

**PROFESSIONAL NURSING CLINICAL EDUCATION AFFILIATION AGREEMENT  
BY AND BETWEEN  
COUNTY OF HUMBOLDT  
AND  
REDWOODS COMMUNITY COLLEGE DISTRICT**

This Professional Nursing Clinical Education Affiliation Agreement, entered into this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by and between the County of Humboldt, a political subdivision of the State of California, hereinafter referred to as “COUNTY,” and Redwoods Community College District, a subdivision of the State of California hereinafter referred to as “COLLEGE,” is made upon the following considerations:

WHEREAS, COLLEGE, has a California Board of Nursing approved associate degree nursing program which requires students to participate in clinical experiences; and

WHEREAS, COUNTY, by and through its Department of Health and Human Services (“DHHS”), has the staff and facilities necessary for providing clinical experiences in Community/Mental Health Nursing; and

WHEREAS, COUNTY is willing to assist COLLEGE by making its staff and facilities available to students enrolled in COLLEGE’s associate degree nursing program; and

WHEREAS, it is in COLLEGE’s and COUNTY’s mutual interest and advantage that students enrolled in COLLEGE’s nursing program be given the opportunity to utilize COUNTY’s facilities for clinical and educational purposes; and

WHEREAS, it is beneficial to COUNTY to contribute to the education of nursing students since doing so will help diminish the shortage of qualified nurses in Humboldt County; and

WHEREAS, by this Agreement COLLEGE and COUNTY seek to provide students enrolled in COLLEGE’s nursing program with clinical experiences at COUNTY’s facilities;

NOW, THEREFORE, in consideration of the terms and conditions set forth herein, the parties hereby agree as follows:

1. DEFINITIONS:

- 1.1 Clinical Experience. As used herein, the term “Clinical Experience” refers to a COUNTY staff supervised clinical learning experience for students enrolled in COLLEGE’s nursing program.
- 1.2 Faculty. As used herein, the term “Faculty” refers to COLLEGE employees who will plan, coordinate, implement and provide content expertise for the Clinical Experience program. Faculty will evaluate student lab performance and assist with the evaluation of students during their enrollment in the Clinical Experience program.
- 1.3 Designee. As used herein, the term “Designee” refers to COLLEGE and COUNTY employees responsible for assisting Faculty in planning, implementing and coordinating the Clinical Experience Program.
- 1.4 Preceptor. As used herein, the term “Preceptor” refers to the COUNTY employee responsible for providing student guidance and input on student clinical competence to the assigned Faculty.

- 1.5 Student. As used herein, the term “Student” refers to students enrolled in COLLEGE’s associate degree nursing program.

2. CLINICAL EXPERIENCE PROGRAM:

- 2.1 Program Size. The number of Students allowed to participate in each Clinical Experience is dependent upon the availability of space, Preceptors, Faculty and other considerations. The maximum number of Students who may participate in a given Clinical Experience shall be determined by mutual agreement at least forty-five (45) days before commencement thereof.
- 2.2 Program Length. The start date and length of each Clinical Experience shall be determined by mutual agreement at least forty-five (45) days before the commencement thereof.
- 2.3 Program Areas. Clinical Experiences provided pursuant to this Agreement shall include Community/Mental Health Nursing. Exhibit A – Mental Health Programs Placement List, which is attached hereto and incorporated herein by reference, sets forth all of Community/Mental Health Nursing programs made available by COUNTY as part of the Clinical Experience program.
- 2.4 Confidentiality of Medical Information. To the extent applicable, Clinical Experiences will be subject to the requirements of any and all applicable local, state and federal laws, regulations, policies, procedures and standards, including, but not limited to: California Welfare and Institutions Code Sections 827, 5328, 10850 and 14100.2; California Health and Safety Code Sections 1280.15 and 1280.18; the California Information Practices Act of 1977; the California Confidentiality of Medical Information Act (“CMIA”); the United States Health Information Technology for Economic and Clinical Health Act of 2009 (“HITECH Act”); the United States Health Insurance Portability and Accountability Act of 1996 (“HIPAA”); and any current and future regulations promulgated thereunder, including, without limitation, the Federal Privacy Regulations contained in Title 45 of the Code of Federal Regulations (“C.F.R.”) Parts 160 and 164, the Federal Security Standards contained in 45 C.F.R. Parts 160, 162 and 164 and the Federal Standards for Electronic Transactions contained in 45 C.F.R. Parts 160 and 162, all as may be amended from time to time.

3. COLLEGE’S RIGHTS AND RESPONSIBILITIES:

- 3.1 Instruction. COLLEGE shall be solely responsible for all aspects of Student instruction in each Clinical Experience, including, but not limited to: program enrollment; curriculum selection and delivery; clinical assignments and Student placement; Student evaluation and confirmation of credit and degrees.
- 3.2 Curriculum. COLLEGE, through its Faculty, shall specify the curriculum and clinical objectives, plan and coordinate Student clinical assignments and perform periodic evaluation of the Clinical Experiences provided by COUNTY.
- 3.3 Nursing Faculty. COLLEGE shall designate as Faculty, members of its nursing staff who are adequately qualified to provide appropriate supervision of COUNTY’s Preceptor, participate in Student learning communities and conduct post clinical conferences. COLLEGE’s Faculty will plan, coordinate, provide content expertise for the curriculum and clinical experiences, implement and coordinate each Student’s clinical assignment, and evaluate Student lab performance.
- 3.4 Licensure. COLLEGE shall ensure that all COLLEGE personnel responsible for supervising

and instructing Students participating in the Clinical Experience program have met any and all applicable local, state and federal licensure and accreditation requirements.

