

C-6



## COUNTY OF HUMBOLDT

For the meeting of: June 13, 2017

Date: June 7, 2017  
 To: The Honorable Board of Supervisors  
 From: Clerk of the Board of Supervisors  
 Subject: **Approval of the Action Summary – Meeting of June 6, 2017**

RECOMMENDATION: That the Board of Supervisors approve the Action Summary for the meeting of June 6, 2017 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

SOURCE OF FUNDING: General Fund

DISCUSSION: The Action Summary from the meeting of June 6, 2017 is attached. This Action Summary encompasses all actions taken by the Board of Supervisors at their June 6, 2017 meeting.

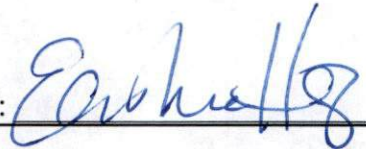
FINANCIAL IMPACT: None

OTHER AGENCY INVOLVEMENT: None

ALTERNATIVES TO STAFF RECOMMENDATIONS: Direct the Clerk of the Board to prepare a corrected Action Summary, if necessary.

ATTACHMENT(S): Action Summary

Prepared by Ana Hartwell, Deputy Clerk of the Board

CAO Approval: 

## REVIEW:

Auditor \_\_\_\_\_ County Counsel \_\_\_\_\_ Personnel \_\_\_\_\_ Risk Manager \_\_\_\_\_ Other \_\_\_\_\_

## TYPE OF ITEM:

☒ Consent  
☐ Departmental  
☐ Public Hearing  
☐ Other \_\_\_\_\_

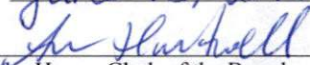
## BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT

Upon motion of Supervisor Wilson Seconded by Supervisor Sundberg

Ayes Sundberg, Fennell, Bass, Bohn, Wilson  
 Nays \_\_\_\_\_  
 Abstain \_\_\_\_\_  
 Absent \_\_\_\_\_

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.

Dated: June 13, 2017

By:   
 Kathy Hayes, Clerk of the Board

**BOARD OF SUPERVISORS**

REX BOHN  
First District  
ESTELLE FENNELL  
Second District  
MIKE WILSON  
Third District  
VIRGINIA BASS  
Chair - Fourth District  
RYAN SUNDBERG  
Vice-Chair - Fifth District



**COUNTY STAFF**

AMY S. NILSEN  
County Administrative Officer  
JEFFREY S. BLANCK  
County Counsel  
KATHY HAYES  
Clerk of the Board

**BOARD OF SUPERVISORS  
COUNTY OF HUMBOLDT  
825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR  
ACTION SUMMARY**

**Tuesday, June 6, 2017**

**9:00 AM**

**Regular Meeting**

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*Supervisor Virginia Bass was absent from this meeting.*

**A. SALUTE TO THE FLAG**

**B. MODIFICATIONS TO THE AGENDA**

**C. CONSENT CALENDAR**

**Agricultural Commissioner**

1. Approval of Cooperative Agreement No. 17-0114-000-SA, Certified Farmer's Market Inspection Contract in the Amount of \$5,000

***Recommendation:*** That the Board of Supervisors approve Cooperative Agreement No. 17-0114-000-SA, known as the Certified Farmer's Market Inspection Program contract with the California Department of Food and Agriculture (CDFA) in the amount of \$5,000; authorize the Chair to sign the original agreement, one copy of the cover page, and direct the Clerk of the Board to return all signed copies to the Agricultural Commissioner's Office for further processing; and grant a waiver from the provisions of the Nuclear Free Ordinance.

