



COUNTY OF HUMBOLDT

AGENDA
ITEM NO.
C-8

For the meeting of: August 22, 2017

Date: August 8, 2017

To: Board of Supervisors

From: Connie Beck, Director *MS for Connie Beck*
Department of Health and Human Services – Public Health

Subject: Tobacco-Free Humboldt Allocation Agreement with California Tobacco Control Program and Supplemental Budget (4/5 Vote)

RECOMMENDATION(S):

That the Board of Supervisors:

1. Accept the Tobacco-Free Humboldt (TFH) allocation agreement with the California Tobacco Control Program (CTCP) in the amount of \$1,304,010 for the period of July 1, 2017 through June 30, 2021;
2. Authorize the Director of Public Health to sign the yearly allocation agreement for fiscal years (FY) 2017-21;
3. Approve Attachment B: Supplemental budget to increase revenues by \$219,105 in fund 1175 Public Health, budget unit 412 Tobacco Education (4/5 vote);
4. Direct Auditor-Controller to establish an interest bearing trust fund, per Local Lead Agency Allocation Agreement Terms and Conditions (attached) and Proposition 56.
5. Direct Auditor-Controller to supplement Fund 1175, per Attachment B;
6. Authorize the Director of Public Health or designee to approve all future applications to the allocation agreement and documents directly related to those applications that do not require matching funds from the county; and

Prepared by Megan Montgomery, Administrative Analyst

CAO Approval *E. Shattell*

REVIEW:

Auditor *MSM*

County Counsel

Human Resources *KAB*

Other

TYPE OF ITEM:

☒ Consent
☐ Departmental
☐ Public Hearing
☐ Other

PREVIOUS ACTION/REFERRAL:

Board Order No. _____

Meeting of: _____

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT

Upon motion of Supervisor *Wilson* Seconded by Supervisor *Fennell*

Ayes *Sundberg, Fennell, Bass, Bohn, Wilson*
Nays
Abstain
Absent

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.

Dated: *Aug. 22, 2017*

By: *Kathy Hayes*
Kathy Hayes, Clerk of the Board

7. Approve the allocation of one full- time (1.0 FTE) Health Education Specialist I/II position (salary range 370/403 class 1595) in budget unit 414 effective the beginning of the bi-weekly pay period following approval.

SOURCE OF FUNDING:

Public Health Fund

DISCUSSION:

In November 1988, California voters approved the California Tobacco Health Protection Act of 1988, also known as Prop 99. This initiative increased the state cigarette tax by 25 cents per pack and added an equivalent amount of tax on other tobacco products. The new revenues were earmarked for programs to reduce smoking, to provide health care services to indigents, to support tobacco-related research, and to fund resource programs for the environment. In Humboldt, some of Prop 99's funds created the Tobacco-Free Humboldt (TFH) Program and Tobacco Education Network (TEN). For the past several years, that allocation has held constant at \$150,000 per year.

In November 2016, California voters passed Proposition 56, increasing tobacco taxes by \$2.00 per pack of cigarettes. With the approval of Prop 56, the California Department of Public Health (CDPH)—California Tobacco Control Program (CTCP) notified TFH of the potential to receive additional funding to support systems-level change for tobacco control in Humboldt County. On February 2, 2017, the TFH received a letter officially notifying the county of an increase in funding for FY 2017-21. In the upcoming four years, CTCP has awarded THF with a \$1,304,010 allocation agreement to advance anti-tobacco policy and tobacco cessation in Humboldt County. The goal of this project is to promote smoke-free residential, recreation and work environments, regardless of age, background or income.

Tobacco consumption and exposure to secondhand smoke are leading risk factors for preventable chronic disease for citizens of Humboldt County. According to the California Environmental Health Tracking Program, the average annual rate of emergency room visits due to asthma from 2013-2015 was 684 per 100,000 for Humboldt County, compared to 495 per 100,000 for that same period statewide. The California Cancer registry reports that Humboldt's age-adjusted cancer rates per 100,000 also exceed the state average. In 2014, Humboldt's age-adjusted invasive cancer rate was 411 per 100,000 versus 392 per 100,000 across the state. Humboldt also surpasses state rates for heart disease and stroke, health outcomes linked to tobacco consumption.

Problematically, surveys of local health behavior reveal that Humboldt's rates of tobacco use continue to exceed state rates. According to the 2015 California Health Interview Survey (University of California—Los Angeles, Center for Health Policy Research), 19% Humboldt County adults report they currently smoke tobacco, compared to just 12% California adults. The gap amongst youth is even more striking. The 2016 California Student Tobacco Survey (University of California—San Diego) reports that 23% of Humboldt youth currently use tobacco compared to 14% youth statewide. This survey also reported that electronic cigarette smoking has already led to an increase in the number of youth smokers in Humboldt.

The TFH program plays a leading role in creating smoke-free environments throughout the county by coordinating and supporting policy and systems-level changes to reduce exposure to secondhand smoke, and to build support for a lifestyle free from nicotine addiction. By engaging citizens, community leaders and policy-makers to build community norms that improve health outcomes, the program creates smoke-free cities, smoke-free multi-unit housing, and improved access to healthy products in retail environments throughout Humboldt. TFH also increases availability and awareness of tobacco cessation resources through direct service and technical assistance to service providers, supporting healthy lifestyle choices for individuals who choose to improve their health by going smoke free.

