



COUNTY OF HUMBOLDT

AGENDA ITEM NO.

C-13

For the meeting of: August 15, 2017

Date: June 28, 2017

To: Board of Supervisors

From: **P** Thomas K. Mattson, Public Works Director

Subject: Local Transportation Fund Claim for Fiscal Year 2017-18

RECOMMENDATION(S): That the Board of Supervisors:

1. Authorize the Chair of the Board to sign the attached Local Transportation Fund claim; and
2. Direct the Clerk of the Board to return the claim to the Public Works Department for attachment of required documentation and submittal to the Humboldt County Association of Governments (HCAOG).

SOURCE OF FUNDING: Transportation Services (1150910) – Local Transportation Fund (LTF)

DISCUSSION: As reported in prior agenda items, Local Transportation Fund (LTF) represents ¼ cent of the general sales tax collected state wide, which is returned to Humboldt County and is intended to pay for a variety of transportation needs. These funds are received by HCAOG and are dispersed to the county and the seven incorporated cities based on population. The county's portion is allocated first to the transit operators, with the remainder of the funds being set aside to Reserve for Unmet Transit. While the annual allocation to the county has in the last few years continued to increase at a steady rate, the estimated increases in operating expenses for existing transit systems and the identification of new unmet transit needs may eventually deplete annual allocations or create a shortfall of available funds for distribution. In FY 2017-18, the LTF allocation will be sufficient to fund all of the existing transit operations with reserved balance of \$219,863 for unmet transit needs assuming no budget revisions are submitted by existing transit systems during the fiscal year.

LTF rules provide that when an unmet transit need is not funded in a subject year due to insufficient funds, any excess funds need to be set aside or reserved in a transportation fund and accumulated until such time

Prepared by: Josielyn N. Gilbaugh

CAO Approval

Karen Clower

REVIEW:

Auditor: *W. B. M.*

County Counsel

Personnel

Risk Manager

Other

TYPE OF ITEM:

☒ Consent
☐ Departmental
☐ Public Hearing
☐ Other

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT

Upon motion of Supervisor *Fennell* Seconded by Supervisor *Wilson*

Ayes: *Wilson, Bass, Bohn, Sundberg, Fennell*

Nays
Abstain
Absent

PREVIOUS ACTION/REFERRAL:

Board Order No. C-15

Meeting of: September 6, 2016

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.

Dated: *July 18, 2017*

By: *Kathy Hayes*

Kathy Hayes, Clerk of the Board

that the unmet transit need is fulfilled and continuously funded. There is already a reserve of \$63,498 from FY 2015-16 and \$9,348 in FY 2016-17 for a total of \$72,846, however, funding will still be insufficient for the starting up and sustaining operations for the second unmet transit need identified in 2015 which is the Old Arcata Road bus service from Hall Avenue to Buttermilk Lane. The county and Humboldt Transit Authority (HTA) are working together to fund the design and construction of the bus stops. At least \$206,300 is needed annually to operate the system.

FINANCIAL IMPACT The County's LTF allocation increased by \$368,610 from \$2,361,809 in FY 2016-17 to \$2,730,419 in FY 2017-18, per HCAOG Board Resolution 17-01 dated February 16, 2017. Proposed funding for this year's claim in comparison to prior year allocations is shown below:

Transit System	FY 2016-17 Allocation	FY 2017-18 Proposed	Increase (Decrease) from FY 2016-17
Redwood Transit System	\$747,075	\$762,017	2% increase
Eureka Transit & Dial-A-Ride (ETS)	\$321,026	\$362,475	13% increase
Southern Humboldt Local & Intercity	\$401,584 (net of \$93,640 prior year excess=\$495,224)	\$462,630 (net of \$47,541 prior year excess=\$510,081)	3% increase until 6/30/18
Arcata/McKinleyville Dial-A-Ride/Lift	\$81,263	\$81,263	No increase
Adult Day Health Care – Mad River	\$39,365	\$39,955	1.5% increase
Humboldt Senior Resource Center	\$45,604	\$46,288	1.5% increase
Willow Creek Extension Route	\$235,078 (net of prior year excess of \$28,322=\$263,400)	\$267,351	1.5% increase
Transit Set Aside	\$200,000	\$200,000	No increase
Klamath-Trinity Non-Emergency Transportation	\$103,593	\$105,147	1.5% increase
Tish-Non Village	\$177,873	\$183,430	3% increase until 6/30/18
Bicycle & Trailways	\$0	\$0	No allocation
County Road Maintenance	\$0	\$0	No allocation
Unmet Transit Need Reserve (Transportation Planning Trust Fund 3870)	\$9,348	\$219,863	Balance from transit allocations
Total	\$2,361,809	\$2,730,419	

Depending on adjustments to annual compensation requests from the existing transit systems, Public Works will continue to pool and reserve funds to ensure sustainability of operating the Tish-Non Village service which commenced in July 2015 and the remaining identified unmet need which is the Old Arcata Road route.