- 3.5 Student Assignments. COLLEGE shall assign only Students who meet COLLEGE's educational requirements and qualifications to participate in the Clinical Experience program.
- 3.6 Student Information. COLLEGE shall supply COUNTY with a list of Student names for each Clinical Experience program at least forty-five (45) days prior to the start date thereof. All Student information supplied by the COLLEGE shall be treated as confidential, and used only as a source of Student identification during the Clinical Experience.
- 3.7 Attendance and Academic Records. COLLEGE shall maintain all Student attendance and academic records.
- 3.8 Immunization Records. COLLEGE shall provide COUNTY an attestation for each Student participating in the Clinical Experience program that the COLLEGE has verified the following immunization requirements: (1) current immunizations or documented immunity (titer) for tetanus, diphtheria, measles, varicella zoster 2 and rubella; (2) tuberculin clearances of either a negative Purified Protein Derivative ("PPD") reading or, if there has been a positive PPD reading in the past, a chest x-ray within normal limits; (3) a hepatitis B vaccine series or surface antigen test; and (4) Cardiopulmonary Resuscitation certification.
- 3.9 Background Verification. COLLEGE shall require each Student to work with DHHS – Employee Services in order to complete appropriate background checks, such as, Live Scan with a Child Abuse Central Index, Federal Bureau of Investigation and Department of Justice clearances.
  - 3.9.1 Students who fail to meet COLLEGE's or COUNTY's character requirements will not be allowed to participate in COUNTY's Clinical Experience program.
  - 3.9.2 Background checks are required for participation in COUNTY's Clinical Experience program. Students may not begin their rotation with COUNTY's Clinical Experience program until the results of all background checks have been received and verified by DHHS – Employee Services.
  - 3.9.3 Background checks are a requirement of participation in COUNTY's Clinical Experience program and, to accommodate this, the expectation is that COUNTY will receive a minimum of forty-five (45) days advance written notice of the need for background checks. COUNTY will not request urgent or rushed background checks.
- 3.10 Student Withdrawals. COLLEGE, through its Faculty, shall notify COUNTY in the event a Student withdraws or is otherwise unable to complete the Clinical Experience program. It is understood that except as otherwise set forth herein, only COLLEGE can withdraw a Student from the Clinical Experience program.
- 3.11 Program Changes. COLLEGE, through its Faculty, shall notify COUNTY of all changes or issues involving the instruction, curriculum, policies and/or procedures of the Clinical Experience program.
- 3.12 Program Evaluation. COLLEGE, through its Faculty, shall periodically evaluate the Clinical Experience program and provide COUNTY with the results thereof.

- 3.13 Worker's Compensation. COLLEGE shall confirm that each Student participating in the Clinical Experience program is covered under the COLLEGE's worker's compensation benefits as required by the California Labor Code.
- 3.14 Professional Liability Coverage. COLLEGE shall confirm that each Student participating in the Clinical Experience program is covered under COLLEGE's professional liability insurance in the amounts set forth herein.
- 3.15 COUNTY Regulations. COLLEGE shall direct all Students and COLLEGE personnel participating in the Clinical Experience program to comply with all of COUNTY's clinical and administrative policies, procedures, rules and regulations, including those governing the use and disclosure of individually identifiable medical information, and all reasonable directions given by qualified COUNTY personnel.
- 3.16 COUNTY Direction. COLLEGE shall direct all Students and COLLEGE personnel participating in the Clinical Experience program to comply with all reasonable directions given by qualified COUNTY personnel.
- 3.17 Blood Borne Pathogens. If applicable, COLLEGE shall provide Students participating in the Clinical Experience program with training regarding exposure to blood borne pathogens.
- 3.18 Student Responsibilities. COLLEGE shall advise Students of their rights and responsibilities set forth herein, and obtain students' written agreement to those terms.
- 3.19 Confidentiality of Patient Information. Neither COLLEGE nor its employees or agents shall be granted access to individually identifiable patient information unless the patient has first given consent using a COUNTY approved form that complies with any and all applicable local, state and federal laws, regulations, policies, procedures and standards, including, but not limited to, the CMIA, the HITECH Act and HIPAA.
- 3.20 Confidentiality of Proprietary Information. COLLEGE recognizes and acknowledges that, by virtue of entering into this Agreement and fulfilling the terms of this Agreement, COLLEGE may have access to certain information of COUNTY that is confidential and constitutes valuable, special and unique property of COUNTY. COLLEGE agrees that it shall not, at any time during or subsequent to the term of this Agreement, disclose to others, use, copy or permit to be copied, without COUNTY's express written prior consent, any confidential or proprietary information of COUNTY, including, without limitation, information which concerns COUNTY's patients, costs or treatment methods.

