



CLERK OF THE BOARD DIVISION  
OF THE BOARD OF SUPERVISORS' OFFICE

## COUNTY OF HUMBOLDT

825 FIFTH STREET  
EUREKA, CALIF. 95501-1153

PHONE (707) 476-2384; 445-7299 (FAX)

### APPLICATION TO SERVE ON THE HUMBOLDT COUNTY PLANNING COMMISSION

APPLICANT NAME: Kevin Caldwell

MAILING ADDRESS: Miranda, CA. 95553

TELEPHONE: Home: \_\_\_\_\_ Work: \_\_\_\_\_ Fax: \_\_\_\_\_

E-MAIL ADDRESS: realpropertysolutions4u@gmail.com

OCCUPATION: Community Development Director/Building Inspector

PERSONAL REFERENCES:

(1) Gordon Johnson PHONE: \_\_\_\_\_

(2) Kyle Knopp PHONE: \_\_\_\_\_

PRIOR ADVISORY BOARD OR BOARD OF DIRECTORS EXPERIENCE? NO ☒ YES

PLEASE WRITE A BRIEF STATEMENT DESCRIBING WHY YOU'RE INTERESTED IN SERVING ON  
THE PLANNING COMMISSION.

Having worked on both sides of the counter, I believe I can provide valuable insight regarding the planning process from both a regulator's point of view and a land use consultant's point of view. I'm an advocate for affordable housing, transportation oriented development, permit streamlining, environmental justice, economic development and public participation. As a good listener and one who does his homework and is not afraid to ask questions, I believe I can help bridge the gap between project proponents, the community and staff and offer input to finding solutions when needed and facilitate planned orderly development while making the process fair to all.

When I was a County Planner, I relied on the General Plan's Common Sense Policy, Section 1441. As a Planning Commissioner, I would do the same. Below is a copy:

The principal rule to be followed is one of common sense. Taking a comprehensive view of all relevant plan policies, the result must further the intent of these policies, in a practical, workable, and sound manner. Unusual, awkward, and strained solutions are not intended by the plan and should be avoided. However, new concepts of development which serve community and individual needs should be supported in implementing the General Plan. The General Plan should be interpreted in a common sense manner to encourage reasonable development which can meet these needs with minimal impacts on the environment and demands on public services.

PLEASE ATTACH A CURRENT RESUME.

DATE: Dec. 11, 2012 SIGNATURE: Kevin Caldwell

I declare under penalty of perjury under the laws of the State of California that the above is true and correct

SUBMIT THIS APPLICATION TO:  
HUMBOLDT COUNTY PLANNING COMMISSION, Clerk of the Board, 825 Fifth Street, Suite 111,  
Eureka, CA 95501-1153.

DATE TO SUPERVISOR \_\_\_\_\_ DATE APPROVED \_\_\_\_\_ NOT APPROVED \_\_\_\_\_



# Kevin Caldwell

❖ Miranda ❖ CA. ❖ 95553 ❖

❖ [realpropertysolutions4u@gmail.com](mailto:realpropertysolutions4u@gmail.com)



## **SUMMARY**

An accomplished, personable, enthusiastic, productive professional with outstanding people skills and high expectations of myself and others I work with. A detailed oriented, resourceful self-starter with excellent computer, oral and written communication skills and the ability and willingness to learn and take on new responsibilities.

## **EDUCATION**

Bachelor in Industrial & Architectural Graphic Science, Humboldt State University, Arcata, CA, June 1987

## **CONTINUING & PROFESSIONAL EDUCATION**

Have attended numerous land use classes at UC Davis, American Planning Association (APA) and Association of Environmental Professionals (AEP) workshops and California Building Officials (CALBO) and Sacramento Valley Association of Building Officials (SVABO) workshops and classes over the years. Certified California Residential Building Inspector by the International Code Council (ICC).

## **EXPERIENCE**

### **Community Development Director/Building Inspector: City of Rio Dell. July 2011 - Current**

Responsible for all aspects related to community development, including current and long range planning, building plan review and inspections, business license reviews, code enforcement and administration of the City's Community Development Block Grant (CDBG) program. Work closely with the City Manager, City Council, the Planning Commission and the community in identifying and developing land use regulations that facilitate planned orderly development and maintain and enhance the character of the neighborhoods and the community. Recently completed a comprehensive, performance standard based Commercial Medical Cannabis Land Use Ordinance consistent with the State's Medical Cannabis Regulation and Safety Act (MCRSA). Work closely with the City Manager and the Finance Director in preparing the annuals budgets for both the Planning Department and the Building Department.

### **Housing Program Director: City of Rio Dell. March 2011 – July 2011**

Responsible for developing and implementing a housing rehabilitation program, including a Rental Housing Inspection Program designed to promote housing improvements, eliminate and reduce visual blight. Responsible for the enforcement of local housing regulations, the Uniform Housing Code and the Health and Safety Code as it relates to housing. Worked with the Police Department, community groups, rental agencies and the Humboldt Association of Realtors.



**Land Use Planner: Real Property Solutions. August 1998 – March 2011**

Prepare applications, tentative maps, site plans, parking plans, landscaping plans, building elevations and supporting evidence for land use approvals and entitlements. Identify project goals, major issues, prepare timeframes, Request for Proposals (RFP's), identify cost estimates, coordinate and schedule multidisciplinary technical studies and reports. Prepare environmental analysis pursuant to the California Environmental Quality Act (CEQA), identify impacts, identify and recommend mitigation measures, prepare effective, enforceable mitigation monitoring reporting plans. Work with stakeholders, local agencies, responsible and trustee agencies and ensure compliance with all state, federal and local regulations, including time mandates pursuant to the Permit Streamlining Act (PSA). Make oral presentations to the public, Planning Commission and Board of Supervisors.

**Senior Planner: County of Humboldt. January 1992 – August 1998**

Reviewed and processed applications for complex projects for compliance with local, state and federal laws, policies and regulations. Develop work programs, budgets and project schedules. Prepare, review and process environmental documents pursuant to local, state and federal regulations. Work with other local agencies, responsible and trustee agencies in reviewing projects and recommending appropriate, effective mitigation measures. Prepare comprehensive written reports regarding the projects consistency with zoning regulations, general plan policies, state and federal regulations. Review and approve site plans, landscaping plans, erosion control plans, parking/landscaping plans, plans of operation, business licenses, home occupation permits etc. Make oral presentations to community groups, Planning Commission and Board of Supervisors.

**LAFCo Analyst: County of Humboldt. January 1992 – August 1998**

Review and process the formation of new agencies, proposed changes of organization, including annexations and detachments. Review proposals for consistency with state mandates regarding urban sprawl, protection of resource lands, overlapping districts and the ability to provide services. Prepare written reports and make oral presentations to the Commission regarding proposals. Prepare and update Sphere of Influence Reports, the annual budget and the Guidelines and Procedures Manual.