



COUNTY OF HUMBOLDT

For the meeting of: April 24, 2018

Date: April 18, 2018
 To: The Honorable Board of Supervisors
 From: Clerk of the Board of Supervisors
 Subject: **Approval of the Action Summary – Meeting of April 17, 2018**

RECOMMENDATION: That the Board of Supervisors approve the Action Summary for the meeting of April 17, 2018 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

SOURCE OF FUNDING: General Fund

DISCUSSION: The Action Summary from the meeting of April 17, 2018 is attached. This Action Summary encompasses all actions taken by the Board of Supervisors at their April 17, 2018 meeting.

FINANCIAL IMPACT: None

OTHER AGENCY INVOLVEMENT: None

ALTERNATIVES TO STAFF RECOMMENDATIONS: Direct the Clerk of the Board to prepare a corrected Action Summary, if necessary.

ATTACHMENT(S): Action Summary

Prepared by Ryan Sharp, Deputy Clerk of the Board CAO Approval: 

REVIEW:

Auditor _____ County Counsel _____ Personnel _____ Risk Manager _____ Other _____

TYPE OF ITEM:

☒ Consent
☐ Departmental
☐ Public Hearing
☐ Other _____

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT

Upon motion of Supervisor Wilson Seconded by Supervisor Fennell

Ayes Bass, Fennell, Sundberg, Bohn, Wilson
 Nays _____
 Abstain _____
 Absent _____

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.

Dated: 4/24/18

By: 
 Ryan Sharp, Deputy Clerk of the Board

BOARD OF SUPERVISORS

REX BOHN
Vice-Chair - First District
ESTELLE FENNEL
Second District
MIKE WILSON
Third District
VIRGINIA BASS
Fourth District
RYAN SUNDBERG
Chair - Fifth District



COUNTY STAFF

AMY S. NILSEN
County Administrative Officer
JEFFREY S. BLANCK
County Counsel
KATHY HAYES
Clerk of the Board

**BOARD OF SUPERVISORS
COUNTY OF HUMBOLDT
825 FIFTH STREET
EUREKA, CA 95501
SUPERVISORS' CHAMBER, FIRST FLOOR
ACTION SUMMARY**

Tuesday, April 17, 2018

9:00 AM

Regular Meeting

Supervisor Mike Wilson was absent from this meeting.

A. SALUTE TO THE FLAG

B. MODIFICATIONS TO THE AGENDA

C. CONSENT CALENDAR

Board of Supervisors

1. Certificates of Recognition for Sheriff William Honsal and Sergeant Jessie Taylor, the Southern Humboldt Chamber of Commerce Annual Honorees for 2017 (Supervisor Estelle Fennell)

Recommendation: That the Board of Supervisors ratify authorization for the Chair to sign the Certificates of Recognition.

A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Ryan Sundberg

2. Godwit Days Proclamation (Supervisor Mike Wilson)

Recommendation: That the Board of Supervisors adopt the Proclamation.

A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Ryan Sundberg

3. Resolution Authorizing Road Closures for the Garberville Rodeo Parade on June 16, 2018 (Supervisor Estelle Fennell)

Recommendation: That the Board of Supervisors adopt the resolution, and direct the Clerk of the Board to return a fully executed copy of the resolution to Dennis O'Sullivan, Manager, Blue Star Gas, 1333 Redwood Drive, Garberville, CA 95542.

A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Ryan Sundberg

4. Appreciation Letter to Kamilah Barajas for Service on the Human Rights Commission (Supervisor Mike Wilson)

Recommendation: That the Board of Supervisors authorize the Chair to sign the letter of appreciation.

A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Ryan Sundberg

5. Reappoint Brian Mitchell to the Humboldt County Assessment Appeals Board (Supervisor Rex Bohn)

Recommendation: That the Board of Supervisors approve the reappointment of Brian Mitchell to the Humboldt County Assessment Appeals Board.

A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Ryan Sundberg

6. Letter of Support for SB965 (McGuire) Relating to the Establishment of a California Cattle Council (Supervisor Rex Bohn)

Recommendation: That the Board of Supervisors authorize the Chair to sign the letter of support.

A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Ryan Sundberg

Clerk of the Board**7. Approval of the Action Summary - Meeting of April 10, 2018**

Recommendation: That the Board of Supervisors approve the Action Summary for the meeting of April 10, 2018 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Ryan Sundberg

County Administrative Office**8. Extension of Extra Help Hours - Information Technology (118) (4/5 Vote Required)**

Recommendation: That the Board of Supervisors extend Angela Nelson extra help employment hours to a maximum of 1410 hours for fiscal year 2017-18 pursuant to Section 7 of the Humboldt County Salary Resolution (4/5 vote required).

