Conflict Counsel – Architectural Program

Note: The facility must fully comply with all applicable ADA and California Building Code Accessibility Requirements (Chapter 11B)

First Floor:

- 1 Public Lobby w/ security glazing, pass-thru window and a small seating area with required accessible clearances
- 2 Interview Rooms that can each accommodate a 30" x 48" desk and required accessible clearances
- 1 Front Office Area to accommodate existing Conflict Counsel furniture as depicted to scale in the Conceptual Drawing
- 1 Executive Office

A minimum of 3 Storage Areas as depicted on the Conceptual Drawing, the largest of which will be climate controlled.

1 Public Restroom with toilet, lavatory, exhaust fan

Drinking Fountains as required by Code

- 1 Private/Staff Restroom with toilet, lavatory, exhaust fan
- 1 Janitor Closet with Mop Sink
- 1 Dedicated Mechanical/Electrical room with exterior access

Kitchen/Break Area with countertop, storage cabinets above and below, and Refrigerator, Microwave, and Sink

3 Doors (1 exterior, 2 interior) as denoted on Conceptual Drawing to be solid core, access-controlled doors. Landlord to provide doors/frames, all locking hardware, and electrical as needed for complete installation. Landlord to coordinate with County IT on installation of card reader devices and programming.

Second Floor:

- 6 Offices in general size and layout in conformance with Conceptual Drawing
- 1 Climate-controlled client clothes room/storage
- 1 Conference Room
- 1 Private/Staff Restroom with toilet, lavatory, exhaust fan
- 1 IT closet (Landlord to coordinate with County IT)
- 1 Mechanical/Electrical Closet as necessary

General Requirements:

- 1. Fully Code-compliant and ADA-compliant tenant improvements
- 2. Exclusive parking area as denoted in lease
- 3. Energy-efficient and operable windows where possible
- 4. Lockable/secure and well-lit outdoor yards/areas
- 5. Energy-efficient central HVAC system serving all occupied areas and main storage rooms
- 6. Sound batt insulation installed in walls of all occupied spaces
- 7. Reconfiguration of exterior windows where necessary to coordinate with walls depicted on Conceptual Drawing
- 8. Code-required interior signage by landlord
- 9. Landlord to provide keying operation/schedule for all doors for County review/approval
- 10. Landlord to submit security pass-through window for County review/approval
- 11. Landlord to provide life safety system and fire extinguishers as required by Authority Having Jurisdiction





