their June 2, 2015 meeting.

FINANCIAL IMPACT: None

OTHER AGENCY INVOLVEMENT: None

ALTERNATIVES TO STAFF RECOMMENDATIONS: Direct the Clerk of the Board to prepare a corrected Action Summary, if necessary.

ATTACHMENT(S): Action Summary for the meeting of June 2, 2015

Prepared by Ana Hartwell, Deputy Clerk of the Board

CAO Approval: Amy Nissen

REVIEW:

Auditor _____ County Counsel _____ Personnel _____ Risk Manager _____ Other _____

TYPE OF ITEM:

☒ Consent
☐ Departmental
☐ Public Hearing
☐ Other _____

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT

Upon motion of Supervisor Bohn Seconded by Supervisor Bass

Ayes Sundberg, Lovelace, Fennell, Bohn, Bass
 Nays _____
 Abstain _____
 Absent _____

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.

Dated: June 9, 2015

By: Ana Hartwell
 Ana Hartwell, Deputy Clerk of the Board