#### 4. COUNTY'S RIGHTS AND RESPONSIBILITIES:

- 4.1 Clinical Experience. COUNTY shall provide, through the Clinical Experience program, a mutually agreed upon number of Students an opportunity to gain up to ninety (90) hours of supervised clinical experience.
- 4.2 Provision of Facilities. COUNTY shall provide physical facilities, resources, equipment and all other items necessary to operate the Clinical Experience program, including use of reasonable work and storage space.
- 4.3 Preceptor. COUNTY shall designate as Preceptor a staff member who is qualified to provide appropriate supervision of assigned Students.

- 4.4 Volunteer/Intern Request for DHHS Placement Form. All Preceptors are to submit a completed Volunteer/Intern Request for DHHS Placement form to the Employee Services Office a minimum of sixty (60) days before the Student(s) is scheduled to begin the Clinical Experience program.
- 4.5 COUNTY Designees. The Mental Health Director of Nursing is the designated qualified COUNTY staff member to assist Faculty in planning, implementing and coordinating the Clinical Experience program.
- 4.6 Student Orientation. COUNTY shall provide Students with an orientation regarding the applicable clinical activities and patient confidentiality requirements prior to the commencement of each Clinical Experience program.
- 4.7 Access to Facilities. COUNTY shall permit Students enrolled in the Clinical Experience program appropriate access to COUNTY facilities, except where such access will interfere with the care of COUNTY's patients.
- 4.8 Withdrawal of Students. COUNTY may request that COLLEGE withdraw from the Clinical Experience program any Student who COUNTY determines is not performing satisfactorily, refuses to follow COUNTY's administrative policies, procedures, rules and regulations or violates any local, state or federal laws or regulations. COUNTY shall state its reason or reasons for requesting a Student withdrawal in writing to the Faculty. COLLEGE shall respond to such a request within five (5) days of receipt. Except as otherwise set forth herein, only COLLEGE can withdraw a Student from the Clinical Experience program.
- 4.9 Student Removal. COUNTY may immediately remove from the Clinical Experience program any Student who poses an immediate threat of danger to COUNTY personnel or the quality of services provided by COUNTY. COUNTY shall notify the Faculty prior to removing any Student from the Clinical Experience program. COUNTY shall notify COLLEGE in writing of the removal of any Student, and the reasons for such action, as soon as possible thereafter.
- 4.10 Background Verification. COUNTY shall conduct or verify criminal background checks for each Student, if required by applicable local, state or federal laws, regulations, policies, procedures or standards to conduct such checks on student interns as stated in this Agreement. COUNTY will not allow Students who fail to meet COUNTY's character requirements participate in the Clinical Experience program.
- 4.11 Student Instruction. COUNTY shall permit and encourage COUNTY personnel to participate in the instructional phase of the Clinical Experience program where such participation would not impair the delivery of services to COUNTY's patients.
- 4.12 Provision of Clinical Services. COUNTY shall ensure that: (1) all patient care services and procedures performed by Students comply with any and all applicable local, state and federal laws, regulations, policies, procedures and standards; (2) Students are appropriately credentialed to perform each such service or procedure in accordance with COUNTY's policies and procedures; and (3) all necessary consents are obtained prior to the furnishing of any clinical services by Students.
- 4.13 Patient Care. COUNTY shall retain full responsibility for the care of COUNTY's patients, and maintain administrative and professional supervision of Students insofar as their presence affects the operation of COUNTY's facilities and/or the care of patients. COUNTY shall ensure that Students are given duties commensurate with their skills and experience.

- 4.14 Patient/Student-Interaction. COUNTY shall permit Students to perform services for patients only under the supervision of qualified members of COUNTY's staff. Students shall work, perform assignments and participate in ward rounds, clinics, staff meetings and in-service educational programs at the discretion of the Preceptor.
- 4.15 Licensure. COUNTY shall require that all COUNTY personnel responsible for supervising Students enrolled in the Clinical Experience program hold a current, unrestricted license issued by the appropriate state or regional licensing board in the discipline in which supervision is provided.
- 4.16 Confidentiality Training. COUNTY shall provide Students with substantially the same training and orientation regarding the confidentiality of medical information that it provides to its regular employees.
- 4.17 Staffing. COUNTY shall employ an adequate number of qualified staff members to ensure the safe and continuous provision of health care services in accordance with any and all local, state and federal laws, regulations, policies, procedures and standards. COUNTY shall not consider Students staff for purposes of providing medical care.
- 4.18 Program Changes. COUNTY shall notify COLLEGE of any changes in its personnel, operation or policies that may materially affect the Clinical Experience program.
- 4.19 Provision of Applicable Regulations. COUNTY shall provide all Students with a copy of the clinical and administrative regulations, policies, procedures and standards with which they are expected to comply.
- 4.20 Accreditation Requirements. COUNTY shall comply with all applicable requirements of any approval or accreditation authority, and permit the authorities responsible for accreditation of COLLEGE's curriculum to inspect the facilities, services and other items provided by COUNTY for purposes of the Clinical Experience program.

