



# COUNTY OF HUMBOLDT

AGENDA ITEM NO.

C11

For the meeting of: November 7, 2017

Date: October 17, 2017

To: Board of Supervisors

From: Amy S. Nilsen, County Administrative Officer *AN*

Subject: Advanced Step Appointment in Budget Unit 3550-118 Information Technology (IT)

## RECOMMENDATION(S):

That the Board of Supervisors approve advanced step appointment for IT Systems Supervisor Ulf Engert (Class 0645, Salary Range 460) in Budget Unit 3550-118 to Salary Step "D" effective November 19, 2017.

## SOURCE OF FUNDING:

Information Technology Fund (3550-118)

## DISCUSSION:

The Department believes that the advanced step is warranted based on Mr. Engert's demonstrated abilities as IT Systems Supervisor and based on Mr. Engert's qualifications and experience.

Mr. Engert has been instrumental in developing new processes and procedures associated with advancing Information Technology platforms to an advanced level of deployment. A primary example of this is the migration from an on premise Microsoft Exchange environment to a cloud based Microsoft Exchange

Prepared by JIM STORM

CAO Approval *[Signature]*

REVIEW:

Auditor *[Signature]*

County Counsel

Human Resources

Other

TYPE OF ITEM:

☒ Consent  
☐ Departmental  
☐ Public Hearing  
☐ Other

PREVIOUS ACTION/REFERRAL:

Board Order No. \_\_\_\_\_

Meeting of: \_\_\_\_\_

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT

Upon motion of Supervisor *Fennell* Seconded by Supervisor *Wilson*

Ayes *Fennell, Bass, Bohn, Wilson*

Nays

Abstain

Absent *Sundberg*

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.

Dated: 11/7/17

By: *[Signature]*

Kathy Hayes, Clerk of the Board

environment with advanced threat protection, encryption, and the ability to access Outlook from anywhere with a desktop browser or mobile interface. Mr. Engert has also been primarily responsible for several upgrades to internal infrastructure, which contributed to the uptime of several public safety departments, including installation of the new wireless communications in the courthouse and firmware upgrades to back office servers. He also had the primary responsibility for deployment of the new CENIC (Corporation for Education Network Initiatives in California) network, the KACE (Endpoint Systems Management Appliance) deployment, the Granicus Media server replacement, the new Willow Creek Sheriff Substation IT equipment, the Elections server replacement, new remote support tools and the migration to the new Storage Area Network (SAN).

There have also been numerous successful networking tasks behind the scenes (including the computer room redesign and the de-install/re-install of all servers and large capacity uninterruptable power supplies) that have allowed the IT infrastructure to remain stable and ensure the integrity of user data. Mr. Engert began his employment with IT on September 27, 2015 and since that time he has demonstrated that he can take on challenging IT projects and see them to completion. Mr. Engert has also remained dedicated in a time of high turnover and low IT resources.

Mr. Engert is uniquely qualified to help reshape the technical infrastructure to adapt to today's modern environment.

#### FINANCIAL IMPACT:

The salary difference between the IT Systems Supervisor at Salary Step "B" and Salary Step "D" is \$601.22 per month. This equates to approximately \$7,214 annually. Costs for the advanced Salary Step "D" will be covered by salary savings from several open positions in IT and charged to the IT Fund Budget Unit 3500-118.

This request supports the Board's strategic framework by providing a leadership structure that supports an environment that provides for and maintains infrastructure, improves health and safety, and promotes vibrant communities.

#### OTHER AGENCY INVOLVEMENT:

None

#### ALTERNATIVES TO STAFF RECOMMENDATIONS:

The Board could deny this request for advanced Salary Step "D" for Ulf Engert, however, this is not recommended.

#### ATTACHMENTS:

None