#### BOARD OF SUPERVISORS

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# BOARD OF SUPERVISORS COUNTY OF HUMBOLDT

# 825 FIFTH STREET EUREKA, CA 95501 SUPERVISORS' CHAMBER, FIRST FLOOR

# **ACTION SUMMARY**

Tuesday, July 31, 2018

9:00 AM

**Regular Meeting** 

Supervisor Rex Bohn was absent from this meeting.

# A. SALUTE TO THE FLAG

# **B. MODIFICATIONS TO THE AGENDA**

# C. CONSENT CALENDAR

## Agricultural Commissioner

 Approval of Cooperative Agreement No. 17-0453-013-SF, the Pierce's Disease Control Program Contract in the Amount of \$19,179.92

**Recommendation:** That the Board of Supervisors approve Cooperative Agreement No. 17-0453-013-SF known as the Pierce's Disease Control Program contract between Humboldt County and the California Department of Food and Agriculture; authorize the Chair to sign the original agreement, one copy of the cover page, and direct the Clerk of the Board to return all copies to the Agriculture Department for further processing; and grant a waiver from the provisions of the Nuclear Free Ordinance.

A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:

7. Letter in Support of North Coast EMS (Supervisor Ryan Sundberg)

Recommendation: That the Board of Supervisors ratify authorization for the Chair to sign the letter.

A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

8. Appreciation Letter to Seth McGrath for His Service on the Fortuna Cemetery District appreciation (Supervisor Estelle Fennell)

Recommendation: That the Board of Supervisors authorize the Chair to sign the letter of appreciation.

A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

# Clerk of the Board

9. Amendments to Protocol for Board of Supervisor Appointments

**Recommendation:** That the Board of Supervisors approve amendments to Exhibit 1 of the Attachment B of the protocol; disband the Greater Eureka Municipal Advisory Committee (GEMAC) and the Blue Ribbon Task Force and remove them from Attachment A; and add Housing Trust Fund and Homelessness Solutions Committee to Attachment A.

A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

10. Approval of the Action Summary - Special Meeting of July 23, 2018

**Recommendation:** That the Board of Supervisors approve the Action Summary for the meeting of July 23, 2018 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

11. Approval of the Action Summary - Meeting of July 24, 2018

**Recommendation:** That the Board of Supervisors approve the Action Summary for the meeting of July 24, 2018 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:

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# <u>County Administrative Office</u>

12. Adoption of Ordinance Relating to the Renewal of Measure Z and Resolution Placing the Renewal Measure on the November 2018 Ballot for Voter Approval (4/5 Vote Required)

Recommendation: That the Board of Supervisors adopt, contingent on voter approval, Ordinance No.\_\_\_\_\_, repealing and replacing Section 718-16 of Chapter 8, Division 1 of Title VII to the Humboldt County Code relating to the renewal of the 0.5% transaction and use tax (Measure Z) administered by the state board of equalization (Attachment 2); and adopt the attached resolution placing the measure to renew Measure Z on the November 2018 ballot for voter approval (Attachment 1).

A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

## County Clerk/Recorder/Registrar of Voters

13. Resolution from the City of Fortuna Requesting Consolidation of the Municipal Election with the Statewide General Election to be Held on November 6, 2018

**Recommendation:** That the Board of Supervisors approve the request for consolidation with the condition that the City of Fortuna reimburse the County for costs incurred pursuant to this request, and notify the Office of Elections of the County to take any and all steps necessary for the holding of the consolidated election.

# A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

14. Resolution from the City of Eureka Requesting Consolidation of the General Municipal Election with the Statewide General Election to be Held on November 6, 2018

**Recommendation:** That the Board of Supervisors approve the request for consolidation with the condition that the City of Eureka reimburse the County for costs incurred pursuant to this request, and notify the Office of Elections of the County to take any and all steps necessary for the holding of the consolidated election.

A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:

15. Resolution from the City of Trinidad Requesting Consolidation of the General Municipal Election with the Statewide General Election to be Held on November 6, 2018

**Recommendation:** That the Board of Supervisors approve the request for consolidation with the condition that the City of Trinidad reimburse the County for costs incurred pursuant to this request, and notify the Office of Elections of the County to take any and all steps necessary for the holding of the consolidated election.

A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

16. Resolution from the City of Blue Lake Requesting Consolidation of the General Municipal Election with the Statewide General Election to be Held on November 6, 2018

**Recommendation:** That the Board of Supervisors approve the request for consolidation with the condition that the City of Blue Lake reimburse the County for costs incurred pursuant to this request, and notify the Office of Elections of the County to take any and all steps necessary for the holding of the consolidated election.