A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Ryan Sundberg

Department of Health and Human Services: Administration**9. Allocate One (1) 1.0 Full Time Equivalent (FTE) Executive Secretary Position**

Recommendation: That the Board of Supervisors approve the allocation of one (1) 1.0 FTE Executive Secretary (class 0167, salary range 382) in budget unit (BU) 424, effective immediately upon approval.

A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Ryan Sundberg

10. Government-to-Government Letter Inviting Tribal Leaders to Participate in a Community Task Force

Recommendation: That the Board of Supervisors authorizes the Chair to sign the letter of invitation.

A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Ryan Sundberg

11. Court Innovation Sub-Award to Provide Services for the Family Wellness Court (4/5 Vote Required)

Recommendation: That the Board of Supervisors adopt the attached resolution accepting the Grant Sub-Award from the Superior Court of California, County of Humboldt to fund services for the Family Wellness Court; approve the allocation of two (2) full time equivalent (FTE) Mental Health Case Managers I/II (class 0907, salary range 354/382) in budget unit 424; effective immediately upon Board of Supervisors approval; approve the allocation of one (1) full time equivalent (FTE) Mental Health Clinician I/II (class 0909, salary range 422/452) in budget unit 424; effective immediately upon Board of Supervisors approval; adopt the supplemental budget as attached in Exhibit A for Fiscal year 2017-18, DHHS Mental Health budget unit 1170-424 (4/5 vote required); and direct the Clerk of the Board to return one certified copy of the Board Report to the DHHS - Contract Unit.

A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Ryan Sundberg

Department of Health and Human Services: Social Services**12. Agreement with Redwood Community Action Agency to Assist with CalFresh Outreach and Support Activities**

Recommendation: That the Board of Supervisors approve the agreement with Redwood Community Action Agency to assist the Department of Health and Human Services (DHHS) increased utilization of CalFresh benefits by eligible households; authorize the Chair to execute three (3) originals of the agreement (Attachment 1); and direct the Clerk of the Board to route two (2) fully executed originals of the agreement to the (DHHS) - Contract Unit for forwarding to DHHS-Social Services Administration.

A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Ryan Sundberg

Planning and Building Department

13. Approve a Supplemental Budget for Acquisition of High Resolution Satellite Imagery for Humboldt County (Budget Unit 1100262) and Authorize Board Chair to Sign Contract (4/5 Vote Required)

Recommendation: That the Board of Supervisors approve supplemental budget for \$199,500 for Building Inspector Division (Budget Unit 1100262) for high resolution satellite imagery of the County for building, planning, and code enforcement analyses and inspection; and authorize the Board of Supervisors Chair to sign purchase contract, and Director of Planning and Building to sign amendments.

This item was pulled from consent for discussion.

A motion was made by Supervisor Fennell, seconded by Supervisor Bass, to approve staff recommendations, and direct Planning and Building staff to create a policy on how the information is utilized and who can use it and bring back the policy to the Board of Supervisors for consent. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Ryan Sundberg

Public Works

14. Second Amendment to the Agreement for Consultant Services with ForEverGreen Forestry Regarding the Provision of Consulting Services Pertaining to the Humboldt County Community Wildfire Protection Plan Update

Recommendation: That the Board of Supervisors approve, and authorize the Chair of the Board to execute, the attached second amendment to the agreement for consultant services with ForEverGreen Forestry regarding the provision of consulting services pertaining to the Humboldt County Community Wildfire Protection Plan update; and direct the Clerk of the Board to return two (2) fully executed original copies of the attached second amendment to the Department of Public Works - Natural Resources Planning Division for further processing.

A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Ryan Sundberg

15. Temporary Position Overlap for Senior Real Property Agent for the Facility Management Division in the Public Works Department (4/5 Vote Required)

Recommendation: That the Board of Supervisors approve the temporary overlap for the position of Senior Real Property Agent (Class 0629, Salary Range 420, Position Number 01) with the incumbent employee for a period of two (2) pay periods, pursuant to Section 7 of the Humboldt County Salary Resolution (4/5 vote required).

A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Ryan Sundberg

D. PUBLIC COMMENT ON NON-AGENDA ITEMS**E. SPECIAL PRESENTATIONS****Board of Supervisors**

1. Resolution Recognizing Bill Linn on His Retirement (Supervisor Virginia Bass)

Recommendation: That the Board of Supervisors authorize the Chair to sign the Resolution.