In FYs 2017-21, TFH will expand the capacity of Public Health by hiring an additional Health Education Specialist (HES). The HES will work in TFH to engage citizens on tobacco issues and advance tobacco control policies. They will also provide trainings for service providers to support tobacco cessation for vulnerable individuals living in Humboldt County.

This item comes late to the Board today due to delays in state notifications regarding changes to allocation agreement amounts due to Proposition 56 and release of official documentation of additional requirements therein.

FINANCIAL IMPACT:

Approval of the TFH allocation agreement with CTCP will allow the Department of Health and Human Services - Public Health to be reimbursed a maximum of \$1,304,010 for the period of July 1, 2017 to June 30, 2021. The supplemental budget before your board will supplement Fund 1175, Budget Unit - 412, Tobacco Education for fiscal year (FY) 2017-18, by \$219,105.

The allocated position of HES I/II (class 1595, salary range 370/403) will be funded through this allocation. The anticipated costs associated with the salary and benefits for this position in FY 2017-18 are \$76,188. The salary and benefits for this position will be transferred out of Fund 1175, Budget Unit 414, Health Education. It is anticipated that there will be enough salary savings in Budget Unit 414, Health Education due to vacant positions to cover the allocated HES position. HES positions are used in a variety of programs in Public Health. If allocation funding was to be lost, the position would be reassigned to another program as funds permit.

CDPH guidelines for TFH stipulates that funding from Prop. 56 be maintained in an interest bearing trust fund. The reason for this is that unspent funds during a funding cycle will be available for program activities in the following years. CDPH also will require annual reports on funds that remain in the trust fund as well as any interest earned. Maintaining the funding in a trust allows for future uses as well as tracking interest earned for state reports.

There is no impact to the General Fund.

This agreement supports the Board's Strategic Framework by protecting vulnerable populations and providing community-appropriate levels of service.

OTHER AGENCY INVOLVEMENT:

California Tobacco Control Program (CTCP)

ALTERNATIVES TO STAFF RECOMMENDATIONS:

If the Board chooses not to approve the recommendations, it will result in a loss or delay of both funding and services to the county.

ATTACHMENTS:

Attachment A: Terms of allocation agreement between CTCP and TFH

Attachment B: Supplemental budget - fund 1175, Public Health, budget unit 412, Tobacco Education FY 17-18

Attachment C: Classification Review Request



KAREN L. SMITH, MD, MPH
Director and State Public Health Officer

State of California—Health and Human Services Agency
California Department of Public Health



EDMUND G. BROWN JR.
Governor

July 27, 2017

TO: LOCAL LEAD AGENCY (LLA) PROJECT DIRECTORS
TOBACCO CONTROL EDUCATION PROGRAMS

FROM: FINANCIAL AND BUSINESS OPERATIONS SECTION
CALIFORNIA TOBACCO CONTROL PROGRAM (CTCP)

SUBJECT: PROGRAM LETTER 17-01
LLA ALLOCATION AGREEMENT FOR PROPOSITION 99 AND PROPOSITION 56 FUNDS
FUNDING PERIOD: JULY 1, 2017 THROUGH JUNE 30, 2018

Purpose Release the *Acceptance of Allocation Agreement* for Fiscal Year (FY) 2017-2018

Effective Date Immediately

Inclusions

1. *Acceptance of Allocation Agreement*
Funding Period: July 1, 2017 through June 30, 2018
2. Updated LLA Allocation Table for FY 2017/18 – FY 2020/21 (Dated June 15, 2017)

Required Action

1. Please print, sign, and date the *Acceptance of Allocation Agreement* for FY 2017-2018. The signature, on the *Acceptance of Allocation Agreement*, **must** match the official Agency Signatory identified in CTCP's Online Tobacco Information System (OTIS).
2. Return the *Acceptance of Allocation Agreement* for FY 2017-2018, bearing an original signature, to your assigned CTCP Procurement Manager (PM) at the following address:

USPS Mailing Address:

Attention: "Name of assigned CTCP PM"
California Department of Public Health
CDIC/California Tobacco Control Program
MS 7206
P. O. Box 997377
Sacramento, CA 95899-7377



**Why The
Agreement
Is Needed**

Signing the *Acceptance of Allocation Agreement* serves as acceptance of the allocation for FY 2017-2018 and acknowledges the conditions attached to the funds. The California Department of Public Health (CDPH) does not require a Board of Supervisors Resolution for allocation agreements.

Please be advised, Prospective Payment Invoices (PPIs) cannot be processed for payment until CTCP receives the *Acceptance of Allocation Agreement* for FY 2017-2018, from your city/county, bearing the original signature of the official Agency Signatory identified in OTIS.

**Budget
Information**

The amount of Proposition 99 and Proposition 56 funds identified on the *Acceptance of Allocation Agreement* for FY 2017-2018 is based on the updated LLA Allocation Table for the FY 2017-2021 plan period.

**Additional
Information**

During the plan period, LLA Project Directors will receive feedback from CTCP's:

- PMs who analyze spending patterns.
- Program Consultants (PCs) who monitor the progress reports and associated percent deliverables to ensure adequate progress is being made toward completion of the Comprehensive Tobacco Control Plan for FYs 2017-2021.