A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

17. Resolution from the City of Ferndale Requesting Consolidation of the General Municipal Election with the Statewide General Election to be held on November 6, 2018

**Recommendation:** That the Board of Supervisors approve the request for consolidation with the condition that the City of Ferndale reimburse the County for costs incurred pursuant to this request, and notify the Office of Elections of the County to take any and all steps necessary for the holding of the consolidated election.

A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**18.** Resolution from the City of Arcata Requesting Consolidation of the General Municipal Election with the Statewide General Election to be held on November 6, 2018

**Recommendation:** That the Board of Supervisors approve the request for consolidation with the condition that the City of Arcata reimburse the County for costs incurred pursuant to this request, and notify the Office of Elections of the County to take any and all steps necessary for the holding of the consolidated election.

A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:

- 19. Resolution Requesting Consolidation of Cutten School District Bond Election with the November 6, 2018, Statewide General Election
  - Recommendation: That the Board of Supervisors direct the Registrar of Voters to conduct, and give notice of, a general obligation bond election for the Cutten School District; consolidate this election with the Statewide General Election to be held on November 6, 2018; direct Cutten School District to reimburse the County of Humboldt for costs incurred pursuant to this request; and request the Clerk of the Board forward the signed Board Order and copy of Cutten School District Resolution No. 1018-11 to the Humboldt County Office of Elections.

A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

- 20. Resolution from the City of Rio Dell Requesting Consolidation of the General Municipal Election with the Statewide General Election to be Held on November 6, 2018
  - **Recommendation:** That the Board of Supervisors approve the request for consolidation with the condition that the City of Rio Dell reimburse the County for costs incurred pursuant to this request, and notify the Office of Elections of the County to take any and all steps necessary for the holding of the consolidated election.

A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

# County Counsel

21. Agreement for Legal Services with Banks & Watson

**Recommendation:** That the Board of Supervisors execute the attached agreement for legal services with Banks & Watson for the provision of services regarding State Bar inquiries, and ethics and risk management issues that may arise from time to time.

A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

### Department of Health and Human Services: Administration

22. Application Process for Collaborative Partnership Agreements Regarding the Provision of Professional Services Intended to Reduce the Number of Adverse Childhood Experiences Occurring within Humboldt County

#### ACTION SUMMARY

**Recommendation:** That the Board of Supervisors approve the attached collaborative partnership agreement application package; approve the attached collaborative partnership agreement templates regarding the provision of professional services intended to reduce the number of Adverse Childhood Experiences occurring within Humboldt County; authorize the Department of Health and Human Services-Mental Health Director to execute collaborative partnership agreements that are substantially similar to the attached collaborative partnership agreement templates, after review and approval by County Counsel, Risk Management and the County Administrative Office; authorize the Department of Health and Human Services-Mental Health Director to execute any future amendments to the collaborative partnership agreements executed thereby, after review and approval by County Counsel, Risk Management and the County Administrative Office; and direct the Clerk of the Board to return one (1) original executed copy of this item to the Department of Health and Human Services-Contract Unit.

A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

# Department of Health and Human Services: Mental Health

- 23. Professional Services Agreement with Arcata House Partnership Regarding the Provision of Supportive Services to Adult Shelter Program Participants
  - **Recommendation:** That the Board of Supervisors approve, and authorize the Chair of the Board to execute, the attached professional services agreement with Arcata House Partnership regarding the provision of emergency shelter to adults experiencing homelessness from August 1, 2018 through July 31, 2019 in an amount not to exceed \$100,000; and direct the Clerk of the Board to return two (2) fully executed original copies of the attached professional services agreement to the Department of Health and Human Services-Contracts Unit for further processing.

A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:

- 24. Second Amendment to the Professional Services Agreement with Mental Health Management 1, Inc., Doing Business as Canyon Manor, Regarding the Provision of Long-Term Residential Treatment Services
  - Recommendation: That the Board of Supervisors approve, and authorize the Chair of the Board to execute, the attached second amendment to the professional services agreement with Mental Health Management 1, Inc., doing business as Canyon Manor, regarding the provision of long-term residential treatment services to adults with chronic mental illnesses for fiscal years 2016-2017 through 2018-2019; and direct the Clerk of the Board to return two (2) fully executed original copies of the attached second amendment to the Department of Health and Human Services-Contract Unit for further processing.

