



FIRST 5 HUMBOLDT
Humboldt County Children and Families Commission
<http://first5humboldt.org/>

Minutes of March 14, 2019

Our Vision: All Humboldt County children thrive in healthy, supportive, nurturing families and neighborhoods, enter school ready to learn and become active participants of their communities.

Meeting Date and Time: *March 14, 2019*
 8:30-10:30 am

Location: *First 5 Humboldt Conference Room*
 325 Second Street, Ste. 201
 Eureka, CA

AND by teleconference at
Redwood Community Action Agency
537 9th St.
Eureka, CA

Attendance: *Sydney Fisher Larson*
 Maya Stuart
 Michele Stephens (on behalf of Megan Blanchard)
 Mary Ann Hansen
 Lorey Keele (teleconference)
 Dian Pecora
 Steve Madrone (on behalf of Mike Wilson)
 Diana Escobedo (staff)

Minutes:

- I. Welcome and Introductions
Any member of the Commission who has a conflict of interest with any agenda item is asked at this time to notify the Commission of his or her conflict and affirm that he or she has not discussed the item with any F5H staff or fellow commissioners. Announcing conflicts at this time will help the Chair announce Commissioner recusal for specific agenda items so that it can be noted in the minutes.
- II. Public Comments and Announcements
None
- III. Executive Director Report
- IV. Approval of Minutes
 - a. [Minutes for February 14, 2019](#)***Approved by consensus***

V. Consent Calendar

The following items were reviewed and recommended for adoption and may be approved by a single vote. Any member of the public may request the Commission to pull an item for further discussion.

a. December postings

Approved by consensus

b. Create full-time ACES Program Coordinator position

Reference: In July, Commissioners approved making the ACES coordinator position full-time. The work is currently done by an extra help Administrative Analyst. Upon review of expectations for this position, Program Coordinator is a more appropriate classification. Additionally, St. Joseph Health Community Benefit has approved funds through FY 19/20 to supplement Vesper Funds.

Approved by consensus

c. Fund lunch for Joint Jurisdictional Court Project Site Visit

Reference: As the last of the four Joint Jurisdictional Courts prepare to launch, the project will be visited by the federal funders, The National Quality Improvement Center for Collaborative Community Court Teams, Children and Family Future. The request is to fund a light breakfast and lunch for April 29-30 for 25, at not more than \$1,250.

Approved by consensus

VI. Information Item: Subcommittee & Workgroup Reports

- a. Evaluation- March 4
- b. Fiscal- met Feb. 6
- c. ECCE- March 7
- d. PFS- January 25
- e. First 5 Futures Group
- f. 0 to 8 MHC
- g. Executive Committee-no meeting since last report
(15 min)

Commission informed on current subcommittee and workgroup reports.

VII. Information Item: Humboldt Community Health Trust

Reference: Representatives from NCHIIN and the Humboldt Community Health Trust will present an overview of their work and its intersection with First 5's goals.

(20 min)

Presentation given to commissioners by North Coast Health Improvement and Information Network by Jessica Osborne-Stafsnes, Grants and Program Development Manager and Patty Torres, ACH Project Coordinator.

VIII. Action Item: Ten Year Fiscal Forecast

Reference: The Commission will consider adopting the 10-year Fiscal Forecast.

(15 min)

Approved by consensus

IX. Information Item: 2018 Evaluation Report: Focus 1 & 2

Reference: The Commission will be presented with the 2018 Evaluation Report, Part 1, covering Focus Areas 1 & 2 of the Strategic Plan.

(15 minutes)

Presentation given to commissioners by Maria Vanderhorst on 2018 Evaluation Report Focus areas 1 & 2

X. Discussion Item: Considerations regarding Playgroup Grantees

Reference: The Commission will discuss considerations regarding playgroup grantees who do not meet the grant requirements, either numbers of children, days per week, minimum sessions per year, or the required essential practices.

(10 min)

Item referred for action at the next Commission meeting

XI. Information Item: Title IV-E funding and Partnership with Chabot College

Reference: The Commission will be updated on a partnership with Chabot College to secure Title IV-E workforce training funds.

(15 min)

Commission informed on latest Title IV-E funding and partnership with Chabot College

XII. Action Item: Road to Resilience Grant

Reference: The Commission will review the Road to Resilience Grant and consider accepting -the grant and hiring a full-time (1.0 FTE) program coordinator to fulfill the requirements of the grant.

(10 min)

Approved by consensus

XIII. Action Item: Approval of Commission Officers for 2019

Reference: The Commission will consider designating Sydney Fisher Larson and Dian Pecora as Co-chairs, and Lorey Keele as Chair-elect.

(5 min)

Approved by consensus

XIV. Action Item: 2019 Commissioner Committee Assignments

Reference: The Commission will consider adopting the 2019 Committee assignments as discussed.

ECCE: Sydney Fisher Larson, one vacancy.

PFS: Dian Pecora and Maya Stuart

Fiscal: Connie Sundberg and Sheryl Lyons

Evaluation: Lorey Keele, one vacancy

Executive Committee: Sydney Fisher Larson, Dian Pecora and Lorey Keele

PET: Maya Stuart and Sheryl Lyons

(5 min)

Approved by consensus

Next Meeting: Thursday, April 11, 8:30-10:30 am at 325 Second Street, Ste. 201, Eureka, CA.