



COUNTY OF HUMBOLDT

AGENDA ITEM NO.

C17

For the meeting of: August 21, 2018

Date: July 24, 2018

To: Board of Supervisors

From: Connie Beck, Director
Department of Health and Human Services- Mental Health

Subject: To establish fixed asset line item over \$10,000 and approve the appropriation transfer for Department of Health and Human Services (DHHS) Healthy Moms Budget unit 1180-431.

RECOMMENDATION(S):

That the Board of Supervisors:

- 1) Approve the attached Request for Budget Transfer/Adjustment, Exhibit A.

SOURCE OF FUNDING:

Alcohol and Other Drug Fund

DISCUSSION:

Cabling project for 2910 H Street Eureka, Healthy Moms Program will replace all of the current cabling (Cal3/Cat5) with upgraded plenum rated Cat6 cabling so that DHHS can install a new VoIP phone system and upgrade the network/closet to support this new cabling. This will be a Public Works project.

FINANCIAL IMPACT:

The estimated cost of the Public Works cabling project at Healthy Moms is estimated to be \$28,750 including project cost and 15% administrative cost. Funding for this project will be CalWORKs intrafund

Prepared by Melissa Chilton, Budget Specialist

CAO Approval E. Chilton

REVIEW:

Auditor MC

County Counsel

Personnel

Risk Manager

Other

TYPE OF ITEM:

- ☒ Consent
☐ Departmental
☐ Public Hearing
☐ Other

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT

Upon motion of Supervisor Bass Seconded by Supervisor Wilson

Ayes Bass, Fennell, Sundberg, Bohn, Wilson
Nays
Abstain
Absent

PREVIOUS ACTION/REFERRAL:

Board Order No.

Meeting of:

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.

Dated: 8/21/18

By: Kathy Hayes
Kathy Hayes, Clerk of the Board

transfer. The approved FY 2018-19 DHHS-Healthy Moms budget unit 1180-431 includes \$5,000 for this project. Approval of appropriation transfer in the amount of \$23,750 will increase fixed asset appropriation consistent with the total project expenditure estimate.

OTHER AGENCY INVOLVEMENT:

Public Works

ALTERNATIVES TO STAFF RECOMMENDATIONS:

Board's discretion

ATTACHMENTS:

Budget Transfer/Adjustment, Exhibit A
Project Number Request form, Exhibit B

Exhibit # A

DEPARTMENT #: 431 POSTING DATE: 8/1/2018

- | | | |
|---|---|---------------|
| | Transfer within expenditure/revenue category (with Auditor Approval) | Original only |
| | Transfer between expenditure/revenue category (with CAO & Auditor Approval) | Original +1 |
| | Increase/decrease Intrafund Transfer account (with Board Approval)* | Original +1 |
| | Transfer to or from Contingencies (with Board Approval)* | Original +1 |
| | Increase/decrease budget unit appropriation (with Board approval)* | Original +1 |
| | Establish/transfer funds in Fixed Assets <\$10,000 (CAO & Auditor Approval) | Original +1 |
| X | Establish/transfer funds in Fixed Assets >\$10,000 (with Board Approval)* | Original +1 |

c.) The Public Works cabling project at Healthy Moms program has been scheduled to be completed in the FY 2018-19.

Date 7/26/18 (signed) [Signature]

Posted by

HUMBOLDT COUNTY DEPARTMENT OF PUBLIC WORKS - FACILITIES MANAGEMENT DIVISION PROJECT NUMBER REQUEST FORM

v. 6/23/16

Description: New cabling project

Location: 2910 H Street, Eureka

Notes: _____

Start Date: At Signature Date Estimated End Date: 12/31/18

Requested By: Vonnie Fierro

Responsible Dept.: DHHS

Budget: \$25,000 + \$3,750 = \$28,750
 Est. Project Cost 15% Estimated Admin Cost Total Project Budget

Reimbursable: Please complete the following:

☒ In County
 Account to Charge: 1180-431
 Description New cabling project for 2910 H Street, Eureka

Authorize Public Works to process and charge invoices
 against the above account?