5. STUDENTS' RIGHTS AND RESPONSIBILITIES:

- 5.1 COUNTY Regulations. Students shall comply with COUNTY's clinical and administrative regulations, policies, procedures and standards, including, without limitation, any and all applicable requirements regarding the use and disclosure of individually identifiable medical information.
- 5.2 Federal, State and Local Laws. Students shall comply with any and all applicable local state and federal laws, regulations, policies, procedures and standards regarding the operation of the Clinical Experience program, including, without limitation, any and all applicable requirements concerning human subject research.
- 5.3 Transportation. Students shall not drive as part of the Clinical Experience program. Students shall be allowed to ride in COUNTY vehicles as a passenger only.
- 5.4 Dress Code. Students shall comply with COUNTY's dress code, including, but not limited to, wearing picture name badges identifying themselves as students.
- 5.5 Orientation. Students, Faculty and the Preceptor shall coordinate the Clinical Experience to ensure that all Students participating in the Clinical Experience program attend all mandatory

orientation and training sessions provided by COUNTY personnel.

- 5.6 Violations of Law. Students shall immediately notify COUNTY and COLLEGE of any violation of local, state or federal laws, regulations, policies, procedures or standards that they observe during the course of the Clinical Experience program.
- 5.7 Confidentiality of Proprietary Information. Students shall not, at any time during or subsequent to the term of this Agreement, disclose to others, use, copy or permit to be copied, without COUNTY's express prior written consent, any confidential or proprietary information of COUNTY, including, without limitation, information which concerns COUNTY's patients, costs or treatment methods.
- 5.8 Confidentiality of Medical Information. Students shall comply with any and all applicable local, state and federal laws, regulations, policies, procedures and standards that govern, or pertain to, the confidentiality, privacy, security and electronic transmissions of medical information, including, without limitation, any and all applicable requirements of the CMIA, the HITECH Act and HIPAA.
- 5.9 Access to Medical Records. Students shall not have access to, or the right to receive, any medical record, except when necessary in the regular course of the Clinical Experience program.
- 5.10 Disclosure of Confidential Medical Information. Students shall not use or disclose any confidential medical information, other than as permitted by any and all applicable local, state and federal laws, regulations, policies, procedures and standards, including, without limitation, the CMIA, the HITECH Act and HIPAA.
- 5.11 Disclosure of Patient Information. The discussion, transmission or narration in any form by Students of any individually identifiable patient information, medical or otherwise, obtained in the course of the Clinical Experience program is forbidden, unless the patient has first given consent using a COUNTY approved form that complies with any and all applicable local, state and federal laws, regulations, policies, procedures and standards, including, without limitation, the CMIA, the HITECH Act and HIPAA. In the absence of such consent, Students shall use de-identified information in any discussions about the Clinical Experience program.

## 6. MUTUAL RIGHTS AND RESPONSIBILITIES OF COLLEGE AND COUNTY:

- 6.1 Provision of Clinical Experiences. COUNTY and COLLEGE shall provide Students with Clinical Experiences, within COUNTY's practice setting, under the supervision of a Preceptor for the purpose of developing Students' clinical competence.
- 6.2 Federal, State and Local Laws. COUNTY and COLLEGE shall comply with any and all applicable local, state and federal laws, regulations, policies, procedures and standards regarding the operation of the Clinical Experience program, including, without limitation, any and all applicable requirements concerning human subject research.
- 6.3 Equal Opportunity Acceptance. COUNTY and COLLEGE shall not discriminate on the basis of: race; religion or religious creed; age, over forty (40) years of age; sex, including, without limitation, gender identity and expression, pregnancy, childbirth and related medical conditions; sexual orientation, including, without limitation, heterosexuality, homosexuality and bisexuality; national origin; ancestry; marital status; medical condition, including, without limitation, cancer and genetic characteristics; mental or physical disability, including, without limitation HIV and AIDS; military service; veteran status; or any other legally protected

classification in either the selection of Students, or as to any aspect of the Clinical Experience program. However, with respect to mental or physical disability, the disability must not be such as would, even with reasonable accommodation, in and of itself preclude the Student's effective participation in the Clinical Experience program.