A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

25. Mental Health Services Act Three-Year Program and Expenditure Plan

**Recommendation:** That the Board of Supervisors adopt the attached Mental Health Services Act Three-Year Program and Expenditure Plan for fiscal years 2017-2018 through 2019-2020.

# A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

- 26. Third Amendment to the Professional Services Agreement with Willow Glen Care Center Regarding the Provision of Long-Term Residential Treatment Services
  - **Recommendation:** That the Board of Supervisors approve, and authorize the Chair of the Board to execute, the attached third amendment to the professional services agreement with Willow Glen Care Center regarding the provision of long-term residential treatment services to adults with mental illnesses for fiscal years 2016-2017 through 2018-19; and direct the Clerk of the Board to return two (2) fully executed original copies of the attached third amendment to the Department of Health and Human Services-Contract Unit for further processing.

A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

# Department of Health and Human Services: Social Services

27. Mental Health Organizational Provider Services Agreement with Humboldt Family Service Center Regarding the Provision of Children's Specialty Mental Health Treatment Services to Eligible Medi-Cal Beneficiaries Residing in Humboldt County

ACTION SUMMARY

**Recommendation:** That the Board of Supervisors approve, and authorize the Chair of the Board to execute, the attached mental health organizational provider services agreement with Humboldt Family Service Center regarding the provision of children's specialty mental health treatment services to eligible Medi-Cal beneficiaries residing in Humboldt County for the period of July 1, 2018 through June 30, 2020; and direct the Clerk of the Board to return two (2) fully executed original copies of the attached mental health organizational provider services agreement to the Department of Health and Human Services-Contract Unit for further processing.

A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

## <u>Human Resources</u>

- 28. Authorization for All Hands Training Day to be Held Each Columbus Day
  - Recommendation:
     That the Board of Supervisors approve All Hands Training Day to take place each

     Columbus Day for mandatory and other trainings for all county employees; authorize

     departmental closures to the public so employees may attend as many trainings as is

     feasible; and direct each department to assign a training coordinator each year to work

     with Hum21 to ensure broad participation and compliance by county personnel.

A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

#### **Planning and Building Department**

29. HOME Program First Time Homebuyer Grant Application

**Recommendation:** That the Board of Supervisors approve the submission of a First Time Homebuyer Grant Application and authorize signing of all documents related to the Application and documents to carry out grant activities by approving the attached Resolution.

A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:

- 30. Supplemental Budget for Advance Planning (BU 282) in Fiscal Year 2018-19 and Memorandum of Understanding with the City of Eureka to acquire LiDAR and Imagery of a 100 Square Mile Area Encompassing Humboldt Bay from Access Geographic, LLC (4/5 Vote Required)
  - Recommendation:That the Board of Supervisors approve the attached supplemental budget in Fund1100, Budget Unit 282, Advanced Planning Division of the Planning and BuildingDepartment; and authorize the Director of the Planning and Building Department tosign a Memorandum of Understanding (Attachment 1) with the City of Eureka toacquire LiDAR and Imagery of a 100 square mile area encompassing Humboldt Bayfrom Access Geographic, LLC.

A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

# Public Works

 Storm Damage Repair to Tompkins Hill Road (3H050) Post Mile 2.70; Federal Emergency Management Agency (FEMA) 4308-DR-CA PW-1301; Contract Number 217551

Recommendation: That the Board of Supervisors award the contract for Storm Damage Repair to Tompkins Hill Road (3H050) Post Mile 2.70 to Van Meter Logging, Inc., for the total amount of \$138,875.00; authorize the Chair of the Board to execute the project agreement upon submittal of the appropriate bonds and insurance; and direct the Auditor-Controller to establish a new contract account 1200321-0334 and transfer \$175,875.00 from 1200321-2118 to the new contract account per the attached appropriation transfer.

A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

- 32. Lease/Purchase of Two (2) John Deere 670G Motor Graders and One (1) John Deere 544KII Wheel Loader, Authorization to Enter Into Lease/Purchase Agreement and Declare Equipment Surplus (4/5 Vote Required)
  - Recommendation: That the Board of Supervisors authorize the lease/purchase of two (2) Motor Graders and one (1) Wheel Loader; authorize the Purchasing Agent to enter into lease/purchase agreements with Umpqua Bank (4/5 Vote Required); and declare one (1) 1988 John Deere 670B Motor Grader, one (1) 1995 John Deere 670B Motor Grader and one (1) 1998 John Deere 544E Loader as surplus.

