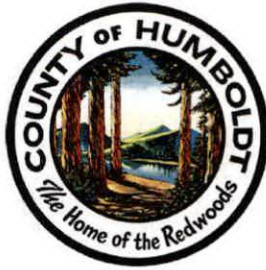


**BOARD OF SUPERVISORS**

REX BOHN  
Vice-Chair - First District  
ESTELLE FENNEL  
Second District  
MIKE WILSON  
Third District  
VIRGINIA BASS  
Fourth District  
RYAN SUNDBERG  
Chair - Fifth District



**COUNTY STAFF**

AMY S. NILSEN  
County Administrative Officer  
JEFFREY S. BLANCK  
County Counsel  
KATHY HAYES  
Clerk of the Board

**BOARD OF SUPERVISORS  
COUNTY OF HUMBOLDT  
825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR  
ACTION SUMMARY**

**Tuesday, August 28, 2018**

**9:00 AM**

**Regular Meeting**

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*Supervisor Mike Wilson was absent.*

**A. SALUTE TO THE FLAG**

**B. MODIFICATIONS TO THE AGENDA**

**C. CONSENT CALENDAR**

**Board of Supervisors**

1. Informational Report on the Appointment of Mike Newman to the Humboldt County Planning Commission Representing the 4th District (Supervisor Virginia Bass)

***Recommendation:*** That the Board of Supervisors receive and file the report.

***A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:***

**Aye:** 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Ryan Sundberg

**2. Retirement Resolution honoring Gary Bird on his retirement (Supervisor Virginia Bass)**

**Recommendation:** That the Board of Supervisors authorize the Chair to sign the resolution.

**A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Ryan Sundberg

**3. Resolution and Letter in Support of the Redwood Coast Energy Authority (RCEA) Offshore Wind Lease Application (Supervisor Estelle Fennell)**

**Recommendation:** That the Board of Supervisors authorize the Chair to sign the Resolution and Letter of Support.

**A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Ryan Sundberg

**Clerk of the Board****4. Appointment of Rose Gibbens to the First Five Humboldt Commission**

**Recommendation:** That the Board of Supervisors approve the appointment of Rose Gibbens to the First Five Humboldt Commission for a three year term expiring on July 10, 2021.

**A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Ryan Sundberg

**5. Approval of the Action Summary -Meeting of August 21, 2018**

**Recommendation:** That the Board of Supervisors approve the Action Summary for the meeting of August 21, 2018 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

**A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Ryan Sundberg

**County Administrative Office****6. Contract Amendment for Architectural Design and Project Management Services for Americans with Disabilities Act (ADA) Projects**

**Recommendation:** That the Board of Supervisors receive and accept the recommended contract amendments to the executed agreement for the prequalification list for architectural design and project management services for Americans with Disabilities Act Compliance Project; authorize the Purchasing Agent to execute the amendment to the professional services agreements with the pre-qualified architectural design firms providing consulting services for construction projects related to the Americans with Disabilities Act Compliance Project; and Increase the maximum amount payable by county for services rendered, and expenses incurred, pursuant to the terms and conditions of project specific Task Orders issued under the original agreement for a maximum of Two Hundred Thousand Dollars (200,000.00) per agreement to a maximum of Four Hundred Thousand Dollars (\$400,000.00) for Attachment 2, Attachment 3, and Attachment 4, and a maximum of Five Hundred Thousand Dollars (\$500,000.00) for Attachment 5.

***A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:***

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Ryan Sundberg

**7. Adoption of Ordinance Relating to the Creation of the Department of Aviation (4/5 vote required)**

**Recommendation:** That the Board of Supervisors Adopt Ordinance No.\_\_\_\_ adding Chapter 19 to Division 4 of Title II of the Humboldt County Code relating to the Department of Aviation and amending Sections 265-2, 265-3, 265-4, 265-5, and 265-8 to Chapter 5 of Division 6 of Title II of the Humboldt County Code relating to rules and regulations of Humboldt County Airports (Attachment 1).

***A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:***

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Ryan Sundberg

**County Clerk/Recorder/Registrar of Voters**

8. Resolution Requesting Consolidation of Northern Humboldt High School District Bond Election with the November 6, 2018, Statewide General Election

**Recommendation:** That the Board of Supervisors direct the Registrar of Voters to conduct and give notice of a general obligation bond election for the Northern Humboldt High School District; consolidate this election with the Statewide General Election to be held on November 6, 2018; direct Northern Humboldt High School District to reimburse the County of Humboldt for costs incurred pursuant to this request; and request the Clerk of the Board forward the signed Board Order and copy of Northern Humboldt High School District Resolution No. 1018-11 to the Humboldt County Office of Elections.