A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Ryan Sundberg

F. MATTERS SET FOR TIME CERTAIN**G. ITEMS PULLED FROM CONSENT****H. MATTERS INITIATED BY BOARD MEMBERS****I. DEPARTMENT REPORTS**

J. PUBLIC HEARINGS**Public Works**

1. Proposed Vacation of a Portion of Mad River Road (County Road No. 4L680) Within Mad River County Park, and Nighttime Closure of Mad River County Park to Vehicles

Recommendation: That the Board of Supervisors receive the staff report; open the public hearing regarding the proposed vacation of a portion of Mad River Road within Mad River County Park; receive testimony from the public; close the public hearing; adopt and authorize the Chairperson of the Board of Supervisors to execute the attached resolution to vacate a portion of Mad River Road within Mad River County Park, while reserving an easement for vehicular and non-vehicular trails for use by the public (Attachment 1); adopt and authorize the Chairperson of the Board of Supervisors to execute the attached resolution rescinding Resolution No. 16-28 and adopting regulations of the Public Works Department specifying the hours that vehicles are allowed in Mad River County Park (Attachment 2); approve and authorize the Chairperson of the Board of Supervisors to execute, in the presence of a Notary Public, easement deeds granting ingress, egress, and public utilities across County-owned property to Paul Giuntoli, owner of APN 506-341-013, and to Fred and Sandra Hanks, owners of APN 506-341-014 (Attachment 3); and direct the Clerk of the Board to record, via the Land Use Division, in the Office of the County Recorder the two original easement deeds and a certified copy of each of the resolutions in that order.

A motion was made by Supervisor Bass, seconded by Supervisor Fennell, to approve staff recommendations, include the Giuntoli easement, and exclude the language in the easements that states "The County of Humboldt, its assigns or successors, reserves the right to relocate said permanent easement for ingress, egress and public utilities at its discretion at a future date". The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Ryan Sundberg

K. DISCUSSION ITEMS**L. CLOSED SESSION**

1. It is the intention of the Board of Supervisors to meet in closed session to consider the Public Employee Performance Evaluation for the position of County Administrative Officer pursuant to Government Code sections 54954.5 and 54957.

The Board of Supervisors met in closed session to consider the Public Employee Performance Evaluation for the position of County Administrative Officer pursuant to Government Code sections 54954.5 and 54957. There was no action to report.

2. It is the intention of the Board of Supervisors to meet in closed session to consider the Public Employee Performance Evaluation for the position of Human Resources Director pursuant to Government Code sections 54954.5 and 54957.

The Board of Supervisors met in closed session to consider the Public Employee Performance Evaluation for the position of Human Resources Director pursuant to Government Code sections 54954.5 and 54957. There was no action to report.

3. It is the intention of the Board of Supervisors to meet in closed session to consider the Public Employee Performance Evaluation for the position of Public Defender pursuant to Government Code sections 54954.5 and 54957.

The Board of Supervisors met in closed session to consider the Public Employee Performance Evaluation for the position of Public Defender pursuant to Government Code sections 54954.5 and 54957. There was no action to report.

4. It is the intention of the Board of Supervisors to meet in closed session to discuss union negotiations for In-Home Supportive Services (IHSS); Management and Confidential Group; American Federation of State, County, and Municipal Employees (AFSCME); and Law Enforcement Management (LEM).

The Board of Supervisors met in closed session to discuss union negotiations for In-Home Supportive Services (IHSS); Management and Confidential Group; American Federation of State, County, and Municipal Employees (AFSCME); and Law Enforcement Management (LEM). There was no action to report.

5. It is the intention of the Board of Supervisors to meet in closed session to consider the appointment for the position of Director of Library Services pursuant to Government Code sections 54954.5 and 54957.

The Board of Supervisors met in closed session to consider the appointment for the position of Director of Library Services pursuant to Government Code sections 54954.5 and 54957. The Board of Supervisors appointed Nick Wilczek as Director of Library Services to start May 8, 2018.

M. ADJOURNMENT

I, RYAN SHARP, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true, and correct original record of the above entitled meeting of the Humboldt County Board of Supervisors held in Eureka, California.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.

RYAN SHARP

Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California


April 18, 2018



MINUTES
TUESDAY, APRIL 17, 2018
Regular Session

The Honorable Board of Supervisors of the County of Humboldt met in regular session on the above date within the Humboldt County Courthouse, Eureka, California. The minutes of this meeting were approved on Tuesday, April 24, 2018 with the vote as shown below.

AYES:	Supervisors:	Bass, Bohn, Sundberg, Fennell, Wilson
NAYS:	Supervisors:	--
ABSENT:	Supervisors:	--



RYAN SHARP
Deputy Clerk of the Board



RYAN SUNDBERG
Chair of the Board