- 6.4 Status of Students. COUNTY and COLLEGE expressly understand and agree that Students enrolled in the Clinical Experience program are in attendance for educational purposes. Students shall not be considered employees of either COUNTY or COLLEGE for any purpose, including, but not limited to, compensation for services, welfare and pension benefits. However, Students shall be considered members of COUNTY's "workforce," as that term is defined by 45 C.F.R., for purposes of HIPAA compliance.
- 6.5 Student Employment. COUNTY and COLLEGE expressly understand and agree that qualified Students may be employed by COUNTY outside of the Clinical Experience program to undertake certain defined activities; provided such work is non-compulsory, paid, subject to standard COUNTY employment policies and does not interfere with Students' regular academic responsibilities. Nothing in this provision shall be construed to allow Students participating in the Clinical Experience program to take the responsibility or position of qualified staff members for purposes of providing patient care.
- 6.6 Confidentiality of Medical Information. COUNTY and COLLEGE expressly agree to comply with any and all applicable local, state and federal laws, regulations, policies, procedures and standards that govern, or pertain to, the confidentiality, privacy, security and electronic transmission of medical information, including, without limitation, any and all applicable requirements of the CMIA, the HITECH Act and HIPAA.
- 6.7 Disclosure of Confidential Medical Information. COUNTY and COLLEGE expressly agree not to use or disclose any confidential medical information, other than as permitted by any and all applicable local, state and federal laws, regulations, policies, procedures and standards, including, without limitation, the CMIA, the HITECH Act and HIPAA.
- 6.8 Availability of Confidential Medical Information. COUNTY and COLLEGE expressly agree to make their internal practices, books and records relating to the use and disclosure of confidential medical information available to the Secretary of Health and Human Services to the extent required for determining compliance with any and all applicable local, state and federal laws, regulations, policies, procedures and standards, including, without limitation, the CMIA, the HITECH Act and HIPAA.
- 6.9 Confidentiality of Student Information. COUNTY and COLLEGE expressly agree to comply with any and all applicable local, state and federal laws, regulations, policies, procedures and standards, that govern, or pertain to, the confidentiality, privacy, security and transmission of educational records, including, without limitation, any and all applicable requirements of the Family Educational Rights and Privacy Act ("FERPA"). COUNTY and COLLEGE further agree not to use or disclose any confidential Student information, other than as permitted by FERPA. Any permitted disclosure to persons or entities that are not a party to this Agreement, shall be under the condition that no further disclosure by such party shall be permitted.
- 6.10 Conferences. Designees of both COUNTY and COLLEGE shall arrange and attend annual conferences to discuss the planning, implementation and coordination of the Clinical Experience program.



7. TERM:

This Agreement shall begin upon execution by both parties and shall remain in full force and effect for three (3) years. This Agreement shall be automatically renewed for additional periods of one (1) year, up to a maximum of eight (8) years, unless sooner terminated as provided herein.

8. TERMINATION:

8.1 General Termination. This Agreement may be terminated by either party for any reason upon six (6) months advance written notice of such intent to terminate. However, currently enrolled Students shall be permitted to complete any Clinical Experience program in which termination would otherwise occur.

8.2 Discontinuance of COUNTY Facilities. Nothing in this Agreement shall be construed to require COUNTY to continue operating any facility, in which the Clinical Experience program is implemented, solely for the purpose of maintaining the Clinical Experience program. If COUNTY decides to discontinue operation of any such facility, COUNTY, at its sole discretion, shall determine whether this Agreement shall be terminated. COUNTY shall provide COLLEGE sixty (60) days advance written notice of its intent to terminate this Agreement due to the discontinuance of COUNTY facilities.

9. NOTICES:

Any and all notices required to be given pursuant to the terms of this Agreement shall be in writing and either served personally or sent by certified mail, return receipt requested, postage prepaid, at the addresses set forth below. Notice shall be effective upon actual receipt or refusal as shown on the receipt obtained pursuant to the foregoing.

COUNTY: Humboldt County DHHS – Mental Health  
Attention: Emi Botzler-Rodgers, Mental Health Director  
720 Wood Street  
Eureka, California 95501

COLLEGE: Redwoods Community College District  
Attention: Julia Morrison, Vice President for Administrative Services  
7351 Tompkins Hill Road  
Eureka, California 95501

AND

Redwoods Community College District  
Attention: Alison Pritchard, Director of Nursing and Health Occupations  
7351 Tompkins Hill Road  
Eureka, California 95501

10. REPORTS:

COLLEGE agrees to provide COUNTY with any and all reports which may be required by local, state and/or federal agencies for compliance with this Agreement. Reports shall be submitted no later than fifteen (15) days after the end of each calendar quarter using the format required by the State of California as appropriate.

11. NUCLEAR FREE ORDINANCE:

By executing this Agreement, COLLEGE certifies that it is not a Nuclear Weapons Contractor, in that COLLEGE is not knowingly or intentionally engaged in the research, development, production or testing of nuclear warheads, nuclear weapons systems or nuclear weapons components, as defined by the Nuclear Free Humboldt County Ordinance. COLLEGE agrees to notify COUNTY immediately if it becomes a Nuclear Weapons Contractor as defined above. COUNTY may immediately terminate this Agreement if it determines that the foregoing certification is false or if COLLEGE subsequently becomes a Nuclear Weapons Contractor.

12. NONDISCRIMINATION COMPLIANCE:

12.1 Professional Services and Employment. In connection with the execution of this Agreement, COLLEGE shall not unlawfully discriminate in the provision of professional services or against any employee or applicant for employment because of: race; religion or religious creed; color; age, over forty (40) years of age; sex, including, without limitation, gender identity and expression, pregnancy, childbirth and related medical conditions; sexual orientation, including, without limitation, heterosexuality, homosexuality and bisexuality; national origin; ancestry; marital status; medical condition, including, without limitation, cancer and genetic characteristics; mental or physical disability, including, without limitation, HIV status and AIDS; political affiliation; military service; denial of family care leave; or any other classifications protected by local, state or federal laws or regulations. Nothing herein shall be construed to require the employment of unqualified persons.