***A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:***

**Aye:** 4 - Rex Bohn, Estelle Fennell, Ryan Sundberg, and Mike Wilson

**Board of Supervisors**

2. Proclaim June 2017 as Alzheimer's and Brain Awareness Month in Humboldt County (Supervisor Virginia Bass)

**Recommendation:** That the Board of Supervisors adopt the Proclamation.

**A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Estelle Fennell, Ryan Sundberg, and Mike Wilson

3. Proclaim June 2017 as Elder Abuse Awareness Month in Humboldt County (Supervisor Virginia Bass)

**Recommendation:** That the Board of Supervisors adopt the Proclamation and direct the Clerk of the Board to forward the original to Keri Schrock, LCSW, Program Manager II, Humboldt County DHHS, Adult Protective Services, 808 E Street, Eureka, CA 95501

**A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Estelle Fennell, Ryan Sundberg, and Mike Wilson

4. Appreciation Letter to Richard Leaman for his Service on the Human Rights Commission (Supervisor Estelle Fennell)

**Recommendation:** That the Board of Supervisors authorize the Chair to sign the letter of appreciation.

**A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Estelle Fennell, Ryan Sundberg, and Mike Wilson

5. Letter of Support for Blue Lake Rancheria's 2017 Proposal to ANA SEDS (Supervisor Ryan Sundberg and Supervisor Mike Wilson)

**Recommendation:** That the Board of Supervisors authorize the Chair to sign the letter of support.

**A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Estelle Fennell, Ryan Sundberg, and Mike Wilson

**Clerk of the Board**

6. Approval of the Action Summary - Meeting of May 23, 2017

**Recommendation:** That the Board of Supervisors approve the Action Summary for the meeting of May 23, 2017 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

**A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Estelle Fennell, Ryan Sundberg, and Mike Wilson

7. Informational Report on the Re-Appointment of John McBeth (Representing District 1) Joe Shepp (Representing District 2) and Alex Stillman (Representing District 3), to the Humboldt County Aviation Advisory Committee

**Recommendation:** That the Board of Supervisors receive and file the report.

**A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Estelle Fennell, Ryan Sundberg, and Mike Wilson

### **County Administrative Office**

8. Adoption of Ordinance: Amending Certain Sections 719-3 through 719-7 and 719-12 of the Commercial Marijuana Cultivation Tax Ordinance

**Recommendation:** That the Board of Supervisors adopt Ordinance No. \_\_\_\_\_, amending sections 719-3 through 719-7 and section 719-12 relating to the Commercial Marijuana Cultivation Tax Ordinance to Title VII of the Humboldt County Code.

**A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Estelle Fennell, Ryan Sundberg, and Mike Wilson

### **Department of Health and Human Services: Administration**

9. Extension of Extra Help Hours Past the 960 Hour Limit

**Recommendation:** That the Board of Supervisors approves the extension of extra help hours for Guadalupe Madrid-Long, Community Health Outreach Worker to 1290 hours through June 30, 2017.

**A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Estelle Fennell, Ryan Sundberg, and Mike Wilson

### **Department of Health and Human Services: Mental Health**

10. Agreement with Traditions Behavioral Health for Medical Director and Psychiatrist Staffing for Mental Health

**Recommendation:** That the Board of Supervisors approve and authorize the chair to sign the agreement with Traditions Behavioral Health (TBH) for the provision of a Medical Director and psychiatrist staffing for the Department of Health and Human Services (DHHS) Mental Health; and direct the Clerk of the Board to return two (2) executed originals of the agreement to the HHS-Contract Unit.

**A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Estelle Fennell, Ryan Sundberg, and Mike Wilson

11. First Amendment to the Professional Services Agreement with Resource Development Associates for the Provision of Mental Health System Consultation Services Dated October 5, 2016

**Recommendation:** That the Board of Supervisors approve the attached first amendment to the professional services agreement with Resource Development Associates for the provision of mental health system consultation services dated October 5, 2016; authorize the Department of Health and Human Services ("DHHS") Director to execute any future amendments to the agreement with Resource Development Associates, after review and approval by County Counsel and Risk Management; and direct the Clerk of the Board to forward one (1) certified copy of the Board order to the DHHS - Contract Unit.

*A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:*

Aye: 4 - Rex Bohn, Estelle Fennell, Ryan Sundberg, and Mike Wilson

**Department of Health and Human Services: Public Health**

12. Public Health Supplemental Budget Request for Fiscal Year (FY) 2016-17 (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors direct the Auditor-Controller to supplement Fund 1175, Budget Unit 400 - Public Health Administration, Budget Unit 406 - Env Hlth Consumer Protection, Budget Unit 430 - Local Enforcement Agency, Budget Unit 433 - Nutrition & Physical Activity, Budget Unit 434 - Health Outside Agency Support, Budget Unit 449 - Fiscal Agent, Budget Unit 452 - AOD Prevention, and Budget Unit 470 - HOPWA NorCAP per Attachment I - (4/5 vote required).