*A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:*

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Ryan Sundberg

**Department of Health and Human Services: Administration**

9. Government-to-Government Letter Inviting Tribal Leaders to Participate in an Ad Hoc Committee

**Recommendation:** That the Board of Supervisors authorizes the Chair to sign the letter of invitation.

*A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:*

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Ryan Sundberg

10. Professional Services Agreement with Michael Ferris for Public Health Laboratory Director Services

**Recommendation:** That the Board of Supervisors approve and authorize the Chair of the Board to execute three (3) originals of the Professional Services Agreement between the Department of Health and Human Services (DHHS) - Public Health and Michael Ferris for Public Health Laboratory Director Services; authorize the DHHS - Public Health Director, or designee, to sign any subsequent amendments thereto after review and approval by County Counsel and Risk Manager; and direct the Clerk of the Board to return two (2) signed originals of the agreement to the DHHS - Contract Unit.

*A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:*

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Ryan Sundberg

**Department of Health and Human Services: Mental Health**

11. First Amendment to the Professional Services Agreement with Montgomery Consulting Regarding the Provision of Technical Assistance with the Evaluation and Implementation of Mental Health and Substance Use Disorder Services

**Recommendation:** That the Board of Supervisors approve, and authorize the Chair of the Board to execute, the attached first amendment to the professional services agreement with Montgomery Consulting regarding the provision of technical assistance with the evaluation and implementation of mental health and substance use disorder services; authorize the Humboldt County Health and Human Services Director to execute any and all future amendments to the professional services agreement with Montgomery Consulting after review and approval by County Counsel, Risk Management; and direct the Clerk of the Board to return two (2) fully executed original copies of the attached first amendment to the Humboldt County Department of Health and Human Services - Contract Unit for further processing.

*A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:*

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Ryan Sundberg

**Department of Health and Human Services: Social Services**

12. Mental Health Organizational Provider Services Agreement with Mountain Valley Child and Family Services, Inc. Regarding the Provision of Children's Specialty Mental Health Treatment Services to Eligible Medi-Cal Beneficiaries Residing in Humboldt County

**Recommendation:** That the Board of Supervisors approve, and authorize the Chair of the Board to execute, the attached mental health organizational provider services agreement with Mountain Valley Child and Family Services, Inc. regarding the provision of children's specialty mental health treatment services for the period of July 1, 2018 through June 30, 2019; and direct the Clerk of the Board to return two (2) fully executed original copies of the attached mental health organizational provider services agreement to the Department of Health and Human Services-Contract Unit for further processing.

*A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:*

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Ryan Sundberg

**Planning and Building Department****13. Resolution Increasing Petty Cash Fund for the Planning and Building Department**

**Recommendation:** That the Board of Supervisors adopts Resolution No. \_\_\_\_ to do the following:  
increase the revolving fund for Building Inspection and rescind Resolution No. 16-79;  
increase the revolving fund for Current Planning and rescind Resolution No. 16-79;  
establish a revolving fund for the use of Code Enforcement; and direct the Clerk of the Board to transmit a copy of the Resolution to the Auditor and Treasurer pursuant to Government Code 29322.

**A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Ryan Sundberg

**14. Release from Conveyance and Agreement to Allow Construction of Secondary Dwelling Unit on Lot 1 (APN 510-091-070) of the Eckart Final Map Subdivision; Case Number PRK-18-002**

**Recommendation:** That the Board of Supervisors consider the application; authorize the Chair of the Board to execute the Quitclaim and Partial Reconveyance (for Development Restrictions); direct the Planning and Building Department to record the Quitclaim and Partial Reconveyance (for Development Restrictions); and direct the Clerk of the Board to give notice of the decision to the applicant and any other interested party and to return original copies to the Planning Division for recording.

**A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Ryan Sundberg

**Treasurer/Tax Collector****15. Resolution to Auction Tax-Defaulted Properties**

**Recommendation:** That the Board of Supervisors approve Resolution No. \_\_\_\_ (Attachment 1) for sale of properties tax-defaulted, subject to sale; and direct the Clerk of the Board to provide the Treasurer-Tax Collector with four certified copies of the Resolution by September 4, 2018. Approval is given to re-offer, within 90 days of the original sale date, unsold parcels in accordance with Revenue and Taxation Code, section 3698.5.