If it appears LLAs are not spending the allocations according to the negotiated budget/budget justification in a timely manner and/or are not making sufficient progress on plan activities, CTCP may withhold future PPIs.

The Comprehensive Tobacco Control Plan for FYs 2017-2021 and the Allocation Agreement will end on June 30, 2021. Any remaining balances must be returned to the CDPH Cigarette and Tobacco Surtax Fund.

**Contact Person
For Further
Information**

If you have any questions; please contact your assigned CTCP PM.

cc: Fiscal Officers
Health Officers
CHEAC Members
Michelle Gibbons
Leah Northrop

ACCEPTANCE OF ALLOCATION AGREEMENT

County of Humboldt

Agreement Number: CTCP-17-12

Agreement Amount: \$369,105.00

Proposition 56: \$219,105.00

Proposition 99: \$150,000.00

FUNDING PERIOD: July 1, 2017 through June 30, 2018

I certify this Tobacco Control Program will comply with all applicable policies, procedures, and legal requirements as described in the Comprehensive Tobacco Control Plan Guidelines including: the Allocation Agreement Terms; Local Lead Agency Administrative and Policy Manual; and, any statutes, program letters, and other conditions stipulated by the California Tobacco Control Program.

Authorized Signature

Date

Printed Name and Title

**California Tobacco Control Program
Local Lead Agency Allocation Table
for Proposition 99 and Proposition 56 Funds
FY 2017/18 - FY 2020/21**

LLA	Agreement	FY 17/18 Prop 99 (Estimate)	FY 17/18 Prop 99 Adjustment	FY 17/18 Prop 99 @ Budget Act	FY 17/18 Prop 56 @ Budget Act	FY 17/18 Prop 99/56 Total
Alameda	CTCP-17-01	\$150,000	\$0	\$150,000	\$1,886,917	\$2,036,917
Berkeley	CTCP-17-01A	\$150,000	\$0	\$150,000	\$175,190	\$325,190
Alpine	CTCP-17-02	\$150,000	\$0	\$150,000	\$219,105	\$369,105
Amador	CTCP-17-03	\$150,000	\$0	\$150,000	\$219,105	\$369,105
Butte	CTCP-17-04	\$150,000	\$0	\$150,000	\$319,042	\$469,042
Calaveras	CTCP-17-05	\$150,000	\$0	\$150,000	\$219,105	\$369,105
Colusa	CTCP-17-06	\$150,000	\$0	\$150,000	\$219,105	\$369,105
Contra Costa	CTCP-17-07	\$150,000	\$0	\$150,000	\$784,024	\$934,024
Del Norte	CTCP-17-08	\$150,000	\$0	\$150,000	\$219,105	\$369,105
El Dorado	CTCP-17-09	\$150,000	\$0	\$150,000	\$224,068	\$374,068
Fresno	CTCP-17-10	\$150,000	\$0	\$150,000	\$1,167,644	\$1,317,644
Glenn	CTCP-17-11	\$150,000	\$0	\$150,000	\$219,105	\$369,105
Humboldt	CTCP-17-12	\$150,000	\$0	\$150,000	\$219,105	\$369,105
Imperial	CTCP-17-13	\$150,000	\$0	\$150,000	\$219,105	\$369,105
Inyo	CTCP-17-14	\$150,000	\$0	\$150,000	\$219,105	\$369,105
Kern	CTCP-17-15	\$150,000	\$0	\$150,000	\$742,762	\$892,762
Kings	CTCP-17-16	\$150,000	\$0	\$150,000	\$219,105	\$369,105
Lake	CTCP-17-17	\$150,000	\$0	\$150,000	\$150,000	\$300,000
Lassen	CTCP-17-18	\$150,000	\$0	\$150,000	\$219,105	\$369,105
