COUNTY OF HUMBOLDT REQUEST FOR BUDGET TRANSFER/ADJUSTMENT

A ____

	DEPARTMENT:	Information Technolog	og DE	PARTMENT #: _	118	_POSTING DATE:	1/22/2020
1.)	The reason for this	for this budget transfer request is: Transfer within expenditure/revenue category (with Auditor Approval) Transfer between expenditure/revenue category (with CAO & Auditor Approval) Increase/decrease Intrafund Transfer account (with Board Approval)* Transfer to or from Contingencies (with Board Approval)* Increase/decrease budget unit appropriation (with Board approval)* Establish/transfer funds in Fixed Assets <\$10,000 (CAO & Auditor Approval) Original +1 Original +1 Original +1 Original +1					
(CONTRACTOR OF CONTRACTOR OF C		Transfer	to Account:	ount: Transfer from A			
2.)			Name:				.
٤.,	\$ 544,298.68	3550118-2148	Software	3550118-8530		Name: Computer Equipment	
3.) 1		state (a) reason for t				ficient balances in	
a.) r		, and (c) why transfer rosoft Office 365 Lice				st	
b.) fu	unds were allocated	d to fixed asset accou	int, but required pure	hase did not me	et Fixed	Asset criteria	
		correct object code to					
4.) 🗅	epartment Authoriz	zation:	Date	1/22/2	(signed)	96	
5.) A	account balances ve	erified by Auditor-Con	nt Date	e	(signed)		
6.) _	/Approved County Adminis	/Not approved	J/Recomme	ended _/N	Not recor	mmended	2
			INSTRUCTION	ONS			
SENI	D ORIGINAL REQUE	ST FOR BUDGET TRA			ONTROL	LER.	
* Req	uires copy of Board Ord	er to be attached	Revised 05/16	Р	osted by	/	