

Home Safe Program
County Director Certification

The California Department of Social Services (CDSS) allocated the funding amount indicated below to your county for the purposes of implementing the Home Safe Program, pursuant to Assembly Bill (AB) 1811 (Chapter 35, Statutes of 2018).

County Name	[County Completes]
Home Safe State Funding Allocated	[County Completes]
Home Safe Match Funding (minimum must be equal to state funds)	[County Completes Match Amount]
Total Home Safe Program Budget (state + match]	[County Completes Total]
Target Number of Individuals to Provide Short Term Housing	[County Completes]
Target Number of Individuals to Refer for Long Term Housing	[County Completes]

To accept Home Safe funding, the County Director shall complete, sign and return this certification. In order to receive Home Safe Program reimbursements, the county shall comply with the following Home Safe Program funding terms and conditions:

1. Ensure a county representative is present for CDSS-hosted Home Safe trainings and meetings and participates in CDSS requested conference calls, site visits and meetings.
2. Operate the Home Safe Program consistent with the Housing First core components specified in [Welfare and Institutions \(W&I\) Code section 8255](#).
3. Ensure the Home Safe Program is implemented according to the approved county Home Safe proposal; any changes to the program description, program goals or budget will be submitted to the CDSS for review and approval within 30 calendar days of the change.
4. Match state Home Safe funds, as specified in [CFL No. 18/19-47](#), on a dollar-for-dollar basis and ensure funds spent supplement, and not supplant, the level of county funding spent for the purposes of Home Safe related services in the 2017-18 fiscal year.
5. Provide aggregate and individual-level Home Safe Program data requested by CDSS, including frequent data collection and reporting, and comply with requests from CDSS regarding implementation updates, ongoing program operations, and outcomes. Required data elements include, but are not limited to, all elements enumerated in [W&I Code section 15771\(d\)\(3\)](#).
6. Agree to actively cooperate with tracking, reporting and evaluation efforts, including the execution of Data Use Agreements (DUAs), homeless systems data extractions, qualitative data collections, and other data sharing or tracking requirements as determined by the independent evaluator or the CDSS.
7. Target providing short term housing assistance, as described in [All County Welfare Directors Letter dated October 22, 2018](#), to the number of APS clients at risk of homelessness or recently homeless.

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8. Ensure the Home Safe Program actively collaborates with the local homeless Continuum of Care and coordinated entry systems so that APS clients that are not provided short term housing assistance are adequately connected to other available housing resources.
9. Acknowledge that CDSS reserves the right to reallocate Home Safe Program funds, should the CDSS determine it is appropriate or necessary in order to maximize program impact throughout the state.

I **[Insert Director Name]** certify that **[Insert County Name]** County will administer the Home Safe Program pursuant to the terms and conditions outlined above and understand this is a condition of receiving Home Safe Program funds. I certify that the milestones included in the attached Home Safe Milestones Checklist have been completed on the date indicated within the checklist.

Director Signature

Date