12.2 Compliance with Anti-Discrimination Laws. COLLEGE further assures that it will abide by the applicable provisions of: Title VI and Title VII of the Civil Rights Act of 1964; Section 504 of the Rehabilitation Act of 1973; the Age Discrimination Act of 1975; the Food Stamp Act of 1977; Title II of the Americans with Disabilities Act of 1990; the California Fair Employment and Housing Act; California Civil Code Sections 51, et seq.; California Government Code Sections 4450, et seq.; California Welfare and Institutions Code Section 10000; Division 21 of the California Department of Social Services Manual of Policies and Procedures; United States Executive Order 11246, as amended and supplemented by United States Executive Order 11375 and 41 C.F.R. Part 60; and any other applicable local, state and/or federal laws and regulations, all as may be amended from time to time. The applicable regulations of the California Fair Employment and Housing Commission implementing California Government Code Section 12990, set forth in Sections 8101, et seq. of Title 2 of the California Code of Regulations, are incorporated into this Agreement by reference and made a part hereof as if set forth in full.

13. INDEMNIFICATION:

13.1 Mutual Indemnity. Each party shall, defend, indemnify and hold the other party, and its agents, officers, officials and employees, harmless from and against any and all claims, demands, losses, damages, liabilities, expenses and costs of any kind or nature, including, without limitation, reasonable attorneys' fees or other costs of litigation, directly arising out of the performance of this Agreement, but only in proportion to and to the extent such claims, demand, losses, damages, liabilities, expenses or costs are caused by, or result from, the negligent or intentional acts or omissions of the indemnifying party or its agents, officers, officials or employees.

13.2 Comparative Liability. Notwithstanding anything to the contrary, in the event that both parties

are held to be negligently or willfully responsible, each party will bear the proportionate share of liability as determined in any such proceeding. In such cases, each party will bear their own costs and attorneys' fees.

- 13.3 Effect of Insurance. Acceptance of the insurance required by this Agreement shall not relieve either party from liability under this provision. This provision shall apply to all claims for damages related to either party's performance hereunder, regardless of whether any insurance is applicable or not. The insurance policy limits set forth herein shall not act as a limitation upon the amount of indemnification or defense to be provided hereunder.

14. INSURANCE REQUIREMENTS:

This Agreement shall not be executed by COUNTY, and COLLEGE is not entitled to any rights hereunder, unless certificates of insurance, or other proof that the following provisions have been complied with, are filed with the Clerk of the Humboldt County Board of Supervisors.

- 14.1 General Insurance Requirements. Without limiting COLLEGE's indemnification obligations provided for herein, COLLEGE shall take out and maintain, throughout the entire period of this Agreement, and any extended term thereof, the following policies of insurance, placed with insurers authorized to do business in the State of California with a current A.M. Best's rating of no less than A: VII or its equivalent against personal injury, death and property damage which may arise from, or in connection with, the activities of COLLEGE, its agents, officers, officials and employees. Notwithstanding the foregoing, COLLEGE shall be allowed to self-insure in the amounts required as specified herein, and such insurers may not be rated by A.M. Best and may be captive in nature:

14.1.1 Comprehensive or Commercial General Liability Insurance at least as broad as Insurance Services Office Commercial General Liability Coverage (occurrence form CG 0001), in an amount of Two Million Dollars (\$2,000,000.00) per occurrence for any one (1) incident, including, but not limited to, personal injury, death and property damage. If a general aggregate limit is used, such limit shall apply separately hereto or shall be twice the required occurrence limit.

14.1.2 As set forth herein, Students enrolled in the Clinical Experience program will not drive an automobile pursuant to the terms and conditions of this Agreement. If any Student's responsibilities are changed in such a way that driving will be required as part of the Clinical Experience program, COLLEGE will take out and maintain Automobile/Motor Liability Insurance with a limit of liability not less than One Million Dollars (\$1,000,000.00) combined single limit coverage. Such insurance shall include coverage of all owned, hired and non-owned vehicles, and be at least as broad as Insurance Service Offices Form Code 1 (any auto).

14.1.3 Workers' Compensation Insurance, as required by the California Labor Code, with statutory limits, and Employers Liability Insurance with a limit of no less than One Million Dollars (\$1,000,000.00) per accident for bodily injury or disease. Said policy shall contain, or be endorsed to contain, a waiver of subrogation against COUNTY and its agents, officers, officials, employees and volunteers.

- 14.2 Special Insurance Requirements. Said policies shall, unless otherwise specified herein, be endorsed with the following provisions:

14.2.1 The Comprehensive or Commercial General Liability Policy shall provide that

COUNTY, and its agents, officers, officials, employees and volunteers, are covered as additional insured for liability arising out COLLEGE's performance pursuant to the terms and conditions of this Agreement.