*A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:*

Aye: 4 - Rex Bohn, Estelle Fennell, Ryan Sundberg, and Mike Wilson

13. Ground Ambulance Permit Renewals for Fiscal Year 2017-18

**Recommendation:** That the Board of Supervisors authorize the Health Officer to renew ambulance operating permits for fiscal year 2017-18 for the following ground ambulance providers:

Provider Name, Service Area/Zone, # Permits  
Arcata-Mad River Ambulance, I. Northwest (Arcata/McKinleyville), 1  
K'ima:w Medical Center Rescue Ambulance, II. East (Hoopa), 1  
City Ambulance of Eureka, III. Central (Eureka), 1  
City Ambulance of Eureka, IV. South (Fortuna Sub-Zone)/IV. South (Garberville Sub-Zone), 1  
Southern Trinity Area Rescue, IV. Southern Trinity/Eastern Humboldt - Highway 36, 1

*A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:*

Aye: 4 - Rex Bohn, Estelle Fennell, Ryan Sundberg, and Mike Wilson

**Department of Health and Human Services: Social Services**

14. Agreement with Redwood Community Action Agency to Provide Housing and Support Services to Eligible Families

**Recommendation:** That the Board of Supervisors approve and ratify three (3) originals of the Agreement with Redwood Community Action Agency - Parents and Children in Transition Program (Attachment 1) to provide housing and support services to eligible families referred from Department of Health and Human Services (DHHS) - Social Services for the period of June 1, 2017 through June 30, 2018, signed by Director Connie Beck; and direct the Clerk of the Board to return two (2) executed originals of the Agreement to DHHS - Social Services Administration.

**A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Estelle Fennell, Ryan Sundberg, and Mike Wilson

15. Second Amendment to the Agreement with Redwood Community Action Agency to Provide Housing and Support Services to Eligible Families

**Recommendation:** That the Board of Supervisors ratify three (3) originals of the Second Amendment to the Agreement with Redwood Community Action Agency - Parents and Children in Transition Program (Attachment 1) extending the Agreement through May 31, 2017 signed by Director Connie Beck; and direct the Clerk of the Board to return two (2) executed originals of the Agreement to the Department of Health and Human Services (DHHS) - Social Services Administration.

**A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Estelle Fennell, Ryan Sundberg, and Mike Wilson

16. Issuance of a Request for Proposal (RFP) for the Child Abuse Prevention, Intervention and Treatment Grant

**Recommendation:** That the Board of Supervisors authorize the issuance of an RFP for an outside contractor to provide child abuse prevention and early intervention services in a community setting for the Child Abuse Prevention, Intervention, and Treatment (CAPIT) program; authorize the Department of Health and Human Services to negotiate a contract with the selected contractor; and authorize the Director of DHHS - Social Services to sign the contract for the CAPIT program awardee in the form of the attached sample contract subject to approval from County Counsel and Risk Management.

**A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Estelle Fennell, Ryan Sundberg, and Mike Wilson



**17. Authorization for the Social Services Director to Sign Agreements with Community Based Organizations for Participation with CalFresh Outreach and Support Activities**

**Recommendation:** That the Board of Supervisors approve the attached form Agreement for Community Based Organizations participating with the Department of Health and Human Services (DHHS) for CalFresh Outreach and Support activities each to not exceed \$48,000 for fiscal year 2017-18; authorize the Director of DHHS-Social Services to sign individual agreements for CalFresh Outreach and Support activities on behalf of the Board of Supervisors substantially in the form of the attached sample Agreement upon proof of insurance; and direct the Clerk of the Board to return a certified copy of the board order to the DHHS-Contract Unit.

