

ATTACHMENT 1

DRAFT BOARD OF SUPERVISORS RESOLUTION

RESOLUTION NO. 20 - ____

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF HUMBOLDT
AUTHORIZING APPLICATION FOR, AND RECEIPT OF LOCAL EARLY ACTION
PLANNING GRANT PROGRAM FUNDS

WHEREAS, pursuant to Health and Safety Code section 50515 et. seq, the Department of Housing and Community Development (“Department”) is authorized to issue a Notice of Funding Availability (NOFA) as part of the Local Government Planning Support Grants Program (hereinafter referred to by the Department as the Local Early Action Planning grants program or LEAP); and

WHEREAS, the Board of Supervisors of the County of Humboldt desires to submit a LEAP grant application package (“Application”), on the forms provided by the Department, for approval of grant funding for projects that assist in the preparation and adoption of planning documents and process improvements that accelerate housing production and facilitate compliance to implement the sixth cycle of the regional housing need assessment; and

WHEREAS, the Department has issued a NOFA and Application on January 27, 2020 in the amount of \$119,040,000 for assistance to all California Jurisdictions;

NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED by the Board of Supervisors as follows:

1. The Board of Supervisors has reviewed and hereby approves an application to be submitted to the Department of Housing and Community Development for the LEAP grants program application in the amount of \$300,000 for the activities described herein and hereby incorporated by reference, pursuant to the January 27, 2020 Local Early Action Planning Notice of Funding Availability; and
2. The Board of Supervisors hereby authorizes and directs the Planning and Building Director, or designee, to sign this application and act on the County’s behalf in all matters pertaining to this application; and
3. The Board of Supervisors hereby authorizes and directs the Planning and Building Director to sign contracts or agreements to carry out grant activities upon the review and approval by County Counsel and Risk Management; and
4. In connection with the LEAP grant, if the Application is approved by the Department, the Planning and Building Director of the Humboldt County is authorized to submit the Application, enter into, execute, and deliver on behalf of the Applicant, a State of California Agreement (Standard Agreement) for the amount of \$300,000, and any and all other documents required or deemed necessary or appropriate to evidence and secure the LEAP grant, the Applicant’s obligations related thereto, and all amendments thereto; and
5. The Applicant shall be subject to the terms and conditions as specified in the NOFA, and the Standard Agreement provided by the Department after approval. The Application and any and all accompanying documents are incorporated in full as part of the Standard Agreement. Any and all activities funded, information provided, and timelines represented in the Application will be enforceable through the fully executed Standard Agreement. Pursuant to the NOFA

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT, STATE OF CALIFORNIA
Certified copy of portion of proceedings, Meeting on _____, 2020

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and in conjunction with the terms of the Standard Agreement, the Applicant hereby agrees to use the funds for eligible uses and allowable expenditures in the manner presented and specifically identified in the approved Application; and

6. Direct the Chair of the Board of Supervisors to execute the Letter of Designation in Attachment 2 designating the Planning and Building Director as the County's designee for this application and to act on the County's behalf in all matters pertaining to this application; and
7. Should HCD determine and notify the County that the Article XXXIV activity, also referenced herein as Activity #4A, is not eligible for LEAP funding, the Planning and Building Director is hereby authorized and directed to replace this activity with the LEAP activity to work with community services districts to identify and overcome constraints to providing service for housing, also referenced herein as Activity #4B; and
8. The Board of Supervisors hereby authorizes the Planning and Building Director to initiate the Department's appeal process in accordance with Section XV of the LEAP NOFA if the Department determines and notifies the County that the application does not meet the criteria; and
9. If the application is approved, the Planning and Building Director, or designee, is authorized to sign Funds Requests and other required reporting forms.
10. Except for Activity #4A, general fund contributions to Long-Range Planning staff for implementation of the Housing Element in FY 2019-2020, (account #1100-282), and reimbursed by the LEAP to be placed in the County's Affordable Housing Trust Fund to be used for the development of affordable housing or shelter is consistent with the approved consistent with the certified 2019 Housing Element. General fund contributions for Activity #4A shall be reimbursed into the trust account designated by the County Administrative Office.