Los Angeles	CTCP-17-19	\$2,437,863	(\$800,617)	\$1,637,246	\$17,831,129	\$19,468,375
Pasadena	CTCP-17-19B	\$150,000	\$0	\$150,000	\$291,083	\$441,083
Long Beach	CTCP-17-19A	\$150,000	\$0	\$150,000	\$924,331	\$1,074,331
Madera	CTCP-17-20	\$150,000	\$0	\$150,000	\$219,105	\$369,105
Marin	CTCP-17-21	\$150,000	\$0	\$150,000	\$418,708	\$568,708
Mariposa	CTCP-17-22	\$150,000	\$0	\$150,000	\$219,105	\$369,105
Mendocino	CTCP-17-23	\$150,000	\$0	\$150,000	\$150,000	\$300,000
Merced (CHC)	17-10008	\$150,000	\$0	\$150,000	\$314,966	\$464,966
Modoc	CTCP-17-25	\$150,000	\$0	\$150,000	\$219,105	\$369,105
Mono	CTCP-17-26	\$150,000	\$0	\$150,000	\$219,105	\$369,105
Monterey	CTCP-17-27	\$150,000	\$0	\$150,000	\$562,496	\$712,496
Napa	CTCP-17-28	\$150,000	\$0	\$150,000	\$219,105	\$369,105
Nevada	CTCP-17-29	\$150,000	\$0	\$150,000	\$219,105	\$369,105
Orange	CTCP-17-30	\$321,138	(\$93,908)	\$227,230	\$2,234,068	\$2,461,298
Placer	CTCP-17-31	\$150,000	\$0	\$150,000	\$160,744	\$310,744
Plumas	CTCP-17-32	\$150,000	\$0	\$150,000	\$219,105	\$369,105
Riverside	CTCP-17-33	\$198,926	(\$48,926)	\$150,000	\$1,383,869	\$1,533,869
Sacramento	CTCP-17-34	\$205,763	(\$55,763)	\$150,000	\$1,431,435	\$1,581,435
San Benito	CTCP-17-35	\$150,000	\$0	\$150,000	\$219,105	\$369,105
San Bernardino (CHC)	17-10038	\$237,326	(\$87,326)	\$150,000	\$1,651,007	\$1,801,007
San Diego	CTCP-17-37	\$374,820	(\$109,606)	\$265,214	\$2,607,515	\$2,872,729
San Francisco	CTCP-17-38	\$338,864	(\$98,507)	\$238,357	\$2,343,463	\$2,581,820
San Joaquin	CTCP-17-39	\$150,000	\$0	\$150,000	\$757,110	\$907,110
San Luis Obispo	CTCP-17-40	\$150,000	\$0	\$150,000	\$352,011	\$502,011
San Mateo	CTCP-17-41	\$150,000	\$0	\$150,000	\$634,019	\$784,019
Santa Barbara	CTCP-17-42	\$150,000	\$0	\$150,000	\$344,271	\$494,271
Santa Clara	CTCP-17-43	\$327,814	(\$95,861)	\$231,953	\$2,280,505	\$2,512,458
Santa Cruz	CTCP-17-44	\$150,000	\$0	\$150,000	\$335,184	\$485,184
Shasta	CTCP-17-45	\$150,000	\$0	\$150,000	\$258,374	\$408,374
Sierra	CTCP-17-46	\$150,000	\$0	\$150,000	\$219,105	\$369,105
Siskiyou	CTCP-17-47	\$150,000	\$0	\$150,000	\$219,105	\$369,105
Solano	CTCP-17-48	\$150,000	\$0	\$150,000	\$579,764	\$729,764
Sonoma	CTCP-17-49	\$160,766	(\$10,766)	\$150,000	\$670,943	\$820,943
Stanislaus	CTCP-17-50	\$150,000	\$0	\$150,000	\$556,234	\$706,234
Sutter	CTCP-17-51	\$150,000	\$0	\$150,000	\$219,105	\$369,105
Tehama	CTCP-17-52	\$150,000	\$0	\$150,000	\$219,105	\$369,105
Trinity	CTCP-17-53	\$150,000	\$0	\$150,000	\$219,105	\$369,105
Tulare	CTCP-17-54	\$150,000	\$0	\$150,000	\$598,627	\$748,627
Tuolumne	CTCP-17-55	\$150,000	\$0	\$150,000	\$219,105	\$369,105
Ventura	CTCP-17-56	\$150,000	\$0	\$150,000	\$672,716	\$822,716
Yolo	CTCP-17-57	\$150,000	\$0	\$150,000	\$261,051	\$411,051
Yuba	CTCP-17-58	\$150,000	\$0	\$150,000	\$219,105	\$369,105
		\$12,401,280	(\$1,401,280)	\$11,000,000	\$51,752,000	\$62,752,000

