

Attachment 3 – Second Option



COUNTY OF HUMBOLDT

AGENDA ITEM NO.

C14

For the meeting of: February 27, 2018

Date: February 13, 2018

To: Board of Supervisors

From: Connie Beck, Director
Department of Health and Human Services

Subject: Second Option to Extend the Lease at 1711 Third Street, Eureka

RECOMMENDATION(S):

That the Board of Supervisors:

1. Approve exercising the second option to extend the Lease at 1711 Third Street, Eureka with Rosemarie Dinsmore for office space through March 31, 2019;
2. Direct the Clerk of the Board to return one (1) executed Board Agenda Item to Public Works – Real Property; and
3. Authorize the Public Works – Real Property Division to send a notice to Lessor that the County is exercising the second option to extend the Lease through March 31, 2019.

SOURCE OF FUNDING:

Mental Health Fund

DISCUSSION:

Prepared by Haley Schandelmier, Administrative Analyst II

CAO Approval

REVIEW:

Auditor

MSM

County Counsel

Human Resources

Other

TYPE OF ITEM:

☒ Consent
☐ Departmental
☐ Public Hearing
☐ Other

PREVIOUS ACTION/REFERRAL

Board Order No. C-15, C-11

Meeting of: 3/25/2014, 1/17/2017

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT

Upon motion of Supervisor Wilson Seconded by Supervisor Bass

Ayes Bass, Fennell, Sunclberg, Bohn, Wilson
Nays
Abstain
Absent

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.

Dated:

2/27/18

By:

Kathy Hayes, Clerk of the Board

The Department of Health and Human Services (DHHS) –Children and Family Services has leased space from Rosemarie Dinsmore at 1711 Third Street as of July 1996. On March 25, 2014, the Board of Supervisors approved the current lease (item C-15) with an initial term from April 1, 2014 through March 31, 2017. The lease includes an option to extend the lease, upon the same terms and conditions, for three (3) one (1) year terms. On January 17, 2017, the board approved the first option to extend the lease for a one (1) year term from April 1, 2017 through March 31, 2018 (item C-11).

The space at 1711 Third Street houses DHHS–Children’s Mental Health Clinic, a program of DHHS-Children and Family Services (C&FS) Division. This location provides the space program staff require to perform their duties and provide C&FS clients with centralized services.

Therefore, DHHS-Children and Family Services recommend that the Board approve the second option to extend the lease at 1711 Third Street, Eureka for the term of April 1, 2018 through March 31, 2019.

FINANCIAL IMPACT:

The cost of the lease is Ten Thousand Six Hundred Five Dollars (\$10,605.00) per month for use of Eleven Thousand Four Hundred Seven (11,407) square feet or Ninety-Three Cents (\$0.93) per square foot. This expenditure is included in approved budget for Fiscal Year 2017-18, DHHS-Children Youth and Family Services Budget Unit 1170-497. There is no impact to the County General Fund.

Approving this lease term option supports the Board’s Strategic Framework by creating opportunities for improved health and safety, and protecting vulnerable populations.

OTHER AGENCY INVOLVEMENT:

Public Works – Real Property

ALTERNATIVES TO STAFF RECOMMENDATIONS:

The Board could choose not to approve this lease term option, in which case the Children’s Mental Health program would have to vacate the premises and find another suitable location for the provision of services to clients. DHHS does not recommend this option.

ATTACHMENTS:

1. Current Lease for 1711 Third Street, Eureka



ARCATA-EUREKA AIRPORT TERMINAL
McKINLEYVILLE
FAX 839-3596

AVIATION

839-5401

DEPARTMENT OF PUBLIC WORKS
COUNTY OF HUMBOLDT

MAILING ADDRESS: 1106 SECOND STREET, EUREKA, CA 95501-0579
AREA CODE 707

PUBLIC WORKS BUILDING
SECOND & L ST., EUREKA
FAX 445-7409

ADMINISTRATION
BUSINESS
ENGINEERING
FACILITY MAINTENANCE

445-7491
445-7652
445-7377
445-7493

ENVIRONMENTAL SERVICES
NATURAL RESOURCES PLANNING
PARKS & TRAILS
ROADS & EQUIPMENT MAINTENANCE

445-7741
267-9540
445-7741
445-7421

CLARK COMPLEX
HARRIS & H ST., EUREKA
FAX 445-7388

LAND USE

445-7205

February 27, 2018

Rosemarie Dinsmore
1523 1/2 Del Norte St.
Eureka CA 95501

RE: 1711 3rd Street Eureka, Lease Extension

Dear Rosemarie,

The Humboldt County Board of Supervisors has authorized county staff's request to extend the lease for the county's use of your building at 1711 3rd Street. The new termination date of the lease is March 31, 2019. There is one additional optional year-long term that may each be extended with 60 days advance notice, per the lease dated March 25, 2014.

If you have any questions, please feel free to call me at 707-268-2687.

Sincerely,

Erin D. Damm
Sr. Real Property Agent
Facilities Division
1106 2nd Street
Eureka, CA 95501