A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:

# <u>Sheriff</u>

 Fiscal Year 2017-18 Supplemental Budget Adjustment Request for Sheriff's Office Drug Task Force Budget Unit 265 (4/5 Vote Required)

*Recommendation:* That the Board of Supervisors approve the attached supplemental budget adjustment request in Budget Unit 265 Sheriff's Office Drug Task Force to allow for increased costs of services and supplies in fiscal year budget 2017-18 (4/5 vote required).

A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

- 34. Agreement with Tetra Tech, Inc. and the County of Humboldt for the Period of July 1, 2018 through April 30, 2020
  - **Recommendation:** That the Board of Supervisors approve the Professional Services Agreement with Tetra Tech, Inc. (Attachment 1) for the period of July 1, 2018 through April 30, 2020 to provide support and planning services in the development of an update to the Humboldt Operational Area Hazard Mitigation Plan for the County of Humboldt in an amount not to exceed \$110,000.00; and authorize the Chairperson to execute three (3) originals of the agreement and any modifications, amendments or extensions for the duration of the agreement.

A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

- 35. Professional Services Agreement for Autopsy Services in Coroner's Office
  - **Recommendation:** That the Board of Supervisors approve Professional Services Agreement between Neil Kushner, M.D. and the County of Humboldt (Attachment 1) to provide autopsy services for FY 2018-19 budget unit 1100272 Coroner's Office; and authorize the Board of Supervisors Chair to sign three (3) original copies of the Professional Services Agreement and all amendments, extensions or revisions to the document for the term of the agreement.

A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:

36. Position Allocation Modification to Sheriff's Office

Recommendation: That the Board of Supervisors deallocate .54 FTE Fiscal Assistant II (class 0177, salary range 297/323, position 02, step E) in budget unit 221 Sheriffs Operations; and allocate 1.0 FTE Fiscal Assistant I/II (class 0177, salary range 297/323) in budget unit 221 Sheriffs Operations.

A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

# D. PUBLIC COMMENT ON NON-AGENDA ITEMS

# **E. SPECIAL PRESENTATIONS**

# F. MATTERS SET FOR TIME CERTAIN

# <u>Public Works</u>

1. 9:15 a.m. - Adoption of Initial Study and Proposed Mitigated Negative Declaration of Environmental Impact for the Humboldt Bay Trail South Project

**Recommendation:** That the Board of Supervisors review the attached Initial Study and Proposed Mitigated Negative Declaration for the Humboldt Bay Trail South Project; approve, and authorize the Chair of the Board to execute, the attached resolution adopting the Initial Study and Proposed Mitigated Negative Declaration for the Humboldt Bay Trail South Project; and direct the Department of Public Works to file a Notice of Determination with the Humboldt County Clerk-Recorder's Office.

A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved with the additional recommended direction to have Public Works obtain two certified arborists to do a detailed tree risk assessment of the project area and consider multiple scenarios; and have staff return with an agenda item for the August 21st Board of Supervisors meeting with an estimate of the cost. The motion carried by the following vote:

Aye: 4 - Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

# G. ITEMS PULLED FROM CONSENT

# H. MATTERS INITIATED BY BOARD MEMBERS

# I. DEPARTMENT REPORTS

# **Planning and Building Department**

1. Annual Report on the Status and Implementation of the General Plan for 2017

**Recommendation:** That the Board of Supervisors receive staff report; deliberate on submitted 2017 Annual Report and modify as necessary; and direct staff to forward the 2017 Annual Report to the State Clearinghouse.

#### ACTION SUMMARY

A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

# J. PUBLIC HEARINGS

# K. DISCUSSION ITEMS

# L. CLOSED SESSION

# **M. ADJOURNMENT**

I, BROOKE EBERHARDT, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true, and correct original record of the above entitled meeting of the Humboldt County Board of Supervisors held in Eureka, California.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.

# BROOKE EBERHARDT Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California

July 31, 2018



# MINUTES TUESDAY, JULY 31, 2018 Regular Session

The Honorable Board of Supervisors of the County of Humboldt met in regular session on the above date within the Humboldt County Courthouse, Eureka, California. The minutes of this meeting were approved on Tuesday, August 21, 2018 with the vote as shown below.

AYES: NAYS: ABSENT: Supervisors: Bass, Supervisors: --Supervisors: Bohn

Bass, Sundberg, Fennell, Wilson

BROOKE EBERHARDT Deputy Clerk of the Board

RYAN SUNDBERG

Chair of the Board