*A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:*

Aye: 4 - Rex Bohn, Estelle Fennell, Ryan Sundberg, and Mike Wilson

**18. National Indian Child Welfare Association, Inc. Technical Assistance Agreement**

**Recommendation:** That the Board of Supervisors approve and authorize the Chair to sign three (3) originals of the attached agreement with National Indian Child Welfare Association, Inc. ("NICWA") for technical assistance services in order to implement the children and family services systems improvement recommendations set forth in the System Review Report provided by NICWA in July of 2016; and direct the Clerk of the Board to return two (2) executed originals of the attached agreement to the Department of Health and Human Services - Contract Unit for transmittal to DHHS-Social Services Administration.

*A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:*

Aye: 4 - Rex Bohn, Estelle Fennell, Ryan Sundberg, and Mike Wilson

**19. Agreement with Changing Tides Family Services for the Provision of Supervised Visitation Services**

**Recommendation:** That the Board of Supervisors approve the agreement with Changing Tides Family Services for fiscal year 2017-2018 to provide supervised family visitation services to Department of Health and Human Services (DHHS) - Children and Family Services clients, referred by Child Welfare Services; authorize the Chairperson to execute three (3) originals of the agreement; and direct the Clerk of the Board to route two (2) fully executed originals of the agreement to the DHHS-Contract Unit for forwarding to DHHS-Social Services Administration.

*A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:*

Aye: 4 - Rex Bohn, Estelle Fennell, Ryan Sundberg, and Mike Wilson

**Human Resources****20. Advance Salary Request for Risk Manager Kacy Green (4/5 Vote Required)**

**Recommendation:** That the Board of Supervisors approve an advanced salary step for Administrative Services Officer, Step C, Kacy Green, to Risk Manager, Step A, effective June 6, 2017, pursuant to Section 7 of the Humboldt County Salary Resolution (4/5 vote required).

**A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Estelle Fennell, Ryan Sundberg, and Mike Wilson

**Planning and Building Department****21. Authorization to Sign Five Professional Service Contracts with Qualified Environmental Consulting Firms**

**Recommendation:** That the Board of Supervisors receive the staff report; and authorize the Director of Planning and Building to sign five professional service contracts with consultants for purpose of preparing environmental studies and staff reports related to cannabis permit applications on an as needed basis.

**This item was pulled from Consent for discussion.**

**A motion was made by Supervisor Wilson, seconded by Supervisor Bohn, to authorize the Director of Planning and Building to sign professional service contracts with consultants for the purpose of preparing environmental studies and staff reports related to cannabis permit applications on an as-needed basis. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Estelle Fennell, Ryan Sundberg, and Mike Wilson

**Public Works****22. Request for Qualifications, Number DPW2017-006, Regarding On-Call Professional Geotechnical Investigation and Engineering Services**

**Recommendation:** That the Board of Supervisors authorize the Director of Public Works to advertise and distribute the attached Request for Qualifications regarding on-call professional geotechnical investigation and engineering services for various state and federal funded roadway projects.

**A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Estelle Fennell, Ryan Sundberg, and Mike Wilson



23. Agreement for Construction Management Services for Earthquake Repairs to Mattole Road (3C010) at Post Mile 43.17, Contract Number 210207

**Recommendation:** That the Board of Supervisors approve the selection of SHN Engineers and Geologists, as the consulting firm to provide construction management services for earthquake repairs to Mattole Road (3C010) at Post Mile (PM) 43.17; approve and authorize the Chair of the Board of Supervisors to execute three (3) originals of the attached Consultant Services Agreement with SHN Engineers and Geologists, regarding the provision of construction management services for earthquake repairs to Mattole Road (3C010) at PM 43.17; and direct the Clerk of the Board to return two (2) executed originals of the attached Consultant Services Agreement to the Department of Public Works.

**A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Estelle Fennell, Ryan Sundberg, and Mike Wilson

### **Sheriff**

24. United States Marshals Service Regional Fugitive Task Force Memorandum of Understanding

**Recommendation:** That the Board of Supervisors accept the United States Marshals Service Regional Fugitive Task Force Memorandum of Understanding (RFTF MOU); and authorize the Humboldt County Sheriff to sign two (2) original copies of the RFTF MOU (Attachment 1) and any modifications, extensions and all other documents required by United States Marshals Service for participation in the RFTF.

