COUNTY OF HUMBOLDT REQUEST FOR BUDGET TRANSFER/ADJUSTMENT

A _____

	DEPARTMENT:	Public Works-Engineering	<u>,</u> [DEPARTME	NT #: <u>321</u>	POSTING DATE:	5/14/2019
1.)	The reason for this X	iis budget transfer request is: Transfer within expenditure/revenue category (with Auditor Approval) Original only Transfer between expenditure/revenue category (with CAO & Auditor Approval) Original +1 Increase/decrease Intrafund Transfer account (with Board Approval)* Original +1 Transfer to or from Contingencies (with Board Approval)* Original +1 Increase/decrease budget unit appropriation (with Board approval)* Original +1 Establish/transfer funds in Fixed Assets <\$10,000 (CAO & Auditor Approval) Original +1 Establish/transfer funds in Fixed Assets >\$10,000 (with Board Approval)* Original +1					
2.)	Amount:	Transfer to Account: Number: Name:			Transfer from Account: Number: Name:		
,	affected accounts	1200321-0339	cannot be delaye	b) reason w	budget year.		
b.) Construction costs are included in the Professional Services 2118 holding account until Capital Contracts are							
	stablished. roject costs will be	incurred in the currer	nt fiscal year.				
4.) Department Authorization:				Date	(signed)		
5.) Account balances verified by Auditor-Cont				Date	(signed)		
6.) _	/Approved/Not approved/Rec		d/Recom	mended	/Not reco	/Not recommended	
	County Admini	strative Officer:	C	Date	(signed)		
INSTRUCTIONS							
SEND ORIGINAL REQUEST FOR BUDGET TRANSFER DIRECTLY TO THE AUDITOR-CONTROLLER.							
* Requires copy of Board Order to be attached Revised 05/16					Posted by	у	