

BUDGET & FEE SCHEDULE DEVELOPMENT CALENDAR FOR 2020-21

Thursday, January 23 **Measure Z Citizens' Advisory Committee kick-off meeting**

Wed., February 5 Budget workshop: County Administrative Office presents 2020-21 budget instructions to county departments

Tuesday, February 11 Present 2019-20 Mid-Year Budget Report and Financial Forecast to Board of Supervisors

Thursday, March 5 **Measure Z Citizens' Advisory Committee Meeting to review applications**

Tuesday, March 10 Present Financial Forecast to Board of Supervisors

Thursday, March 12 **Measure Z Citizens' Advisory Committee Meeting to review applications**

Monday, March 16 2020-21 Budget Requests Completed by county departments and due to County Administrative Office

Thursday, March 19 **Measure Z Citizens' Advisory Committee Meeting to review applications**

Thursday, March 26 **Measure Z Citizens' Advisory Committee Meeting to review applications**

Monday, April 6 Board Retreat/Strategic Framework

Tuesday, April 14 **Measure Z Citizens' Advisory Committee recommendations presented to Board of Supervisors**

Monday, May 4 2020-21 department presentations to Board of Supervisors

Monday, May 4 2020-21 draft budget sent to departments for review

Monday, May 11 2020-21 draft budget returned to CAO with any final modifications

Monday, May 18 2020-21 department presentations to Board of Supervisors

Tuesday, June 2 County Administrative Office presents 2020-21 proposed county budget to Board of Supervisors

Monday, June 15 Public hearings on 2020-21 proposed county budget; 1:30 & 5:30 p.m.: Clerk of the Board required to publish notice

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Monday, June 22	Fee Update: County Administrative Office distributes fee instructions to county departments
Tuesday, June 23	FY 2020-21 county budget adopted by Board of Supervisors
Monday, August 3	Fee update requests completed by county departments and due to County Administrative Office
Thursday, Sept. 10	Measure Z Citizens' Advisory Committee year-end meeting
Tuesday, Sept. 15	FY 2020-21 county fee schedule public hearing noticed and fees publicly available & public hearing for special district budgets
Tuesday, October 6	FY 2020-21 county fee schedule adopted by Board of Supervisors
Tuesday, November 3	Present 2020-21 First Quarter Report to Board of Supervisors
Monday, November 9	Effective date for updated county fees (except Planning & Building)
Monday, December 7	Effective date for updated Planning & Building Fees