



COUNTY OF HUMBOLDT

For the meeting of: 11/6/2018

File #: 18-1351

To: Board of Supervisors

From: Agricultural Commissioner

SUBJECT:

Renewal of Memorandum of Understanding with Trinity County Department of Agriculture to Provide Regulatory Weights & Measures Inspection Services

RECOMMENDATION(S):

That the Board of Supervisors approve renewal of the memoranda of understanding (MOU) between the Humboldt County Department of Agriculture and the Trinity County Department of Agriculture to provide weights and measures inspection services; authorize the Chair to sign one original and one copy of the MOU; and return both copies of the MOU along with a Board order authorizing execution to the Agricultural Commissioner's Office for final processing and mailing to Trinity County.

SOURCE OF FUNDING:

Trinity County in the form of fees for service.

DISCUSSION:

The Agriculture Department has provided weights & measures inspection services to Trinity County for more than 20 years because Trinity lacks the equipment required to test and certify commercial use large capacity scales, propane meters and certain retail petroleum dispensing devices. While Humboldt County was providing commissioner/sealer services to Trinity (from Nov. 2012 until June 30, 2018), weights and measures inspection services were authorized under the commissioner/sealer shared services MOU. Now that Humboldt has ceased providing commissioner/sealer services, approval of a new weights and measures MOU is necessary to continue providing weighing and measuring inspection services to Trinity County. All parties agree that past MOUs have worked well and are now requesting renewal of a new agreement for the next 3 fiscal years beginning July 1, 2018 and continuing in full force and effect through June 30, 2021.

Note: A copy of the MOU will be retained and returned to the Clerk of the Board for filing

FINANCIAL IMPACT:

There will be no net cost to Humboldt County. The MOU with Trinity will allocate \$10,500 annually to reimburse Humboldt County for providing weights and measures inspection services. The total anticipated revenue from the MOU during fiscal years 2018-19 through 2020-21 is \$31,500. Humboldt County's Agricultural Commissioner/Sealer will submit invoices to Trinity County for mileage, equipment, personnel and per diem expenses following completion of the requested weights and measures inspection services and based upon current rates for those services as established in the annual county fee schedule. Revenue received will be credited to budget unit 261, account number 1100-611-030 (Weights and Measures Services- Other Counties). Approval of this agreement is consistent with your Board's Strategic Priority Framework as providing weighing and measuring services to Trinity County builds regional cooperation and provides outside funding beneficial to Humboldt County's needs.

OTHER AGENCY INVOLVEMENT:

Trinity County Department of Agriculture

ALTERNATIVES TO STAFF RECOMMENDATIONS:

Board discretion

ATTACHMENTS:

1. One original signed 2018-2021 weights & measures MOU from Trinity County

File #: 18-1351

2. 2012-2015 Weights & Measures MOU between Humboldt and Trinity Counties.

PREVIOUS ACTION/REFERRAL:

Board Order No.: N/A

Meeting of: N/A