**California Tobacco Control Program
Local Lead Agency Allocation Table
for Proposition 99 and Proposition 56 Funds
FY 2017/18 - FY 2020/21**

LLA	Agreement	FY 18/19 Prop 99 (Estimate)	FY 18/19 Prop 56 (Estimate)	FY 18/19 Prop 99/56 Total
Alameda	CTCP-17-01	\$150,000	\$1,429,105	\$1,579,105
Berkeley	CTCP-17-01A	\$150,000	\$150,000	\$300,000
Alpine	CTCP-17-02	\$150,000	\$168,270	\$318,270
Amador	CTCP-17-03	\$150,000	\$168,270	\$318,270
Butte	CTCP-17-04	\$150,000	\$245,020	\$395,020
Calaveras	CTCP-17-05	\$150,000	\$168,270	\$318,270
Colusa	CTCP-17-06	\$150,000	\$168,270	\$318,270
Contra Costa	CTCP-17-07	\$150,000	\$600,384	\$750,384
Del Norte	CTCP-17-08	\$150,000	\$168,270	\$318,270
El Dorado	CTCP-17-09	\$150,000	\$172,082	\$322,082
Fresno	CTCP-17-10	\$150,000	\$894,150	\$1,044,150
Glenn	CTCP-17-11	\$150,000	\$168,270	\$318,270
Humboldt	CTCP-17-12	\$150,000	\$168,270	\$318,270
Imperial	CTCP-17-13	\$150,000	\$168,270	\$318,270
Inyo	CTCP-17-14	\$150,000	\$168,270	\$318,270
Kern	CTCP-17-15	\$150,000	\$568,787	\$718,787
Kings	CTCP-17-16	\$150,000	\$168,270	\$318,270
Lake	CTCP-17-17	\$150,000	\$150,000	\$300,000
Lassen	CTCP-17-18	\$150,000	\$168,270	\$318,270
Los Angeles	CTCP-17-19	\$1,343,320	\$13,654,591	\$14,997,911
Pasadena	CTCP-17-19B	\$150,000	\$222,903	\$372,903
Long Beach	CTCP-17-19A	\$150,000	\$707,827	\$857,827
Madera	CTCP-17-20	\$150,000	\$168,270	\$318,270
Marin	CTCP-17-21	\$150,000	\$321,563	\$471,563
Mariposa	CTCP-17-22	\$150,000	\$168,270	\$318,270
Mendocino	CTCP-17-23	\$150,000	\$150,000	\$300,000
Merced (CHC)	17-10008	\$150,000	\$241,192	\$391,192
Modoc	CTCP-17-25	\$150,000	\$168,270	\$318,270
Mono	CTCP-17-26	\$150,000	\$168,270	\$318,270
Monterey	CTCP-17-27	\$150,000	\$430,744	\$580,744
Napa	CTCP-17-28	\$150,000	\$168,270	\$318,270
Nevada	CTCP-17-29	\$150,000	\$168,270	\$318,270
Orange	CTCP-17-30	\$192,754	\$1,710,789	\$1,903,543
Placer	CTCP-17-31	\$150,000	\$150,000	\$300,000
Plumas	CTCP-17-32	\$150,000	\$168,270	\$318,270
Riverside	CTCP-17-33	\$150,000	\$1,059,729	\$1,209,729
Sacramento	CTCP-17-34	\$150,000	\$1,096,154	\$1,246,154
San Benito	CTCP-17-35	\$150,000	\$168,270	\$318,270
San Bernardino (CHC)	17-10038	\$150,000	\$1,264,296	\$1,414,296
San Diego	CTCP-17-37	\$224,974	\$1,996,764	\$2,221,738
San Francisco	CTCP-17-38	\$202,192	\$1,794,560	\$1,996,752
San Joaquin	CTCP-17-39	\$150,000	\$579,774	\$729,774
San Luis Obispo	CTCP-17-40	\$150,000	\$289,580	\$439,580
San Mateo	CTCP-17-41	\$150,000	\$485,515	\$635,515
Santa Barbara	CTCP-17-42	\$150,000	\$263,634	\$413,634
Santa Clara	CTCP-17-43	\$196,760	\$1,746,348	\$1,943,108
Santa Cruz	CTCP-17-44	\$150,000	\$256,675	\$406,675
Shasta	CTCP-17-45	\$150,000	\$198,428	\$348,428
Sierra	CTCP-17-46	\$150,000	\$168,270	\$318,270
Siskiyou	CTCP-17-47	\$150,000	\$168,270	\$318,270
Solano	CTCP-17-48	\$150,000	\$445,251	\$595,251
Sonoma	CTCP-17-49	\$150,000	\$515,276	\$665,276
Stanislaus	CTCP-17-50	\$150,000	\$425,949	\$575,949
Sutter	CTCP-17-51	\$150,000	\$168,270	\$318,270
Tehama	CTCP-17-52	\$150,000	\$168,270	\$318,270
Trinity	CTCP-17-53	\$150,000	\$168,270	\$318,270
Tulare	CTCP-17-54	\$150,000	\$458,412	\$608,412
Tuolumne	CTCP-17-55	\$150,000	\$168,270	\$318,270
Ventura	CTCP-17-56	\$150,000	\$515,148	\$665,148
Yolo	CTCP-17-57	\$150,000	\$199,906	\$349,906
Yuba	CTCP-17-58	\$150,000	\$168,270	\$318,270
		\$10,560,000	\$39,745,536	\$50,305,536

**California Tobacco Control Program
Local Lead Agency Allocation Table
for Proposition 99 and Proposition 56 Funds
FY 2017/18 - FY 2020/21**

