COUNTY OF HUMBOLDT REQUEST FOR BUDGET TRANSFERIADJUSTMENT

	DEPARTMENT:	Public Works Enginee	ering DEP	ARTMENT #:32	POSTING DATE:	2/19/2019
I.) T	he reason for this	budget transfer reque	st is:			
		Transfer within expenditure/revenue category (with Auditor Approval) Original				
	X	Transfer between expenditure/revenue category (with CAO & Auditor Approval)				
		Increase/decrease Intrafund Transfer account (with Board Approval)*				Original +1
		Transfer to or from (Contingencies (with Board Approval)	•		Original +1
		Increase/decrease budget unit appropriation (with Board approval)*				
		Establish/transfer funds in Fixed Assets <\$10,000 (CAO & Auditor Approval)				Original +1
	X	Establish/transfer funds in Fixed Assets >\$10,000 (with Board Approval)*				Original +1
-	Transfer to Account:			Transfer from Account:		
)	Amount:	(Number.	Name:	Number:	Nar	me:
	\$ 1,000,000.00	1200325-0330	Williams Creek Bridge Replace	1200325-2118	Professional & Spe	ecial Services

In the space below, state (a) reason for transfer request, (b) reason why there are sufficient balances in affected accounts, and (c) why transfer cannot be delayed until next budget year.

a.) Allocated funding in Capital Contract 1200321-0330 has been exhausted in the current fiscal year 18/19. Consultant costs were not originally factored into the overall cost of the project.

b.) Professional Services is a catch-all account for services. Funding is allocated to the object code 2118 and then transferred as projects are established. The object line has a large allocation specifically to cover these type of transfers

c.) The project is ongoing. Consultant and contractor costs have been incurred and need to be paid.

4.) Department Authorization:	Date _2/5/2019 (signed) This Beau
5.) Account balances verified by Auditor-Controlle	Date 2-11-19 (signed)
6.) X /Approved/Not approved/Recommended County Administrative Officer:	/Not recommended Se & Sy Date
	CTIONS

INSTRUCTIONS

SEND ORIGINAL REQUEST FOR BUDGET TRANSFER DIRECTLY TO THE AUDITOR-CONTROLLER.

Requires copy of Board Order to be attached

Revised 05/18

Posted by ____

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