COUNTY OF HUMBOLDT REQUEST FOR BUDGET TRANSFER/ADJUSTMENT

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Transfer between expenditure/revenue category (with CAO & Auditor Approval) Increase/decrease Intrafund Transfer account (with Board Approval)* Original Transfer to or from Contingencies (with Board Approval)* Increase/decrease budget unit appropriation (with Board approval)* Establish/transfer funds in Fixed Assets <\$10,000 (CAO & Auditor Approval) Original X Stablish/transfer funds in Fixed Assets <\$10,000 (with Board Approval)* Transfer to Account: Number: Name: Number: Name: Number: Name: Number: Name: Number: Name: 11002112117 Office Expenses 11002112118 Professional Ser. 11002112118 Professional Ser. 11002112106 communications 3.) In the space below, state (a) reason for transfer request, (b) reason why there are sufficient balances in affected accounts, and (c) why transfer cannot be delayed until next budget year.	DEPARTMENT:	District Attorney	DEPA	ARTMENT #:	211	POSTING DATE:	3/30/2021
2.) Amount: Number: Name: Number: Name: 11002112117 Office Expenses 11002118986 Equipment 11002112118 Professional Ser. 11002118986 Equipment 11002112106 communications 11002112106 Co		Transfer within expen Transfer between exp Increase/decrease Int Transfer to or from Co Increase/decrease bu Establish/transfer fundament	diture/revenue categoenditure/revenue ca trafund Transfer acco ontingencies (with Bo dget unit appropriations in Fixed Assets <	tegory (with CA bunt (with Boar ard Approval)* on (with Board \$10,000 (CAO	O & Audird Approval) & Auditor	itor Approval) ral)* r * Approval)	Original only Original +1 Original +1 Original +1 Original +1 Original +1 Original +1
affected accounts, and (c) why transfer cannot be delayed until next budget year.	\$ 17,329.00 \$ 6,100.00	Number: 11002118986 11002118986	Name: Equipment Equipment	1100211 1100211	er: 2117 2118	Name Office Expenses Professional Ser.	::
affected accounts, and (c) why transfer cannot be delayed until next budget year.							
affected accounts, and (c) why transfer cannot be delayed until next budget year.							
affected accounts, and (c) why transfer cannot be delayed until next budget year.							
 a.) The request is to moving funding to necessary object numbers being utilized during the FY 20-21 and to meet Gran budget modification request submitted to grant funders b.)Anticipated use of Professional Services, Office Expenses and communications have not been utilized due to the significant decrease in uses FY 20/21 during the COVID Pandemic. 	affected accounts, a.) The request is to mo budget modification req b.)Anticipated use of Pr	and (c) why transfer c ving funding to necess uest submitted to gran ofessional Services, O	annot be delayed un cary object numbers I t funders ffice Expenses and o	til next budget y being utilized du communications	year. uring the	FY 20-21 and to m	neet Grant
c.) due to grant funding requirements of funding expenditure this can not be delayed	c.) due to grant funding	requirements of fundir	ng expenditure this ca	an not be delay		0 / 11	. ·
4.) Department Head Approval: Date 4/8/2021 (signed) Rachelle David 5.) Balances verified by Auditor-Controller Date (signed)						Rachelle	Vavis
6.)/Approved/Not approved/Recommended/Not recommended	6.)/Approved	/Not approved	/Recommen	ded/N	lot recom	mended	
County Administrative Officer: Date (signed) INSTRUCTIONS	County Adminis	strative Officer:			(signed)		
SEND ORIGINAL REQUEST FOR BUDGET TRANSFER DIRECTLY TO THE AUDITOR-CONTROLLER.	SEND ORIGINAL REQUE	ST FOR BUDGET TRAN	SFER DIRECTLY TO T	HE AUDITOR-C	ONTROLL	ER.	