LLA	Agreement	FY 19/20 Prop 99 (Estimate)	FY 19/20 Prop 56 (Estimate)	FY 19/20 Prop 99/56 Total
Alameda	CTCP-17-01	\$150,000	\$1,365,061	\$1,515,061
Berkeley	CTCP-17-01A	\$150,000	\$150,000	\$300,000
Alpine	CTCP-17-02	\$150,000	\$161,550	\$311,550
Amador	CTCP-17-03	\$150,000	\$161,550	\$311,550
Butte	CTCP-17-04	\$150,000	\$235,235	\$385,235
Calaveras	CTCP-17-05	\$150,000	\$161,550	\$311,550
Colusa	CTCP-17-06	\$150,000	\$161,550	\$311,550
Contra Costa	CTCP-17-07	\$150,000	\$576,034	\$726,034
Del Norte	CTCP-17-08	\$150,000	\$161,550	\$311,550
El Dorado	CTCP-17-09	\$150,000	\$165,210	\$315,210
Fresno	CTCP-17-10	\$150,000	\$857,886	\$1,007,886
Glenn	CTCP-17-11	\$150,000	\$161,550	\$311,550
Humboldt	CTCP-17-12	\$150,000	\$161,550	\$311,550
Imperial	CTCP-17-13	\$150,000	\$161,550	\$311,550
Inyo	CTCP-17-14	\$150,000	\$161,550	\$311,550
Kern	CTCP-17-15	\$150,000	\$545,718	\$695,718
Kings	CTCP-17-16	\$150,000	\$161,550	\$311,550
Lake	CTCP-17-17	\$150,000	\$150,000	\$300,000
Lassen	CTCP-17-18	\$150,000	\$161,550	\$311,550
Los Angeles	CTCP-17-19	\$1,079,112	\$13,100,796	\$14,179,908
Pasadena	CTCP-17-19B	\$150,000	\$213,863	\$363,863
Long Beach	CTCP-17-19A	\$150,000	\$679,120	\$829,120
Madera	CTCP-17-20	\$150,000	\$161,550	\$311,550
Marin	CTCP-17-21	\$150,000	\$308,721	\$458,721
Mariposa	CTCP-17-22	\$150,000	\$161,550	\$311,550
Mendocino	CTCP-17-23	\$150,000	\$150,000	\$300,000
Merced (CHC)	17-10008	\$150,000	\$231,410	\$381,410
Modoc	CTCP-17-25	\$150,000	\$161,550	\$311,550
Mono	CTCP-17-26	\$150,000	\$161,550	\$311,550
Monterey	CTCP-17-27	\$150,000	\$413,274	\$563,274
Napa	CTCP-17-28	\$150,000	\$161,550	\$311,550
Nevada	CTCP-17-29	\$150,000	\$161,550	\$311,550
Orange	CTCP-17-30	\$150,000	\$1,641,404	\$1,791,404
Placer	CTCP-17-31	\$150,000	\$150,000	\$300,000
Plumas	CTCP-17-32	\$150,000	\$161,550	\$311,550
Riverside	CTCP-17-33	\$150,000	\$1,016,749	\$1,166,749
Sacramento	CTCP-17-34	\$150,000	\$1,051,697	\$1,201,697
San Benito	CTCP-17-35	\$150,000	\$161,550	\$311,550
San Bernardino (CHC)	17-10038	\$150,000	\$1,213,020	\$1,363,020
San Diego	CTCP-17-37	\$188,804	\$1,915,780	\$2,104,584
San Francisco	CTCP-17-38	\$169,684	\$1,721,778	\$1,891,462
San Joaquin	CTCP-17-39	\$150,000	\$556,260	\$706,260
San Luis Obispo	CTCP-17-40	\$150,000	\$258,628	\$408,628
San Mateo	CTCP-17-41	\$150,000	\$465,824	\$615,824
Santa Barbara	CTCP-17-42	\$150,000	\$252,941	\$402,941
Santa Clara	CTCP-17-43	\$150,000	\$1,675,521	\$1,825,521
Santa Cruz	CTCP-17-44	\$150,000	\$246,265	\$396,265
Shasta	CTCP-17-45	\$150,000	\$190,504	\$340,504
Sierra	CTCP-17-46	\$150,000	\$161,550	\$311,550
Siskiyou	CTCP-17-47	\$150,000	\$161,550	\$311,550
Solano	CTCP-17-48	\$150,000	\$427,470	\$577,470
Sonoma	CTCP-17-49	\$150,000	\$494,698	\$644,698
Stanislaus	CTCP-17-50	\$150,000	\$408,674	\$558,674
Sutter	CTCP-17-51	\$150,000	\$161,550	\$311,550
Tehama	CTCP-17-52	\$150,000	\$161,550	\$311,550
Trinity	CTCP-17-53	\$150,000	\$161,550	\$311,550
Tulare	CTCP-17-54	\$150,000	\$439,820	\$589,820
Tuolumne	CTCP-17-55	\$150,000	\$161,550	\$311,550
Ventura	CTCP-17-56	\$150,000	\$494,255	\$644,255
Yolo	CTCP-17-57	\$150,000	\$191,798	\$341,798
Yuba	CTCP-17-58	\$150,000	\$161,550	\$311,550
		\$10,137,600	\$38,155,714	\$48,293,314

**California Tobacco Control Program
Local Lead Agency Allocation Table
for Proposition 99 and Proposition 56 Funds
FY 2017/18 - FY 2020/21**