The requested action conforms to the Board of Supervisors' Strategic Framework priorities of providing community-appropriate levels of service and core roles of providing for and maintaining infrastructure.

OTHER AGENCY INVOLVEMENT HCAOG and all agencies receiving funding from this source are involved

ALTERNATIVES TO STAFF RECOMMENDATIONS Board discretion

ATTACHMENTS

Attachment #1 Local Transportation Fund Claim FY 2017-18
Attachment #2 HCAOG Board Resolution 17-01 dated February 16, 2017

CLAIM REQUEST

Check one:

☐ **State Transit Assistance (STA) Fund**

☒ **Local Transportation Fund (LTF)**

Claimant: County of Humboldt
Address: 1106 2nd Street, Eureka, CA 95501
Contact Person: Charlotte Merkel
Title: Business Manager
Phone: (707) 268-2683
E-mail: cmerkel@co.humboldt.ca.us

The County of Humboldt hereby requests, in accordance with the Transportation Development Act (TDA) of 2013, Chapter 1400, and applicable rules and regulations, that the TDA claim be approved in the amount of \$2,730,419 for fiscal year 2017/2018. These monies are to be drawn from the local transportation fund or the state transit assistant fund held at the County of Humboldt for the purposes and amounts shown in the attached "Annual Project and Financial Plan."

When approved, the claim will be submitted to the County Auditor of the County of Humboldt for payment. Approval of the claim and payment by the County Auditor to this applicant is subject to such monies being on hand and available for distribution, and to the provisions that such monies will be used only in accordance with the terms of the approved annual financial plan.

Authorized representative of claimant:

By: Virginia Bass Title: Chair
(print name)

Signature: Virginia Bass Submittal date: Enter text here.

APPROVED:

By: _____ Date: _____
Marcella Clem
Executive Director, Humboldt County Association of Governments

ANNUAL PROJECT AND FINANCIAL PLAN

Local Transportation Fund (LTF)

Give each project a title and number in sequence, and briefly describe the transportation projects that your jurisdiction proposes. Indicate proposed expenditures for the ensuing fiscal year for all that apply:

- (i) public transportation operating and capital expenditures;
- (ii) construction of facilities for the exclusive use by pedestrians and bicyclists;
- (iii) construction of local streets and roads; and/or
- (iii) right-of-way acquisition.

Claimant: County of Humboldt

Fiscal Year: 2017/2018

PROJECT (Project number, title, & brief description)	TDA - LTF \$ amount	PUC Article & Section	Local Fund Balance	Other	TOTAL
Redwood Transit System	\$ 762,017	Article 4; 99260(a)	\$ -		\$ 762,017
Eureka Transit System	\$ 362,475	Article 4; 99260(a)	\$ -		\$ 362,475
Southern Humboldt Local & Interoity (Note 1)	\$ 462,630	& 99260.7	\$ -		\$ 462,630
Arcata/McKinleyville Dial-A-Ride	\$ 81,263	Article 4; 99260.7	\$ -		\$ 81,263
Adult Day Health Care - Mad River	\$ 39,955	Article 8; 99400©	\$ -		\$ 39,955
Humboldt Senior Resource Center	\$ 46,288	Article 8; 99400©	\$ -		\$ 46,288
Willow Creek Extension Route	\$ 267,351	Article 4; 99260(a)	\$ -		\$ 267,351
Transit-Set-Aside	\$ 200,000	Article 4; 99260(a)	\$ -		\$ 200,000
Klamath-Trinity Non-Emer Transportation	\$ 105,147	Article 8; 99400©	\$ -		\$ 105,147
Tish-Non Village	\$ 183,430	Article 4; 99260(a)	\$ -		\$ 183,430
	\$ -		\$ -		\$ -
	\$ -		\$ -		\$ -
Reserve for Unmet Transit Needs (Fund 3870)	\$ 219,863		\$ -		\$ 219,863
TOTAL	\$ 2,730,419		\$ -	-	\$ 2,730,419

Note 1: Net of prior years' excess \$47,541

Attach a copy of transit revenues and expenditures for the last full fiscal year.

