

CLERK OF THE BOARD DIVISION OF THE BOARD OF SUPERVISORS' OFFICE

COUNTY OF HUMBOLDT

825 FIFTH STREET EUREKA, CALIF. 95501-1153

PHONE (707) 476-2384; 445-7299 (FAX)

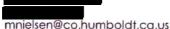
APPLICATION TO SERVE ON THE HUMBOLDT COUNTY

HOUSING TRUST FUND AND HOMELESSNESS SOLUTIONS COMMITTEE

APPLICANT NAME: Michelle Wielsen.
MAILING ADDRESS:
Eureke CA 95501
TELEPHONE: Home:Work: 268-3708 Fax: 707-268-3792
E-MAIL ADDRESS: <u>Mnielsen Q Os. humboldt. ca.c.s</u>
OCCUPATION: land use planner
PERSONAL REFERENCES: (1) Cliff Johnson PHONE 7 (2) Paula Myshoush PHONE: 7
PRIOR ADVISORY BOARD OR BOARD OF DIRECTORS EXPERIENCE?NOYES
PLEASE WRITE A BRIEF STATEMENT DESCRIBING WHY YOU'RE INTERESTED IN SERVING ON THE HOUSING TRUST FUND AND HOMELESSNESS SOLUTIONS COMMITTEE I believe my work experience and femiliarity with land-and planning will enhance the troubledge base of the Committee. My day to day work assignments in volve housing policy and implementation for affordable housing. The complexity of the houing issues feeing the County necessite to working colbratively and effectively to make in roads.
DATE: 2/5/2019 SIGNATURE: MAN MUNICIPALITY SIGNATURE: MAN
I declare under penalty of perjury under the laws of the State of California that the above is true and correct
SUBMIT THIS APPLICATION TO: HUMBOLDT COUNTY Clerk of the Board, 825 Fifth Street, Suite 111, Eureka, CA 95501-1153.
DATE TO SUPERVISOR DATE APPROVED NOT APPROVED

Michelle Nielsen

3015 H Street



EXPERIENCE

County of Humboldt, Long Range Planning - Senior Planner

August 2018 - present

- Lead planner for update of 2019 Housing Element. Responsibilities include developing and implementing public engagement; solicitating and collating input from agencies; completing background studies; recommending revisions to existing policies for consistency for state law.
- Coordinated and completed the design and selection phases for a Community Development Block Grant application.

County of Humboldt, Cannabis Services - Senior Planner

February 2017 - August 2018

- Co-team lead, and provided work direction and review to professional junior planners and support staff.
- Developed and implemented procedures for staff, and internal and external customers to improve program implementation.
- Processed and completed discretionary permits for environmental compliance.

County of Humboldt, Current Planning - Planner I/II

December 2013 - February 2017

- Completed Coastal Commission certification of Local Coastal Program amendment for Big Lagoon Park Company, Inc.
- Process and complete discretionary permits for residential and commercial development, including determinations of legal status, lot line adjustments, coastal development permits, conditional use permits, and general plan conformance reviews.
- Writing and circulating initial studies and mitigated negative declarations as required for assigned projects.
- Providing information and assistance to the public concerning zoning and CEQA regulations, permit applications and processes, and current commercial cannabis zoning regulations.
- Supporting staff for review of legal descriptions, ownership, vesting, and legal entities.

County of Humboldt, Assessor's Office - Property Transfer Assistant

May 2008 - December 2013

- Reviewed recorded and unrecorded legal documents, including deeds, affidavits, trust instruments, distributions, and legal entities.
- Processed changes of ownership and exclusions in accordance with State law.
- Revised Assessor parcel maps and updated the parcel database for lot line adjustments and mergers.
- Provided public information on legal documents, legal descriptions, change of ownership regulations, and Assessor protocols.

Hunt Surveying & Forestry - Planner, part time

August 2006 - July 2007

Preparing and advancing client applications in several jurisdictions.

County of Humboldt, Current Planning Division - Planner I/II

1996 - 2001

- Managed preparation of focused EIR for Redwood Empire Television's (KEET-TV)
 conditional use permit to install new television tower and transmitting equipment.
- Processed discretionary permits and associated CEQA environmental documents for residential and commercial development, including parcel map subdivisions, lot line adjustments, coastal development permits, and conditional use permits.
- Assisted with public outreach for update of General Plan.

Americorps-Natural Resources Conservation Service

1995 - 1996

 Digitized and attributed the <u>Soils of Western Humboldt County</u> prime agricultural soils into a GIS layer.

TRAINING

Cascadia Center for Leadership - Participant in the 2019 Cascadia Leadership Program,

Humboldt County Leadership Academy - 2017 Management Skills Series - Completed

EDUCATION

California Polytechnic, San Luis Obispo, CA – attended Master's in City and Regional Planning program

1993 - 1995

University of California, Riverside - BA Political Science

1990 - 1992

Cuesta College, San Luis Obispo, CA

1988 - 1990

REFERENCES

Available upon request.