



COUNTY OF HUMBOLDT

AGENDA ITEM NO.

C1

For the meeting of: January 23, 2018

Date: December 27, 2017
To: Board of Supervisors
From: Jeff M. Dolf, Agricultural Commissioner/Sealer of Weights & Measures
Subject: Supplemental Budget for Agricultural Commissioner (BU 1100261) in FY 2017/18
(4/5 vote required)

RECOMMENDATION(S):

That the Board of Supervisors:

Authorize transfer of \$156,949 from the Deferred Maintenance Trust Fund (3464 000 7000) and approve the below supplemental budget request in fund 1100, budget unit 261, Agricultural Commissioner.

Revenue:	1100261-706131 Transfer from Deferred Maintenance Trust	\$156,949.00
Expenditure:	1100261-8186 (building improvements)	\$146,949.00
	1100261-2112 (maintenance equipment)	\$10,000.00

SOURCE OF FUNDING:

Deferred Maintenance Trust Fund 3464 000 7000

Prepared by Lucy Day CAO Approval [Signature]

REVIEW:

Auditor WDM

County Counsel _____

Human Resources _____

Other _____

TYPE OF ITEM:

☒ Consent
☐ Departmental
☐ Public Hearing
☐ Other _____

PREVIOUS ACTION/REFERRAL:

Board Order No. _____

Meeting of: _____

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT

Upon motion of Supervisor Wilson Seconded by Supervisor Bass

Ayes Bass, Fennell, Sundberg, Bohn, Wilson
Nays _____
Abstain _____
Absent _____

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.

Dated: 1/23/18

By: [Signature]
Hayes, Clerk of the Board

Kathy

DISCUSSION:

Many of the existing floors in the Agricultural Center are original to the building and were first installed in 1960. The Agricultural Commissioner's Office has held funds in a deferred maintenance trust with the intention of replacing flooring in the main restrooms and Agricultural Commissioner's Offices, but other projects with direct relation and bearing on replacement of the flooring have meant that there have been significant delays in moving forward with the work. Approval of the supplemental budget will facilitate expenditure of these funds for flooring replacement and required Americans with Disabilities Act (ADA) upgrades to the main restrooms in the Agricultural Center.

A portion of the monies (\$10,000) from the Deferred Maintenance Trust Fund is requested for maintenance of the crane on the weight truck. The crane on the Weights & Measures Division's large capacity weight truck is now more than 40 years old and requires replacement of hydraulic hoses and possibly other parts to remain in a safe working condition.

FINANCIAL IMPACT:

A supplemental budget adjustment in the amount of \$146,949 is requested to establish a line item in the approved FY2017-18 budget for the Agricultural Commissioner's Office BU 261 under fixed asset building improvements (1100261-8186) and to increase maintenance equipment (1100261-2112) \$10,000 for maintenance of the crane on the department's large weight truck. There will be no impact to the General Fund.

Approval of this supplemental budget request is consistent with your Board's strategic priority framework core role by providing financial resources necessary to maintain existing County infrastructure and equipment.

OTHER AGENCY INVOLVEMENT:

Public Works, Auditor-controller

ALTERNATIVES TO STAFF RECOMMENDATIONS:

Your Board could choose to deny the supplemental budget request, but this is not advised as the approved budget provides funds for mandated ADA compliance upgrades and equipment repairs necessary to maintain the weights & measures truck in a safe operating condition.

ATTACHMENTS:

None