STATEMENT OF CONFORMANCE



Claimant County of Humboldt

Fiscal Year of Claim 17/18

Certify all that apply

- ☐ LOCAL TRANSPORTATION FUND (LTF) - TRANSIT CLAIM
- ☐ LTF funds are **not** being used for operating
- ☐ LTF FUNDS are being used for operating
- ☐ A total of \$ _____ STA funds will also be claimed for operating during this fiscal year

- ☐ The claimant named above hereby certifies that this annual claim for local transportation funds in the amount of \$ _____ that is not being used for operating conforms with the requirements of Article 8, PUC Section 99400, of the Transportation Development Act of 1971, and applicable rules and regulations

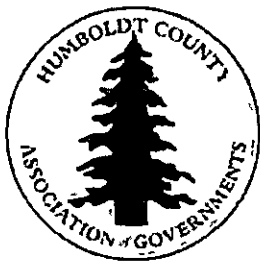
CERTIFIED BY CLAIMANT

By Thomas K. Mattson

Title Public Works Director

Signature _____

Date _____



HUMBOLDT COUNTY ASSOCIATION OF GOVERNMENTS
Regional Transportation Planning Agency
Humboldt County Local Transportation Authority
Service Authority for Freeway Emergencies
611 I Street, Suite B
Eureka, CA 95501
(707) 444-8208
www.hcaog.net

RESOLUTION 17-01
RESOLUTION OF THE HUMBOLDT COUNTY ASSOCIATION OF GOVERNMENTS
APPROVING THE TRANSPORTATION DEVELOPMENT ACT (TDA) LOCAL
TRANSPORTATION FUND (LTF) FISCAL YEAR 2017-2018 FINDINGS OF
APPORTIONMENT AND ALLOCATION

WHEREAS, the Humboldt County Association of Governments is the Regional Transportation Planning Agency for Humboldt County, and is responsible for the administration of the Transportation Development Act of 1971, as amended thereafter, and

WHEREAS, the Humboldt County Association of Governments has established rules and regulations, consistent with existing law, whereby there shall be a set-aside for pedestrian and bicycle allocations equivalent to 2% of the money remaining in the fund after allocations to higher purposes, and

WHEREAS, the Humboldt County Association of Governments did not make a finding for better use, and

WHEREAS, the County of Humboldt, and the Cities of Arcata, Blue Lake, Eureka, Ferndale, Fortuna, Rio Dell and Trinidad are each required to file annual transportation claims for the funds which remain after necessary expenditures for administration, planning and the 2% set aside for pedestrian and bicycle uses from the Local Transportation Fund of Humboldt County, in accordance with their populations, apportioned to them by the Humboldt County Association of Governments, pursuant to the Act, and

WHEREAS, it is the responsibility of the Humboldt County Association of Governments, under the provisions of the Act, to review the annual transportation claims and to make allocations of monies from the Local Transportation Fund, and

WHEREAS, the Auditor of Humboldt County is instructed to pay monies in the fund to the claimants pursuant to allocation instructions received from the Humboldt County Association of Governments, and

WHEREAS, the County Auditor issued an estimate of revenues in the amount of \$4,888,904 for Local Transportation Funds (LTF) for FY 2017-2018

NOW, THEREFORE, BE IT RESOLVED that the Humboldt County Association of Governments shall make the following allocations based on population estimates determined by the California Department of Finance

- 1 To the Humboldt County Association of Governments for TDA administration and for planning and programming in the amount of \$275,000, per Section 99233 1 and 99233 2
- 2 To the Humboldt County Auditor Controller for TDA Administration in the amount of \$4,000, per Section 99243
- 3 To be reserved by the Humboldt County Auditor's Office for future reimbursements to the Cities and County for pedestrian and bicycle facilities purposes for local agencies as programmed and claimed in the amount equal to 2% of remaining incoming funds estimated to be \$92,198 per Sections 99233 3 and 99234
- 4 To the Cities and County in the amounts listed below, upon review of claims filed

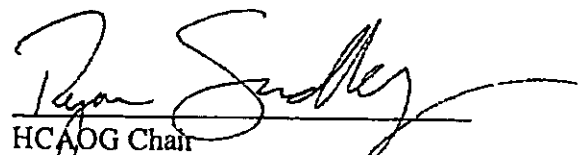
				FY 2015-16	
	Population	% of Total Population	FY 2017-18 Estimates	Year End Balance	Total Funds Available
Arcata	18,169	13 45%	607,494	67,033	674,527
Blue Lake	1,287	0 95%	43,032	5,758	48,790
Eureka	26,765	19 81%	894,908	110,078	1,004,986
Ferndale	1,434	1 06%	47,947	5,037	52,984
Fortuna	11,848	8 77%	396,147	44,710	440,857
Rio Dell	3,416	2 53%	114,217	12,340	126,557
Trinidad	367	0 27%	12,271	1,608	13,879
Humboldt County	71,830	53 16%	2,401,691	328,728	2,730,419
Total	135,116	100%	\$ 4,517,706	\$ 575,292	\$ 5,092,998

PASSED AND ADOPTED by the Humboldt County Association of Governments, in the City of Eureka, County of Humboldt, State of California, this 16th day of February 2017, by the following vote.

AYES	MEMBERS	Sundberg, Strehl, Jäger, Jones, Hindley, West, Johnson, Ornelas, Arroyo, Tucker
NOES	MEMBERS	None
ABSENT	MEMBERS	None
ABSTAIN	MEMBERS	None

Attest.


Christie Smith, Executive Assistant


HCAOG Chair