**A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Ryan Sundberg

**D. PUBLIC COMMENT ON NON-AGENDA ITEMS****E. SPECIAL PRESENTATIONS****F. MATTERS SET FOR TIME CERTAIN**

**G. ITEMS PULLED FROM CONSENT****H. MATTERS INITIATED BY BOARD MEMBERS****Board of Supervisors**

1. Suicide Prevention Presentation (Supervisor Virginia Bass)

**Recommendation:** That the Board of Supervisors hear the presentation and take appropriate action if required.

**Approved per order of the Chair.**

2. Resolution Recognizing the Approval of the Marshall Ranch Conservation Easement (Supervisor Estelle Fennell)

**Recommendation:** That the Board of Supervisors hear the special presentation and adopt the resolution.

**A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

**Aye:** 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Ryan Sundberg

**I. DEPARTMENT REPORTS****Auditor/Controller**

1. Introduction of Ordinance Adding Section 243-3 to Chapter 3 of Division 4 of Title II of the Humboldt County Code Relating to Waiting Periods for Consideration of Claims and Issuance of Warrants

**Recommendation:** That the Board of Supervisors introduce the attached ordinance by title and waive the first reading; set the attached ordinance for adoption on September 4, 2018, or at least one (1) week away from the date of the Board of Supervisors meeting at which the attached ordinance was first introduced; direct the Clerk of the Board of Supervisors to publish the pre-adoption summary of the attached ordinance and to post a certified copy of the full text of the ordinance in the office of the Clerk of the Board of Supervisors at least five (5) days prior to the Board of Supervisors meeting at which the ordinance will be adopted [Government Code Section 25124(b)(1)]; and direct the Clerk of the Board of Supervisors to publish, within fifteen (15) days after adoption of the attached ordinance, a post-adoption summary of the ordinance with the names of the Supervisors voting for and against the ordinance and to post in the office of the Clerk of the Board of Supervisors a certified copy of the full text of the adopted ordinance along with the names of those Supervisors voting for and against the Ordinance [Government Code Section 25124(b)(1)].

**A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:**

**Aye:** 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Ryan Sundberg

**Child Support Services**

2. Temporary Employment of Retired Annuitant as Child Support Specialist II in the Department of Child Support Services - Doug Hile

**Recommendation:** That the Board of Supervisors resolve that the employment of Doug Hile as a temporary retired annuitant Child Support Specialist II with the North Coast Regional Department of Child Support Services is necessary to fill a critically needed position and that Mr. Hile's employment as a temporary retired annuitant is needed before the California Public Employees Retirement System (CalPERS) 180-day wait period has expired; and adopt the attached resolution for an exception to the 180-day wait period.

*A motion was made by Supervisor Bohn, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:*

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Ryan Sundberg

*A motion was made by Supervisor Bohn, seconded by Supervisor Bass, to have departments prepare and submit temporary employment of retired annuitant agenda items and the County Administrative Office will deliver the staff report to the Board of Supervisors. The motion carried by the following vote:*

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Ryan Sundberg

**J. PUBLIC HEARINGS****Planning and Building Department**

1. Introduction of the County's Zoning Ordinance Amending Section 312-1.3.3 of Humboldt County Code Relating to Increasing Per-Diem Allowances for Planning Commissioners

**Recommendation:** That the Board of Supervisors introduce the proposed ordinance by title and waive the first reading to Section 312-1.3.3 of Humboldt County Code - Planning Commission Formation and Composition - to increase per-diem rates for Planning Commissioners from \$30 to \$140 [Attachment 1]; open the public hearing, receive and consider the staff report and proposed determination of exempt status under California Environmental Quality Act (CEQA), accept public comment, and close the public hearing; deliberate on the proposed Ordinance; set the ordinance for adoption at least one (1) week away from the date of this hearing; and direct the Clerk of the Board of Supervisors to publish the pre-adoption summary of the attached ordinance and to post a certified copy of the full text of the ordinance in the office of the Clerk of the Board of Supervisors at least five (5) days prior to the Board of Supervisors meeting at which the ordinance will be adopted [Government Code Section 25124(b)(1)].

*A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:*

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Ryan Sundberg

**K. DISCUSSION ITEMS**



**L. CLOSED SESSION**

1. It is the intention of the Board of Supervisors to meet in closed session to discuss threatened litigation pursuant to Government Code Section 54956.9(d)(2), (e)(1).

*The Board of Supervisors met in closed session to discuss threatened litigation pursuant to Government Code Section 54956.9(d)(2), (e)(1). There was no action to report.*

2. Conference with Legal Counsel – pursuant to Government Code section 54956.9 regarding pending litigation; Friends of the Eel River v. County of Humboldt; Case No. CV180495.

*The Board of Supervisors met in conference with Legal Counsel – pursuant to Government Code section 54956.9 regarding pending litigation; Friends of the Eel River v. County of Humboldt; Case No. CV180495. There was no action to report.*

**M. ADJOURNMENT**

*I, RYAN SHARP, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true, and correct original record of the above entitled meeting of the Humboldt County Board of Supervisors held in Eureka, California.*

*IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.*

RYAN SHARP

*Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California*

  
AUGUST 29, 2018