LLA	Agreement	FY 20/21 Prop 99 (Estimate)	FY 20/21 Prop 56 (Estimate)	FY 20/21 Prop 99/56 Total	FY 17/18 - FY 20/21 PROP 99 + PROP 56 TOTALS
Alameda	CTCP-17-01	\$150,000	\$1,303,603	\$1,453,603	\$6,584,686
Berkeley	CTCP-17-01A	\$150,000	\$150,000	\$300,000	\$1,225,190
Alpine	CTCP-17-02	\$150,000	\$155,085	\$305,085	\$1,304,010
Amador	CTCP-17-03	\$150,000	\$155,085	\$305,085	\$1,304,010
Butte	CTCP-17-04	\$150,000	\$225,821	\$375,821	\$1,625,118
Calaveras	CTCP-17-05	\$150,000	\$155,085	\$305,085	\$1,304,010
Colusa	CTCP-17-06	\$150,000	\$155,085	\$305,085	\$1,304,010
Contra Costa	CTCP-17-07	\$150,000	\$552,668	\$702,668	\$3,113,110
Del Norte	CTCP-17-08	\$150,000	\$155,085	\$305,085	\$1,304,010
El Dorado	CTCP-17-09	\$150,000	\$158,598	\$308,598	\$1,319,958
Fresno	CTCP-17-10	\$150,000	\$823,086	\$973,086	\$4,342,766
Glenn	CTCP-17-11	\$150,000	\$155,085	\$305,085	\$1,304,010
Humboldt	CTCP-17-12	\$150,000	\$155,085	\$305,085	\$1,304,010
Imperial	CTCP-17-13	\$150,000	\$155,085	\$305,085	\$1,304,010
Inyo	CTCP-17-14	\$150,000	\$155,085	\$305,085	\$1,304,010
Kern	CTCP-17-15	\$150,000	\$523,581	\$673,581	\$2,980,848
Kings	CTCP-17-16	\$150,000	\$155,085	\$305,085	\$1,304,010
Lake	CTCP-17-17	\$150,000	\$150,000	\$300,000	\$1,200,000
Lassen	CTCP-17-18	\$150,000	\$155,085	\$305,085	\$1,304,010
Los Angeles	CTCP-17-19	\$732,096	\$12,569,372	\$13,301,468	\$61,947,662
Pasadena	CTCP-17-19B	\$150,000	\$205,188	\$355,188	\$1,533,037
Long Beach	CTCP-17-19A	\$150,000	\$651,571	\$801,571	\$3,562,849
Madera	CTCP-17-20	\$150,000	\$155,085	\$305,085	\$1,304,010
Marin	CTCP-17-21	\$150,000	\$296,366	\$446,366	\$1,945,358
Mariposa	CTCP-17-22	\$150,000	\$155,085	\$305,085	\$1,304,010
Mendocino	CTCP-17-23	\$150,000	\$150,000	\$300,000	\$1,200,000
Merced (CHC)	17-10008	\$150,000	\$222,023	\$372,023	\$1,609,591
Modoc	CTCP-17-25	\$150,000	\$155,085	\$305,085	\$1,304,010
Mono	CTCP-17-26	\$150,000	\$155,085	\$305,085	\$1,304,010
Monterey	CTCP-17-27	\$150,000	\$396,510	\$546,510	\$2,403,024
Napa	CTCP-17-28	\$150,000	\$155,085	\$305,085	\$1,304,010
Nevada	CTCP-17-29	\$150,000	\$155,085	\$305,085	\$1,304,010
Orange	CTCP-17-30	\$150,000	\$1,574,821	\$1,724,821	\$7,881,066
Placer	CTCP-17-31	\$150,000	\$150,000	\$300,000	\$1,210,744
Plumas	CTCP-17-32	\$150,000	\$155,085	\$305,085	\$1,304,010
Riverside	CTCP-17-33	\$150,000	\$975,505	\$1,125,505	\$5,035,852
Sacramento	CTCP-17-34	\$150,000	\$1,009,035	\$1,159,035	\$5,188,321
San Benito	CTCP-17-35	\$150,000	\$155,085	\$305,085	\$1,304,010
San Bernardino (CHC)	17-10038	\$150,000	\$1,163,814	\$1,313,814	\$5,892,137
San Diego	CTCP-17-37	\$150,000	\$1,838,067	\$1,988,067	\$9,187,118
San Francisco	CTCP-17-38	\$150,000	\$1,651,934	\$1,801,934	\$8,271,968
San Joaquin	CTCP-17-39	\$150,000	\$533,696	\$683,696	\$3,026,840
San Luis Obispo	CTCP-17-40	\$150,000	\$248,136	\$398,136	\$1,728,335
San Mateo	CTCP-17-41	\$150,000	\$446,928	\$596,928	\$2,632,286
Santa Barbara	CTCP-17-42	\$150,000	\$242,681	\$392,681	\$1,703,527
Santa Clara	CTCP-17-43	\$150,000	\$1,807,554	\$1,957,554	\$8,038,641
Santa Cruz	CTCP-17-44	\$150,000	\$236,275	\$386,275	\$1,674,399
Shasta	CTCP-17-45	\$150,000	\$182,880	\$332,880	\$1,430,186
Sierra	CTCP-17-46	\$150,000	\$155,085	\$305,085	\$1,304,010
Siskiyou	CTCP-17-47	\$150,000	\$155,085	\$305,085	\$1,304,010
Solano	CTCP-17-48	\$150,000	\$410,363	\$560,363	\$2,462,848
Sonoma	CTCP-17-49	\$150,000	\$474,901	\$624,901	\$2,755,818
Stanislaus	CTCP-17-50	\$150,000	\$392,096	\$542,096	\$2,382,953
Sutter	CTCP-17-51	\$150,000	\$155,085	\$305,085	\$1,304,010
Tehama	CTCP-17-52	\$150,000	\$155,085	\$305,085	\$1,304,010
Trinity	CTCP-17-53	\$150,000	\$155,085	\$305,085	\$1,304,010
Tulare	CTCP-17-54	\$150,000	\$421,979	\$571,979	\$2,518,838
Tuolumne	CTCP-17-55	\$150,000	\$155,085	\$305,085	\$1,304,010
Ventura	CTCP-17-56	\$150,000	\$474,206	\$624,206	\$2,756,325
Yolo	CTCP-17-57	\$150,000	\$184,018	\$334,018	\$1,436,773
Yuba	CTCP-17-58	\$150,000	\$155,085	\$305,085	\$1,304,010
		\$9,732,096	\$36,629,486	\$46,361,582	\$207,712,432