- 14.2.2 The above-referenced policies shall not be canceled, non-renewed or materially reduced in coverage without thirty (30) days prior written notice being provided to COUNTY in accordance with the notice provisions set forth herein. It is further understood that COLLEGE shall not terminate such coverage until COUNTY receives adequate proof that equal or better insurance has been secured.
  - 14.2.3 The inclusion of more than one (1) insured shall not operate to impair the rights of one (1) insured against another insured, and the coverage afforded shall apply as though separate policies had been issued to each insured, but the inclusion of more than one (1) insured shall not operate to increase the limits of the insurer's liability.
  - 14.2.4 COLLEGE shall furnish COUNTY with certificates and original endorsements effecting the required coverage prior to execution of this Agreement. The endorsements shall be on forms approved by the Humboldt County Risk Manager or County Counsel. Any deductible or self-insured retention over One Hundred Thousand Dollars (\$100,000.00) shall be disclosed to, and approved by, COUNTY. If COLLEGE does not keep all required policies in full force and effect, COUNTY may, in addition to any other available remedies, take out the necessary insurance, and COLLEGE agrees to pay the cost thereof.
  - 14.2.5 COUNTY is to be notified immediately if twenty-five percent (25%) or more of any required insurance aggregate limit is encumbered, and COLLEGE shall be required to purchase additional coverage to meet the above-referenced aggregate limits.
- 14.3 Insurance Notices. Any and all insurance notices required to be given pursuant to the terms of this Agreement shall be sent to the addresses set forth below in accordance with the notice provisions described herein.

COUNTY: County of Humboldt  
Attention: Risk Management  
825 Fifth Street, Room 131  
Eureka, California 95501

COLLEGE: Redwoods Community College District  
Attention: Julia Morrison, Vice President for Administrative Services  
7351 Tompkins Hill Road  
Eureka, California 95501

AND

Redwoods Community College District  
Attention: Alison Pritchard, Director of Nursing and Health Occupations  
7351 Tompkins Hill Road  
Eureka, California 95501

## 15. RELATIONSHIP OF PARTIES:

It is understood that this Agreement is by and between two (2) independent entities and is not intended

to, and shall not be construed to, create the relationship of agent, servant, employee, partnership, joint venture or any other similar association. Both parties further agree that COLLEGE shall not be entitled to any benefits to which COUNTY employees are entitled, including, but not limited to, overtime, retirement benefits, leave benefits or workers' compensation. COLLEGE shall be solely responsible for the acts or omissions of its agents, officers, officials and employees.

16. PROVISIONS REQUIRED BY LAW:

This Agreement is subject to any additional local, state and federal restrictions, limitations or conditions that may affect the provisions, terms or funding of this Agreement. This Agreement shall be read and enforced as though all legally required provisions are included herein, and if for any reason any such provision is not included, or is not correctly stated, the parties agree to amend the pertinent section to make such insertion or correction.

17. REFERENCE TO LAWS AND RULES:

In the event any law, regulation or standard referred to herein is amended during the term of this Agreement, the parties agree to comply with the amended provision as of the effective date thereof.

18. PROTOCOLS:

Both parties agree that the inclusion of additional protocols may be required to make this Agreement specific. All such protocols shall be negotiated, determined and agreed upon by both parties.

19. SEVERABILITY:

If any provision of this Agreement, or any portion thereof, is found by any court of competent jurisdiction to be unenforceable or invalid for any reason, such provision shall be severable and shall not in any way impair the enforceability of any other provision of this Agreement.

20. ASSIGNMENT:

Neither party shall delegate its duties nor assign its rights hereunder, either in whole or in part, without the other party's prior written consent. Any assignment by COLLEGE in violation of this provision shall be void, and shall be cause for immediate termination of this Agreement. This provision shall not be applicable to service agreements or other arrangements usually or customarily entered into by either party to obtain supplies, technical support or professional services.

21. AGREEMENT SHALL BIND SUCCESSORS:

All provisions of this Agreement shall be fully binding upon, and inure to the benefit of, the parties and to each of their heirs, executors, administrators, successors and permitted assigns.

22. WAIVER OF DEFAULT:

The waiver by either party of any breach of this Agreement shall not be deemed to be a waiver of any such breach in the future, or of the breach of any other requirement of this Agreement.

23. AMENDMENT:

This Agreement may be amended at any time during the term of this Agreement upon the mutual consent of both parties. No addition to, or alteration of, the terms of this Agreement shall be valid

unless made in writing and signed by the parties hereto.

24. NON-LIABILITY OF COUNTY OFFICIALS AND EMPLOYEES:

No official or employee of COUNTY shall be personally liable for any default or liability under this Agreement.

25. INFORMATION TECHNOLOGY ASSURANCES:

COLLEGE hereby agrees to take all reasonable precautions to ensure that any hardware, software and/or embedded chip devices used by COLLEGE at COUNTY's facilities, other than those owned or provided by COUNTY, shall be free from viruses. Nothing in this provision shall be construed to limit any rights or remedies otherwise available to COUNTY under this Agreement.

26. JURISDICTION AND VENUE:

This Agreement shall be construed in accordance with the laws of the State of California. Any dispute arising hereunder, or relating hereto, shall be litigated in the State of California and venue shall lie in the County of Humboldt unless transferred by court order pursuant to California Code of Civil Procedure Sections 394 or 395.

27. ADVERTISING AND MEDIA RELEASE:

All informational material related to this Agreement shall receive approval from COUNTY prior to being used as advertising or released to the media, including, but not limited to, television, radio, newspapers and internet. COLLEGE shall inform COUNTY of all requests for interviews by the media related to this Agreement before such interviews take place; and COUNTY shall be entitled to have a representative present at such interviews.

