



COUNTY OF HUMBOLDT

For the meeting of: 4/16/2019

File #: 19-521

To: Board of Supervisors

From: County Administrative Office

Agenda Section: Time Certain Matter

SUBJECT:

1:30 p.m. - Fiscal Year 2018-19 Measure Z Year-End Projections, and Fiscal Year 2019-20 Measure Z Citizens' Advisory Committee Recommendations and Revenue Projections

RECOMMENDATION(S):

That the Board of Supervisors:

1. Approve the Sheriff's request to modify the position allocations (Attachment I) contained in the Sheriff Measure Z budget unit (1100-297) in Fiscal Year (FY) 2019-20 to improve supervisorial oversight;
2. Approve the request from the Department of Health and Human Services, Social Services to carry forward Measure Z funds from FY 2018-19 into FY 2019-20 to fund a software upgrade that was delayed beyond FY 2018-19; and
3. Review and provide direction on the recommendations from the Measure Z Citizens' Advisory Committee contained in Attachment II for FY 2019-20.

SOURCE OF FUNDING:

General Fund - Measure Z

DISCUSSION:

County Requests

The Humboldt County Sheriff's Office (HCSO) requests your Board review and approve a request to modify the positions allocated in the Sheriff Measure Z budget unit (1100-297). Currently, there are a variety of position classifications allocated within the Sheriff Measure Z budget unit with multiple points of supervisorial oversight. Requested changes for FY 2019-20 will allocate only HCSO Deputy Sheriff positions reducing supervisorial responsibilities to a single individual. This is strictly an administrative change and has no fiscal impact on the Sheriff Measure Z budget allocation. Contained in Attachment I is the proposed revisions to the overall position allocations. If approved, the allocation and deallocation of positions will come before your Board through the Proposed and Adopted Budget processes.

The Department of Health and Human Services (DHHS) Social Services requests your Board to approve the carry forward of Measure Z funds from FY 2018-19 into FY 2019-20. These funds were specifically allocated for a software upgrade to the Structured Decision Making (SDM) Intake

Assessment Tool for Adult Protective Services. This upgrade was originally scheduled to occur in FY 2018-19 but has been delayed by the vendor until FY 2019-20. The total amount to be carried over is \$89,554.

Fiscal Year 2019-20 Measure Z Allocations

The Citizens' Advisory Committee on Measure Z Expenditures is tasked with receiving public input and recommending projects, programs or activities to be funded by your Board. In total, 47 applications totaling \$15,011,148 were received from various county departments and outside agencies. Of these, three applications were withdrawn from consideration and, of the remaining group, two were received late. The Citizens' Advisory Committee did review the late applications and voted to include those applications in their considerations due to extenuating circumstances associated with extreme weather power outages and leadership turnover. The committee held four meetings to receive public input, solicit additional information from the applicants, and to discuss the various proposals. The committee reviewed and considered all of the qualifying applications by merit with a "yes" or "no" vote; then prioritized those with a majority "yes" vote into level one, two or three, with level one being of the highest priority. The committee developed a prioritized list for your Board's consideration. The list begins with the highest priority applications allowing for the Board to make reductions from the lowest priorities, located towards the bottom of the Committee's letter of recommendations. In addition, the Committee has recommended that the Department of Public Works Roads application receive all remaining funding should any become available. The Committee's letter of recommendation containing the prioritized list is included as Attachment II for your Board's consideration.

An itemized list detailing all of the applications received along with a copy of the applications are included as Attachment III. In addition, all letters of support for various funding applications are contained in Attachment IV.

Throughout the process of preparing the committee's letter of recommendations, all projects were recommended for partial funding in an effort to provide funding for as many projects as possible. The committee consulted with applicants on reduced funding requests, while still maintaining the integrity of the project. Many applicants willingly offered suggestions on reductions that could be made to their applications. Those applicants who did not willingly offer reductions are recommended for funding at 70 percent of the initial amount requested.

Based on information received from departments, it is estimated that Measure Z expenditures will exceed revenues by \$164,271 in FY 2018-19. This is the result of declining Measure Z sales tax revenues and minimal savings reported by departments and agencies receiving Measure Z funds. In addition, contained in today's report is a request for DHHS to carry forward \$89,554 in unspent funding to complete the SDM software upgrade that has been delayed by the vendor until FY 2019-20.

There is a total of \$10,930,000 in estimated revenue available for allocation in FY 2019-20. This is reduction of \$161,000 from previous estimates as revenues continue to come in lower than projected and have caused projections for fiscal year 2019-20 to be reduced accordingly. In FY 2019-20, \$7.5 million is estimated for on-going expenditures, with \$3,175,131 remaining available for allocation at your Boards discretion. The Citizens' Advisory Committee's primary list recommends 19 applications totaling \$3,570,763, with any remaining unallocated funding to be allocated to the Public Works

request for Roads funding. Accordingly, this requires your Board to reduce the Committee's recommendations by \$395,631. Staff would recommend that your Board utilize the priority level established by the Committee to do so.

Staff is requesting your Board review the recommendations from the Measure Z Citizens' Advisory Committee contained in Attachment II and provide direction on which Measure Z requests detailed on Attachment III to fund in FY 2019-20.

FY 2019-20 Measure Z Balance Table

Estimated Year-End Balance for FY 2018-19	\$ (164,271)
Estimated Discretionary Revenue for FY 2019-20	\$ 10,930,000
DHHS Social Services Carry Forward Request	\$ (89,554)
Estimated Ongoing Expenditures	\$ (7,501,044)
Citizens' Advisory Committee Recommendations	\$ (3,570,762)
Estimated Fund Balance Available for Allocation	\$ (395,631)

*if carry forward request is approved

FINANCIAL IMPACT:

There is a total of \$3,175,131 in estimated revenue available for allocation in FY 2019-20.

STRATEGIC FRAMEWORK:

This action supports your Board's Strategic Framework by creating opportunities for improved safety and health , protecting vulnerable populations, and enforcing laws and regulations to protect vulnerable populations.

OTHER AGENCY INVOLVEMENT:

None

ALTERNATIVES TO STAFF RECOMMENDATIONS:

Board discretion

ATTACHMENTS:

1. Sheriff Measure Z Position Allocation Table
2. Citizens' Advisory Committee Letter of Recommendations
3. Fiscal Year 2019-20 Applications for Measure Z Funding
4. Fiscal Year 2019-20 Funding Application Support Letters

PREVIOUS ACTION/REFERRAL:

File #: 19-521

Board Order No.: N/A

Meeting of: N/A

File No.: N/A