County of Humboldt
1175412 - Tobacco Education - Health
FY 17-18 Budget

	Adopted Budget	Adjusted Budget	Supplemental Needed	Revised Budget
Revenues				
50 Other Governmental Agencies				
514014 Tobacco Ed./Health Svc Imp.	150,000	150,000	219,105	369,105
586499 State Aid Health Realignment	645	645	(645)	-
Total Other Governmental Agenc	150,645	150,645	218,460	369,105
Total Revenues	150,645	150,645	218,460	369,105
Expenditures				
02 Services and Supplies				
2106 Communications	765	765	1,069	1,834
2107 Duplicating	540	540	2,610	3,150
2108 Food	170	170	50	220
2109 Household Expense	37	37	52	89
2110 Insurance	909	909	1,420	2,329
2113 Maintenance-Structures	12	12	9	21
2115 Memberships	500	500		500
2116 Postage	50	50	25	75
2117 Office Supplies	160	160	65	225
2118 Professional & Special Service	6,100	6,100	12,500	18,600
2120 Rents & Leases - Equipment	7	7	10	17
2121 Rents & Leases - Structures	8,034	8,034	9,946	17,980
2125 Transportation & Travel	1,100	1,100	470	1,570
2126 Utilities	591	591	825	1,416
2147 Media	4,255	4,255	33,697	37,952
2217 Books and Periodicals	2,200	2,200	3,000	5,200
2225 Transportation-Out of County	1,544	1,544	987	2,531
2554 Incentives	-	-	10,300	10,300
Total Services and Supplies	26,974	26,974	77,035	104,009
03 Other Charges				
3125 Information Services Charges	1,385	1,385	2,011	3,396
3137 A-87 Overhead Charges	825	825	1,075	1,900
3513 Communications/Utility Charges	35	35		35
3928 Expense Transfers	121,120	121,120	138,339	259,459
3940 Central Service Charges	306	306		306
Total Other Charges	123,671	123,671	141,425	265,096
Total Expenditures	150,645	150,645	218,460	369,105
Net Revenues Over (Under) Expenditures)	-	-		

CLASSIFICATION REVIEW REQUEST

RECEIVED
JUL 06 2017
PERSONNEL DEPT.

This form is intended for use in routine audits such as requests for additional allocated positions to existing job classifications. Please send the completed form and an organizational chart showing new positions to Personnel prior to the effective date of the new allocation. This form is to be submitted two-sided.

NOTE: This form should not be used for audits of existing positions or new job classifications.

Department: DHHS Public Health Branch _____ Date: June 28, 2017

Division/Unit/Location of new position: Healthy Communities Division/Tobacco Free
Humboldt/Community Wellness Center, Eureka

Name of contact person: Dana Murguia

Position status (check one) Regular ☒ Grant _____ Other _____

If position is in a new grant or program, explain the general purpose or function of the program:

The position is in the existing Tobacco Free Humboldt Program (TFH). The goal of the TFH program is to create a healthier Humboldt County by preventing and reducing nicotine addiction. The program works with community partners to promote smoke-free residential, recreation and work environments, regardless of age, background or income and to increase the availability of free quit smoking resources.

Anticipated start date: July 31, 2017 Duration of grant: 4 years

FTE of new position: 1.0 Budget unit: 414 - Also, a new trust fund is being created for Prop. 56 monies.

Name and title of person supervising this position: Dana Murguia, Senior Program Manager

Name and title of anyone currently in your department performing the same or similar duties:

Jay McCubbrey, Health Education Specialist

Please list the primary duties of this position on the reverse side.

PERSONNEL USE ONLY

RECOMMENDATION: Health Educational Specialist I/II Date: July 17, 2017

NAME OF ANALYST: Kelly Barris, Assistant HR Director

Personnel notes: Based on the information provided and my discussion w/ Yvonne Winter w/ DHHS-Employee Svc., Human Resources recommends the proposed position is appropriately allocated as Health Educational Specialist I/II. You will need to prepare a report to the Board w/ the following specific recommendation.
"That the Board of Supervisors approve the allocation of one full-time (1.0 FTE) Health Educational Specialist I/II position (Salary range 370/403, Class I595) in budget unit 414 effective _____."

List the primary duties of the proposed position:

The individual in this position will play a leading role in:

- providing education about the health effects of tobacco use
- creating smoke-free environments throughout the county by coordinating and supporting policy and systems-level changes to reduce exposure to secondhand smoke
- engaging citizens including youth, community leaders and policy-makers to reduce second hand smoke exposure in multi-unit housing
- improving access to healthy products in retail environments
- providing support to a community coalition working to prevent tobacco related health impacts
- training service providers in tobacco cessation programs.

Indicate any required licenses: _____

California Drivers License.

Add any additional information, which might be useful for this review:

This request is for a new Health Education Specialist I position.

In November 2016, California voters passed Proposition 56, increasing tobacco taxes by \$2.00 per pack of cigarettes. With the approval of Prop 56, the California Department of Public Health (CDPH)—California Tobacco Control Program (CTCP) notified TFH of the potential to receive additional funding to support systems-level change for tobacco control in Humboldt County. On February 2, 2017, the TFH received a letter officially notifying the county of an increase in funding for FY 2017-18. In the upcoming year, CTCP has awarded THF with a \$369,105 allocation agreement to advance anti-tobacco policy and tobacco cessation in Humboldt County. The goal of this project is to promote smoke-free residential, recreation and work environments, regardless of age, background or income.

Department head signature  Date 7-6-17

PERSONNEL USE ONLY

Please attach a copy of this report to your report to the Board for
informational purposes. Do not hesitate to call me if you have questions
regarding the recommendations.