28. ATTORNEYS' FEES:

If either party shall commence any legal action or proceeding, including an action for declaratory relief, against the other by reason of the alleged failure of the other to perform or keep any provision of this Agreement to be performed or kept, the party prevailing in said action or proceeding shall be entitled to recover court costs and reasonable attorneys' fees, including the reasonable value of services rendered by the Humboldt County Counsel's Office, to be fixed by the court, and such recovery shall include court costs and attorneys' fees on appeal, if applicable. As used herein, "prevailing party" means the party who dismisses an action or proceeding in exchange for payment of substantially all sums allegedly due, performance of provisions allegedly breached, or other considerations substantially equal to the relief sought by said party, as well as the party in whose favor final judgment is rendered.

29. SURVIVAL:

The duties and obligations set forth in Sections 2.4, 3.7, 3.20, 5.7, 5.8, 5.10, 5.11, 6.6, 6.7, 6.8, 6.9 and 13 shall survive the expiration or termination of this Agreement.

30. CONFLICTING TERMS OR CONDITIONS:

In the event of any conflict in the terms or conditions set forth in any other agreements in place between the parties hereto and the terms and conditions set forth in this Agreement, the terms and conditions set forth herein shall have priority.

31. INTERPRETATION:

This Agreement, as well as its individual provisions, shall be deemed to have been prepared equally by both of the parties hereto, and shall not be construed or interpreted more favorably for one (1) party on the basis that the other party prepared it.

32. INDEPENDENT CONSTRUCTION:

The titles of the sections, subsections and paragraphs set forth in this Agreement are inserted for convenience of reference only, and shall be disregarded in construing or interpreting any of the provisions of this Agreement.

33. FORCE MAJEURE:

Neither party hereto shall be liable or responsible for delays or failures in performance resulting from events beyond the reasonable control, and without the fault or negligence of, such party. Such events shall include, without limitation, acts of God, strikes, lockouts, riots, acts of war, epidemics, acts of government, fire, power failures, nuclear accidents, earthquakes, unusually severe weather, acts of terrorism or other disasters, whether or not similar to the foregoing.

34. ENTIRE AGREEMENT:

This Agreement contains all of the terms and conditions agreed upon by the parties hereto and no other agreements, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or to bind either of the parties hereto. In addition, this Agreement shall supersede in their entirety any and all prior agreements, promises, representations, understandings and negotiations of the parties, whether oral or written, concerning the same subject matter. Any and all acts which may have already been consummated pursuant to the terms and conditions of this Agreement are hereby ratified.

35. COUNTERPART EXECUTION:

This Agreement, and any amendments hereto, may be executed in one (1) or more counterparts, each of which shall be deemed to be an original and all of which, when taken together, shall be deemed to be one (1) and the same agreement. A signed copy of this Agreement, and any amendments hereto, transmitted by email or by other means of electronic transmission shall be deemed to have the same legal effect as delivery of an original executed copy of this Agreement, and any amendments hereto, for all purposes.

36. AUTHORITY TO EXECUTE:

Each person executing this Agreement represents and warrants that he or she is duly authorized and has legal authority to execute and deliver this Agreement. Each party represents and warrants to the other that the execution and delivery of this Agreement and the performance of such party's obligations hereunder have been duly authorized.

[Signatures on Following Page]

IN WITNESS WHEREOF, the parties have entered into this Agreement as of the date first written above.

**REDWOODS COMMUNITY COLLEGE DISTRICT:**

By: Julia Morrison

Date: 1/11/19

Name: Julia Morrison

Title: VP, Admin Services

**COUNTY OF HUMBOLDT:**

By: \_\_\_\_\_

Date: \_\_\_\_\_

Connie Beck, Director  
Humboldt County Department of Health & Human Services  
*(Pursuant to the authority granted by  
the Humboldt County Board of Supervisors  
on [\_\_\_\_\_] [\_\_\_\_], 2019 (item [\_\_\_\_]))*

**INSURANCE AND INDEMNIFICATION REQUIREMENTS APPROVED:**

By: Kaufman

Date: 02/07/2019

Risk Management

**LIST OF EXHIBITS:**

Exhibit A – Mental Health Programs Placement List



**EXHIBIT A**  
**MENTAL HEALTH PROGRAMS PLACEMENT LIST**  
College of the Redwoods

**Crisis Stabilization Unit**

Crisis Stabilization Unit is an outpatient program that provides crisis intervention and stabilization services to individuals in need of immediate crisis services.

**Sempervirens Psychiatric Health Facility**

Sempervirens offers a locked facility for clients who have serious and persistent mental illness and need acute psychiatric care.

**Medication Support**

Medication support services may be provided, based on level of needs, by staff psychiatrists and registered psychiatric nurses upon screening and referral.

**Same Day Services**

Outpatient clinical services staff consists of credentialed clinicians, case managers, crisis specialists and mental health workers who provide services to consumers seeking behavioral health treatment or access to other services. Interventions are time-limited, goal-directed, and solution-oriented.

**Substance Use Disorder Counseling**

Substance Use Disorder counseling offers addiction and counseling services to individuals afflicted by Substance Use Disorders.