**A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Estelle Fennell, Ryan Sundberg, and Mike Wilson

25. Waiver of Extra-Help Hours for Edith Hokman, Property Technician (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors approve a waiver of the 960 extra-help hour limitation for Edith Hokman, Property Technician in the Sheriff's Operations budget unit 1100-221, and an extension of 200 hours to a maximum of 1160 hours for FY 2016-17, pursuant to Section 7 of Humboldt County Salary Resolution (4/5 vote required).

**A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Estelle Fennell, Ryan Sundberg, and Mike Wilson

**26. Master Services Agreement with Everbridge for County-Wide Emergency Mass Notification Services**

**Recommendation:** That the Board of Supervisors approve a thirty-nine month Master Services Agreement with Everbridge, Inc. for countywide emergency mass notification services; and authorize the Chair of the Board of Supervisors to sign the Master Services Agreement and any extensions, modifications or amendments for the duration of the three-year performance period, beginning April 1, 2017 and ending June 30, 2020.

**A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Estelle Fennell, Ryan Sundberg, and Mike Wilson

**D. PUBLIC COMMENT ON NON-AGENDA ITEMS**

**E. SPECIAL PRESENTATIONS**

**F. MATTERS SET FOR TIME CERTAIN**

**G. ITEMS PULLED FROM CONSENT**

**H. MATTERS INITIATED BY BOARD MEMBERS**

**Board of Supervisors**

1. Future Farmers of America (FFA) Presentation Related to Agriculture Education and Ongoing Work within the Local Chapters (Supervisor Rex Bohn)

**Recommendation:** That the Board of Supervisors hear the presentation and take appropriate action, if required.

**Approved per order of the Vice Chair.**

**I. DEPARTMENT REPORTS****County Administrative Office****1. Proposed Fiscal Year (FY) 2017-18 Budget**

**Recommendation:** That the Board of Supervisors receive and review Humboldt County's Proposed FY 2017-18 Budget; approve a one-year waiver of the Board policy on Balanced Budget to allow the General Fund's fund balance (savings) to be used for on-going expenses; adopt a Resolution Authorizing an Inter-Fund Loan for the Forest Resources and Recreation Fund (1710) (Attachment I); direct the Auditor-Controller to transfer \$1,100,000 in FY 2017-18 from the Tax Loss Reserve Fund (3010) to the General Fund; direct the Auditor-Controller to establish fund 3552 for Americans with Disabilities Act (ADA) Compliance to serve as an Internal Service Fund; continue budget discussion to the public hearings scheduled for Monday June 19, 2017 (1:30 p.m. and 6 p.m.); direct the County Administrative Officer to return to the Board on June 27, 2017, to consider adoption of the final budget for FY 2017-18; and take other action as appropriate.

*A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:*

Aye: 4 - Rex Bohn, Estelle Fennell, Ryan Sundberg, and Mike Wilson

**J. ADMINISTRATIVE ABATEMENT HEARINGS****K. PUBLIC HEARINGS****L. DISCUSSION ITEMS****M. CLOSED SESSION****N. ADJOURNMENT**

*I, ANA HARTWELL, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true, and correct original record of the above entitled meeting of the Humboldt County Board of Supervisors held in Eureka, California.*

*IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.*

ANA HARTWELL

*Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California*

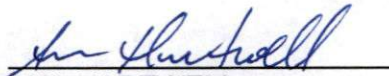
  
June 6, 2017

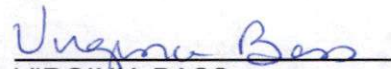


MINUTES  
TUESDAY, JUNE 6, 2017  
Regular Session

The Honorable Board of Supervisors of the County of Humboldt met in regular session on the above date within the Humboldt County Courthouse, Eureka, California. The minutes of this meeting were approved on Tuesday, June 13, 2017 with the vote as shown below.

AYES: Supervisors: Sundberg, Fennell, Bass, Bohn, Wilson  
NAYS: Supervisors: n/a  
ABSENT: Supervisors: n/a

  
ANA HARTWELL  
Deputy Clerk of the Board

  
VIRGINIA BASS  
Chair of the Board