☒ Yes ☐ No

This authorizes Public Works to charge costs (such as labor
 for mechanics, architect's time, real property agent's
 time, mileage, etc) to the above account.

Authorized By:

Name

Phone Number

Signature

Date

☐ Outside County
 Billed Agency: _____

Procedure Notes:

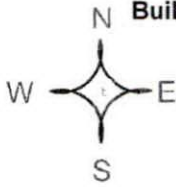
Business Division to Complete:

Project No. _____

Building Maintenance	<input checked="" type="checkbox"/>
Capital Projects	<input type="checkbox"/>
Real Property	<input type="checkbox"/>

RUSS STREET

24 Network drops
11 for VDNA



Key

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5

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Architectural Scale
3/32 inch = 1 foot*
page = 90 ft. x 117 ft.



*Note:
Room dimensions of this
draft are approximated within
a 6" tolerance.



January 12, 2009

H STREET

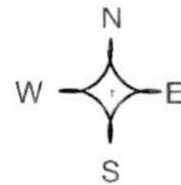
RUSS STREET

G/H ALLEY

Humboldt County
Department of Health
& Human Services
Eureka, Ca 95501
Building MH002910
2nd Floor



14 Network drops
6 for VDNA

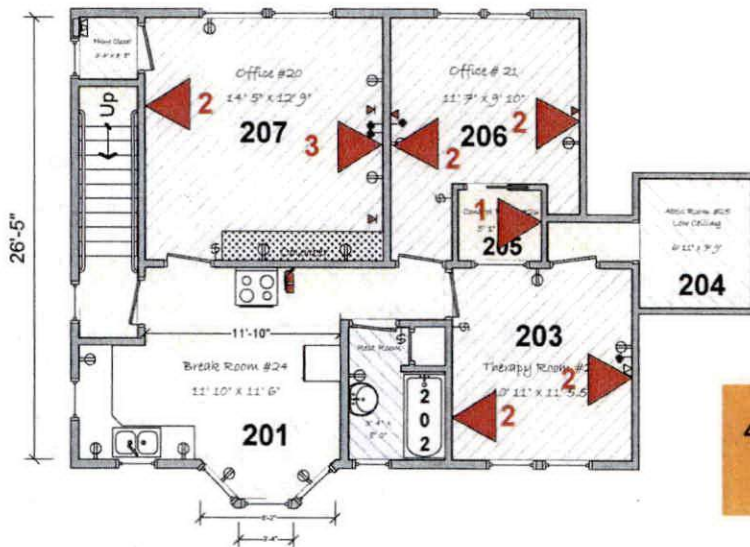


Key

Note: The placement of the below symbols are approximated.

Architectural Scale
3/32 inch = 1 foot*

Page = 30 ft X 11 7/8 ft.



Office

Other

Storage

Restrooms

470 sq. ft.

285 sq. ft.

67 sq. ft.

41 sq. ft.

Total = 836 sq. ft.

TELEPHONE NODE

NETWORK NODE

QUAD OUTLET
110/120V

OUTLET
110/120

Floor Mount Outlet

Switch

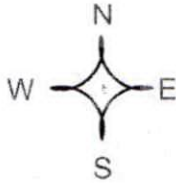
Water Heater

*Note:
Room dimensions of this
draft are approximated within
a 6" tolerance.

H STREET

Humboldt County
Department of Health
& Human Services
2910 H St
Eureka, Ca 95501
MH002910
Basement

RUSS STREET



Key

Note: The placement of the below symbols are approximated.

Architectural Scale
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Page = 90 ft. X 11 7/8 ft.



*Note:
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draft are approximated within
a 6" tolerance.

Basement

523 sq. ft.



G/H ALLEY

H STREET